



ALLHALLOWS PARISH COUNCIL

**MINUTES OF THE PARISH COUNCIL MEETING
HELD ON WEDNESDAY 12th JULY 2023**

Cross Park Pavilion @6:30pm

PRESENT:

Cllr Chris Draper	Chair
Cllr Yvonne Forrest	Vice Chair
Cllr Karen Draper	
Cllr Sue Morrice	
Cllr Rachelle Freeguard	
Cllr Trevor Bowley	
Mr Chris Fribbins	Parish Clerk

Apologies:

None

In attendance

3 + Cllr Spalding

- 041 1 APOLOGIES FOR ABSENCE** None
- 042 2 DECLARATIONS OF PECUNIARY INTEREST (DPI) AND OTHER SIGNIFICANT INTERESTS (OSI)**
Declarations of Interest – Cllr Freeguard – Cross Park Association
Audio Recording – Cllr Morrice records the meeting for personal use.
- 043 3 TO RECEIVE AND SIGN THE MINUTES OF THE FULL PARISH COUNCIL MEETING 14th JUNE 2023** Proposed Cllr Mrs Draper, Seconded Cllr Forrest as a correct record - All Agreed.
- 044 4 MATTERS ARISING FROM THE ABOVE MINUTES (NOT OTHERWISE ON THE AGENDA) – None**
SUSPENSION OF MEETING FOR PUBLIC SESSION (30 minutes, up to 10 minutes per speaker):
Avery Court – The new owner introduced herself an outline plans for the building and liaison with current tenants and leaseholders.
Medway Cllr Spalding reported on the withdrawal of the £170m Housing Infrastructure Fund (Government) and his general Medway Council issues.
- 045 5 CLERK'S REPORT**
a) Yantlett Creek Pedestrian Gate – Now left unlocked.
b) Footpath from Brimp Road to Yacht Club – Public Right of Way RS12 only extends to old holiday park entrance and currently subject to a temporary closure order for Bourne Leisure building works for additional caravan spaces. Notice of closure did not include any date and building works had not commenced in that area.
c) Co-option – an interest in one of the two vacancies has been received. An informal interview is to be arranged before the August meeting so that the Parish Council can decide on the appointment.
- 046 6 GRANT REQUESTS –**
a) None
- 047 7 PLANNING**
a) Planning Applications –
 No new planning applications
b) Medway Local Plan – Nothing further since the creation process has regressed a stage.
c) Housing Infrastructure Fund Funding by Government withdrawn, there may be a further window for the rail link, outside of the HIF bid, in 2027 when new Networker train replacements will be delivered (a battery option is being considered that would

remove the need for any electrification of the branch to Hoo and the consequent cost of additional infrastructure to ensure safety of line electrification.

048 8 HIGHWAYS AND FOOTPATHS

a) **Footpath Officers Report** – Cllr Bowley’s reported on the two Parish Council Xmas trees, the one at the Avery Way/Stoke Rd/Ratcliffe Highway appears to be dead and will need replacement. There is a continued growth of vegetation in all areas following the wet and warm conditions across all areas and footpaths.

b) **Verbal contributions**

None.

049 9 LOCAL REPORT/ISSUES

a) **Countryside Contract** – Amenity areas, Recreation Ground and closed churchyard have been cut, but highways verges need a cut. Vegetation is also obscuring the school sign on Avery Way. Grass verges on Binney Road need to be cut also.

b) **Street Cleaning** – There was nothing further to report.

c) **Active Cemetery** – No issues.

d) **General Issues** – There is consideration of introducing a commercial waste collection service for Cross Park (a dumpster is provided). Details to be followed up by Clerk/Cross Park Association.

050 10 No item

051 11 CROSS PARK IMPROVEMENTS (including s106)

a) Cold Store still to be placed on site by pavilion.

An alternative extractor has been ordered and to be fitted.

b) Continual problems with electricity tripping in Turner’s Kingsmead Barn. UKPN contacted to provide Cross Park mains supply – The contestable/non-contestable solution had been chosen, clerk is liaising to confirm details and any additional works required (consumer connections at the Pavilion and connection from Cross Park entrance to the Pavilion). No installation date provided but could be seven weeks.

External electrical sockets installed for Events Field and Cold Store

c) Further landscaping works carried out. Quotes received for topsoil and turfing the land to the sides of the car park (see 17b).

d) Consideration of providing additional trunking for telecoms connection to be considered when funding available. Broadband access was more stable after mast raised higher on pavilion, but still not able to obtain faster link to telecoms mast at ‘radar site’ on Ratcliffe Highway.

e) The architects had been contacted by the Chair and a meeting (joint with Cross Park Association) to be arranged after the Chair returns from holiday.

052 12 YOUTH CLUB REPORT

a) **Youth Club Issues** – Community Pay-Back work continues on-site.

b) **Extending Brick Store** – Nothing further currently.

c) **A Stump Grinder** is required to remove the last of the tree that had been cleared in the Brimp ‘car park.’

053 13 CONTRIBUTIONS FROM REPRESENTATIVES ON EXTERNAL BODIES

a) **ALLHALLOWS PACT** – Cllr Morrice /Freeguard– Meeting 6-Monthly. Nothing to report currently.

b) **KALC (Medway)** – Cllr Miorrice/Freeguard – Nothing to report.

c) **Medway Council Rural Liaison** – Cllr Mrs Draper – Met on 27 June. Committee Chair/Vice Chair appointed. There was an agreement to distribute remaining Rural Liaison Grant on an equal shares’ basis to all Parishes (£3,336 pre council).

d) **Village Hall** – Cllr Forrest – Committee nothing to report.

e) **Cross Park** – Cllr Freeguard – Nothing further to report. Pop-up Pub being considered on a regular basis, subject to trial and the relevant licenses. Circus 10/9.

