



ALLHALLOWS PARISH COUNCIL

**MINUTES OF THE PARISH COUNCIL MEETING
HELD ON WEDNESDAY 11th MAY 2022**

Cross Park Pavilion, Following the Annual Parish Council Meeting @ 6:30pm

PRESENT: Cllr Chris Draper Chairman
 Cllr Yvonne Forrest Vice Chair
 Cllr Sue Morrice
 Cllr Len Lovatt
 Cllr Karen Draper
 Cllr Trevor Bowley
 Cllr Rachelle Freeguard
 Mr Chris Fribbins Parish Clerk

Apologies: None
 In attendance One resident

- 704 1 **APOLOGIES FOR ABSENCE** None
- 705 2 **DECLARATIONS OF PECUNIARY INTEREST (DPI) AND OTHER SIGNIFICANT INTERESTS (OSI)**
Declarations of Interest – Cllr Freeguard, Trustee Cross Park Association, although Parish Council Liaison.
Audio Recording – Cllr Morrice records the meeting for personal use.
- 706 3 **TO RECEIVE AND SIGN THE MINUTES OF THE FULL PARISH COUNCIL MEETING 13th April 2022** Proposed as a correct record by Cllr Mrs Draper, Seconded Cllr Forrest. All Agreed.
- 707 4 **MATTERS ARISING FROM THE ABOVE MINUTES (NOT OTHERWISE ON THE AGENDA) - None**
SUSPENSION OF MEETING FOR PUBLIC SESSION (30 minutes, up to 10 minutes per speaker): None
- 708 5 **CLERK'S REPORT**
 a) **Platinum Jubilee Preparations – Cllr Freeguard** Programme of events agreed. (No Brimp access required). Events now spread between Slough Fort, Haven & Cross Park. It is understood Allsaints Church will also be holding an event.
- 6 **No item**
- 709 7 **GRANT REQUESTS** – None
- 710 8 **PLANNING**
 a) **Planning Applications**
MC/22/1032 Allhallows Holiday Park Allhallows Caravan Park Allhallows Rochester Medway ME3 9QD
 Construction of two single storey commercial units for use as takeaway/restaurant (Sui Generis)
 Noted – No comment required
MC/22/1033 Allhallows Holiday Park Allhallows Caravan Park Allhallows Rochester Medway ME3 9QD
 Application for non-material amendment to planning permission MC/19/1820, and as amended under MC/22/0555.
 Noted – No comment required
MC/22/0659 65 Avery Way Allhallows Rochester Medway ME3 9QN
 Application for Lawful development certificate (existing) for the construction of a conservatory to rear
 Noted – No comment required

- b) **Medway Local Plan** No further update, publication of Draft and public consultation still delayed.
- 711 9 **HIGHWAYS AND FOOTPATHS**
- a) **Footpath Officers Report** – Cllr Bowley’s report circulated. Avery Woods works continue, but some heavy clearance required of brambles etc.
- b) **Verbal contributions** – Issues with Avery Way surface has been reported to Medway Council Highways, but not felt to a high priority issue. A fallen tree was reported in Homewards Road and cleared by NORSE.
- 712 10 **LOCAL ISSUES**
- a) **Countryside Contract** – Creation of 6’ boundary around Shellduck Woods NORSE had started work, but majority still to do.
Work required on ditches in Binney Road – contractor will do this.
- b) **Street Cleaning** – Haven to be approached by the Chair to see if they can place street bins at Avery Way Shopping Parade for the village use (current bins are Medway Council or Parish Council owned). Medway had indicated they would be reassessed in the new financial year.
- c) **Active Cemetery** – Bourne Leisure contacted and are awaiting a contract price to carry out works in the cemetery. Responsibility for the cemetery is with the Church.
- d) **General Issues** – None
- 713 11 **CROSS PARK ISSUES**
- Cllrs Freeguard declared an interest in this item as a trustee of the charity
Some conifers had been cut down and stacked at the western end. There is further ‘human’ waste.
- a) **Expansion of Facilities** – Turners have continued work on their site and have constructed the path between the Recreation Ground and Cross Park Temporary Harass fencing had been vandalised. Some issues with the surface of the footpath reported and will be followed up with their contractor. UK Power Networks have visited to prepare details for the independent power supply. Some topsoil may be available for Cross Park.
- b) **Internal CPA Issues** – Extended café hours for special events arranged and effectiveness being reviewed. A series of activities on the site being organised over the coming months. There was a problem getting a large Bumper Car on-site and a fire was lit in the ‘country park’ and a patch of brambles was burnt. A fire engine was called and a foul water cover was damaged.
- 714 12 **THE BRIMP ISSUES including Youth**
- a) **Youth Club Issues** – Separate bank account with debit cards being progressed with Barclays Bank – original application to be re-done.
- b) **Extending Brick Store** – Contract awarded at April meeting. Awaiting confirmation of start date. There have been some issues with the air conditioning unit.
- 715 13 **CONTRIBUTIONS FROM REPRESENTATIVES ON EXTERNAL BODIES**
- a) **ALLHALLOWS PACT** – Cllr Morrice – No meeting.
- b) **KALC (Medway)** – Cllr Morrice/Forrest – Meeting scheduled.
- c) **Medway Council Rural Liaison** – Cllr Mrs K Draper – Meeting scheduled 28/6.
- d) **Village Hall** – Cllr Forrest – No meetings.
- e) **Cross Park** – A picnic area has been suggested and possibly some child’s play equipment. Some brambles need to be cut back (contractor to be contacted).
There has been a suggestion that the main gate be opened during school hours for visitors to access the site by car, but this has to be monitored due to use by motor bikes/quads and horse. Joint meeting with Parish Council to be arranged to

