



## Allhallows Parish Council

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### TO ALL MEMBERS OF THE COUNCIL,

**You are hereby summoned to attend a MEETING OF ALLHALLOWS PARISH COUNCIL in the Cross Park Pavilion, Wednesday 10<sup>th</sup> September at 6:30pm.**

Councillors and members of the public are reminded that discussion of confidential information (i.e. personal matters and contract tenders must not be discussed in the open meeting and at any time the council may need to exclude press and public on a temporary basis to discuss these).

### AGENDA

1. **To note apologies for absence**
2. **Declarations of Interest of any item on the agenda and notification of audio recording or filming**
3. **To receive and sign the minutes of the Parish Council meetings 13<sup>th</sup> August 2025.**
4. **Matters arising from minutes (not on Agenda)**  
**SUSPENSION OF MEETING FOR PUBLIC SESSION**  
***15 minute session: To receive questions and comments from the public (at discretion of the Chair).***  
***Matters raised may be placed on the agenda for the next or subsequent meeting(s)***
  - *Medway All Saints Councillor Report – Cllr Spalding*
  - *Members of Public*
5. **Clerk's Report (not elsewhere on the agenda)** Update on issues and actions since previous meeting.
  - **Any items** to report that do not appear elsewhere on the agenda.
6. **Grant Requests** for consideration – None
7. **Planning**
  - a) **Plans**
    - i) **MC/25/1729** Details of Biodiversity Gain Plan on planning application MC/25/0719 for Construction of a single storey extension to existing retail store and associated works Allhallows Holiday Park Allhallows Caravan Park Allhallows Rochester Medway ME3 9QD
    - ii) **MC/25/1717** Details pursuant to condition 3 (drainage Strategy Statement) on planning permission MC/25/0719 - construction of a single storey extension to existing retail store and associated works Allhallows Holiday Park Allhallows Caravan Park Allhallows Rochester Medway ME3 9QD ME3 9QD
    - iii) **MC/25/1718** Details pursuant to condition 4 (materials) on planning permission MC/25/0719 - construction of a single storey extension to existing retail store and associated works Allhallows Holiday Park Allhallows Caravan Park Allhallows Rochester Medway ME3 9QD
    - iv) **MC/25/1605** The installation of an enclosure to cover the external swimming pool, including links to the building and associated HVAC equipment, with other associated works Allhallows Holiday Park Allhallows Rochester Medway ME3 9QD
  - b) **Allhallows Neighbourhood Plan** A meeting is to be arranged with local 'committee' to progress, currently no current grants available. Contact has been made with LOCALITY who can provide support – an estimate that this would take 2 years with funding requirements of £7k 2025/2026 and £8k 2026/2027 (total £15k) funds for Medway Council to support local Neighbourhood Plans has also been withdrawn (there are discussions to try and renew these grants) other funding streams are being investigated.
  - c) **Medway Local Plan 2041 Regulation 19** consultation finished 11<sup>th</sup> August the responses will be assessed and the plan submitted to a Planning Inspector, depending on Inspector response, it would be planned to adopt the plan at the end of 2026. Until adopted, the plan does carry significant weight in planning decisions.
  - d) **Update received on potential development off Binney Road/Stoke Road, Allhallows-** Not in Local Plan, awaiting developer progress and IF an outline application will still be submitted. They have presented to Medway Councillors, no further information.
8. **Highways and Footpaths**
  - a) **Footpath Officers Report** – Reports on Public Rights of Way and land maintenance.
  - b) **Verbal highways & footpath Issues** reports from Councillors.
9. **Local Report/Issues**
  - b) **Countryside Contract** (hedgerows/amenity land/Closed Churchyard/Recreation Ground/Shellduck Woods)
  - a) **Street Cleaning** Report/Issues
  - b) **Active Cemetery** Report/Issues
  - c) **General Issues** Report/Issues
10. **Cross Park Improvements (including s106)** - Update on works completed and outstanding a) CCTV b) Car Park Lighting – both approved at July meeting.

Issues with progress on the development of the Kingsmead site and payment of further s106 contributions, Further funding required.

Shutters for new windows for security (replacement of former short length windows), approve at August meeting, to be scheduled.

11. **Youth Club Report** (Including Brimp Youth Centre),
  - a) **Youth Club Issues** – Youth Club report.
  - b) **Brick Store Expansion** – Expansion building work complete, new/replacement youth building will require additional funding.
12. **Contributions from Representatives on external bodies**
  - a) **KALC Medway Area** (Cllrs Morrice and Forrest)
  - b) **Rural Liaison** (Cllr Mrs Draper, substitute Cllr Forrest)
  - c) **Village Hall** (Cllr Forrest)
  - d) **Cross Park Association** (Cllr Bowley)
  - e) **Friends of All Saints Church** (Cllr Forrest)
13. **Reports from other member responsibilities**
  - a) **Allotments** (Cllr Forrest)
  - b) **Recreation ground and playpark** (Cllrs Morrice & Bowley).
  - c) **Bourne Leisure Liaison** (Cllr Draper)
  - d) **Peninsula East Academy School Liaison** (Cllr Forrest)  
Cross Park Nature Area for School – progress report.
  - e) **Turners Group (Allhallows Park (Kingsmead/ The Reeds))** (Cllrs Draper, Cllr Forrest, and the Clerk)
14. **Financial/Policy**
  - a) **Finance Monitoring Reports** to 31/08/2025.
  - c) **Receipts and Payments schedule** for August note and approval as required (circulated)  
Any additional payments will be circulated (there may be further changes before the meeting where an updated version will be circulated).

Nb. **If** personal details or contract quotes **need to be discussed** the Press and Public will need to be excluded  
**Exclusion of Press and Public – To discuss confidential matters.**
15. **Staffing Issues/Confidential Issues.**

Confirmation of appointment of Angela Goodhew to position as Cleaner/Odd Job person following July worked on a 'contract' basis w.e.f. 1<sup>st</sup> August.  
To agree quote for replacing boiler in Cross Park and a service contract following a number of failures.
17. **Date of next meeting –**

The next meeting of Parish Council will be held at 6:30pm on Wednesday 8<sup>th</sup> October at the Cross Park Pavilion.
18. **Future agenda items**

*Chris Fribbins*, Clerk to the Council 4<sup>th</sup> September 2025