- f) **Village Fete** – Cllr Forrest – Fete held, but weather had been unpredictable and fairground equipment had been cancelled with little notice and the Donkey rides did not arrive. Consideration is being given to different arrangements for next year.
- g) **Friends of All Saint’s Church** – Cllr Forrest – Nothing additional to report.

054 14 REPORTS FROM OTHER MEMBER RESPONSIBILITIES

- a) **Allotments** Cllr Forrest Nothing to report.
- b) **Recreation Ground and Playpark** Cllr Morrice/Forrest – Nothing to report, no issues.
- c) **Bourne Leisure Liaison** Cllr C Draper – the Chair continues to consult with the site manager when available. He had followed up current issues with footpaths and seafront developments and public access improvements were agreed.
- d) **Peninsula East Primary Academy School Liaison** Chair – (Cllr Freeguard) No meeting.
- e) **Turners Group** – (Cllr C Draper, Forrest, Clerk) Electricity supply issues being addressed, but timescales dependent on UKPN. There is likely to be further s106 funds available to draw down (including the latest car park surfacing works).

055 15 No Item.

056 16 FINANCIAL

- a) **Finance Monitoring Reports (to 30th April)** Financial reports not yet available – awaiting year end audit before previous year is closed.
- b) **Transfer from Current Account to Cashplus Account (Youth Club Debit Card)**
None
- c) **Formally note Report of Internal Auditor 2021/22** (previously meeting to note was postponed due to the death of the Queen). Agreed to Note

d) **Income**

Receipts June/July

June

Youth Club Brick Store Hire	£100.00
Youth Club Tuck/Subs	£36.50
Youth Club Tuck/Subs	£60.00
Youth Club Tuck/Subs	£45.00
Youth Club Tuck/Subs	£1.00
VAT Refund 1/3/23-31/3/23	£1,957.00
Medway Street Cleaning Contract	£18,060.75

July

Youth Club Tuck/Subs	£40.00
Youth Club Tuck/Subs	£70.50
Youth Club Brick Store Hire	£50.00
EDF Electricity Refund	£665.87
NORSE Countryside Contract	£31,414.51 (actually arrived 1/8)

e) **To make Note payments for July 2023.**

Proposed Cllr Forrest, Seconded Cllr Freeguard – All Agreed

C Fribbins Clerk Salary/Home Allowance/Mileage/less PAYE and pension contribution	230701	
John Price Salary/less PAYE	230702	
Mick Smith Salary/less PAYE	230703	
Colin Davis Salary/Less PAYE	230704	
HMRC PAYE	230705	627.14
NEST Employee/Employer Pension	230706	75.69

EDF Energy Brimp Electricity DD	230707	137.00	6.52
M&L CP Power Harrowing	400.00		
M&L CP Weed Spraying	200.00		
M&L Contracting Countryside Contract	1,591.66		
M&L Contracting Cross Park	316.66		
M&L Total payment	230708	3,009.98	501.66
National Broadband Cross Park Broadband	230709	54.00	9.00
Colyn Property Servs Noticeboard Maint	230626	56.00	
BES Ltd CP Double Sockets	230627	116.54	19.42
BTD Electrical CP Inspection/Fault Invest	230628	369.84	61.64
3343 Ltd CP Extractor	230629	960.00	160.00
BES Ltd EICR Emerg Lights/Detectors	230710	369.17	61.53
TJF Property Servs Active Cemetery C173	230711	160.00	
ASDA Stores YC Tuck/Subs CASHPLUS	230630	68.10	
Costco YC Tuck/Equipment CASHPLUS	230712	21.57	
Booker Ltd YC Tuck/Equipment CASHPLUS	230713	128.89	
Lionel Robbins Internal Audit	230714	120.00	
Chris Fribbins CASHPLUS Account Top-up	230715	250.00	
TJF Property Servs Active Cemetery C174	230716	160.00	
Brian Forster Brimp Chainsaw blade	230717	10.99	
Brian Forster Brimp Repair Materials	230718	150.00	
Lisa Newstead YC Consumables	230719	22.93	
BES Ltd CP External Electric Sockets	230720	424.24	79.04
D/D Debit Card/Already Paid			

The exclusion of press and public to discuss personal staff and contract issues
Proposed Cllr Draper, Seconded Cllr Mrs Draper – **ALL AGREED.**

057 17

STAFFING ISSUES

Colin Davis has started as an employee w.e.f. 19th of June.

17b The quotes for turfing Cross Park have been received – Cllr Morrice, Seconded Cllr Mrs Draper that the quote from Handar Paving be accepted (£4,280 + Vat) – Hard wearing turf preferred to premium quality.

058 18

DATE AND TIME OF NEXT MEETING

The next meeting will be the August Meeting of the Council Wednesday 9th August 2023 (Cross Park Pavilion 6:30pm).

059 19

FUTURE AGENDA ITEMS

At 21:25 The Chair closed the meeting.

Signed as a correct record of the proceedings.
Chair of Allhallows Parish Council