

# Allhallows Parish Council

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HR/06/11/1-13

## PERSONNEL COMMITTEE MEETING TO BE HELD ON MONDAY 27 JUNE 2011 AT THE BRIMP AT 7 pm

### AGENDA

- 1 Election of Chairman
- 2 Apologies – Cllr Mrs Martin (holiday)
- 3 Declarations of interest
- 4 Minutes of last meeting
- 5 Terms of Reference
- 6 Any other business
- 7 Date and venue of next meeting

### CONFIDENTIAL SECTION

- 8 Motion to exclude the press and public on the grounds that the following items concern named members of staff
- 9 PAYE – current lack of information and attendant problems
- 10 Caretakers
- 11 Village Hall cleaner
- 12 Clerk

Roxana Brammer  
Acting Parish Clerk

20 June 2011

## **CONFIDENTIAL NOTES TO THE AGENDA**

### **Item 10**

#### **Kathy Colyer and John Price**

This will include:

Salaries

Holidays

Rôles

Hours/rotas

Line management

Contracts of employment

### **Item 11**

#### **Denise Cloughton**

Clarification of arrangement with VHC

Salary

Holidays

Line management

Contract of employment

### **Item 12**

#### **Karen Draper**

Update re disciplinary action, grievance claim and termination by mutual agreement