

Allhallows Parish Council

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Agenda reference: C/10/2014/1-23

TO ALL MEMBERS OF THE COUNCIL

4th June 2014

You are summoned to attend the ANNUAL MEETING OF ALLHALLOWS PARISH COUNCIL at the Village Hall, Stoke Road, Allhallows, on Wednesday 11th June 2014 at 6:30 pm.

AGENDA

1. To elect the Chairman of the Council and to receive the Chairman's Declaration of Acceptance of Office.
2. To elect the Vice-Chairman and to receive the Vice-chairman's declaration of acceptance of Office.
3. To receive apologies for absence.
4. To receive Declarations Pecuniary Interest (DPI's) and Other Significant Interests (OSI's) from members concerning specific items on the agenda and following the Medway Council Code of Conduct.
5. To receive and consider any dispensation requests from member's with DPI's in relation to the agenda.
6. To approve the minutes of the Parish Council meeting held on 11th April 2014 and the extraordinary meeting held on 30th April 2014.
7. Matters arising from the above minutes not otherwise on the agenda.
8. To note the updates on the action points from previous meetings.
9. Code of conduct: To receive any Gifts and Hospitality declarations
10. To review Committee Structures and to appoint members to serve on the under mentioned Committees:
 - a) Planning
 - b) Finance
 - c) Personnel
11. To appoint representatives on the under mentioned bodies as required:
 - a) Medway Council Rural Liaison Sub-committee
 - b) KAPC Medway area committee
 - c) Police Liaison committee
 - d) Village Hall management committee
 - e) Cross Park association
 - f) Allhallows Little Explorers
 - g) Friends of All Saints Church
12. To agree other member responsibilities
 - a) Allotments
 - b) Recreation ground and playpark
 - c) Bourne Leisure
 - d) Allhallows Primary School
 - e) Allhallows Youth Club
13. To appoint to other posts:
 - a) Footpaths Officer
 - b) Editor of Allhallows Life magazine

14. Planning

- a) Applications

None at time of agenda

- b) Decisions None at time of agenda
- c) Appeals and other matters None at time of agenda

15. Finance

- a) To note bank account balances and end of month reconciliation on financial statement
- b) To note cheques signed since last meeting and standing orders paid
- c) To note and approve accounts for payment
- d) To note 2013/14 Budget monitoring update, income and expenditure reports and forecast outturn
- e) To check and sign end of month bank reconciliations for April and May 2014
- f) To consider proposal to add churchyard to grass cutting contract.
- g) Approval for installation of electrical spur switch for Cross Park Pavilion boiler
- h) Approval for replacement of plasterboard following water leak at Cross Park Pavilion

16. Highways & Transport

- a) Public rights of way: Footpaths Officer report
- b) Kissing gate: Update
- c) Parking outside of shops in St.David's Way: Update

17. Management of the Council's Land and Property

- a) Playpark
Annual playground safety inspection: To agree timing and contractor

18. Flower beds and walls by the shops

Update

19. Allhallows Life Magazine

Proposal to discontinue the magazine and editorial responsibilities.

20. Correspondence

To note correspondence received and replies issued since last meeting.

21. Date and time of next meeting

SUSPENSION OF MEETING FOR PUBLIC SESSION

15 minute session: To receive questions and comments from the public. Matters raised may be placed on the agenda for the next or subsequent meeting(s).

CONFIDENTIAL SECTION

Motion to be made under the Public Bodies (Admission to Meetings) Act 1960 to exclude the public and representatives of the press and broadcast media during the discussion, due to the confidential and staff related nature of the business to be transacted.

22. Playpark

To consider proposal for the purchase of additional play equipment in order to complete the refurbishment project.

23. Open spaces

Cross Park Ground Maintenance: To consider and agree the appointment of a contractor and duration of contract

Close of meeting

Signed

Margot Sturt, Parish Clerk

Members of the public and press are welcome to attend this meeting.