discuss the ongoing football usage (there is capacity for two pitches, but poor changing facilities currently).

- f) **Village Fete** – Cllr Forrest – No meeting. Plans for Fete continue.
- g) **Friends of All Saint’s Church** – Cllr Forrest – No meeting. Monthly open days reintroduced (first Saturday of each month).

716 14 REPORTS FROM OTHER MEMBER RESPONSIBILITIES

- a) **Allotments** (Cllr Freeguard declared an interest as an allotment holder) Cllr Forrest – No issues.
- b) **Recreation Ground and Playpark** Cllr Forrest – There had been a grass fire that needed the attendance of a fire engine. There is a dip across the football pitch area that may need filling.
- c) **Bourne Leisure Liaison** Cllr C Draper – the Chair met the site manager and has discussed work and planned work in the site.
- d) **Peninsula East Primary Academy School Liaison** Chair – Cllr Freeguard No further meeting.
- e) **Turners Group** – Further meeting/update to be arranged.

717 15 FINANCIAL

- a) **Finance Monitoring Reports (to 30 April 2022)** Financial reports were circulated, all agreed to note.

b) **Income**

Receipts April/May Noted
 Youth Club Tuck/Subs £84.00
 Youth Club Tuck/Subs £78.30
 Medway Council Precept - £59,385.00
 HMRC Refund 1/3/22-31/3/22 £530.50

Transfer Current a/c to Base Rate Tracker a/c £40,000

- c) **To make payments for May** Proposed – Cllr Forrest, seconded – Cllr Freeguard that the payments as listed be authorised, as necessary. – ALL AGREED

C Fribbins Clerk Salary/Home Allowance/Mileage/less PAYE and pension contribution	220501		
John Price Salary/less PAYE	220502		
Mick Smith Salary/less PAYE	220503		
HMRC PAYE	220504	451.61	
NEST Employee/Employer Pension	220505	67.50	
EDF Energy Brimp Electricity DD	220506	158.00	7.52
M&L Contracting Countryside Contract		1,591.66	
M&L Contracting Cross Park		316.66	
M&L Total payment	220507	2,289.98	381.66
4G Internet Cross Park Broadband	220508	54.00	9.00
CUBE Heating Cross Park Boiler Repair	220426	373.00	62.17
Cross Park Association Carnival Grant	220427	1,500.00	
Slough Fort Doorway Grant	220428	900.00	
Karen Draper Youth Club Tuck Equipment	220509	71.70	
Business Stream Allotment Water	220510	32.78	
TJF Prop Maint Active Cemetery Grass	220511	160.00	
Colyn Prop Servs Village Hall Grass Cut	220512	60.00	
Petaholics CPA Grant Plat Jubilee	220513	500.00	83.33
TJF Prop Maint Active Cemetery Grass	220514	160.00	
Colyn Prop Servs CP Drain Cover Replace	220515	92.00	

Items paid Direct Debit/Debit Card

- 718 **The exclusion of press and public to discuss personal staff and contract issues**
Proposed Chair, Seconded Cllr Forrest – **ALL AGREED.**
- 719 **16 STAFFING ISSUES** None reported. None
- 16b **Telephone Box** - The Chair reported his work to re-establish a traditional red phone box at the junction of Stoke Road and Avery Way and use to contain a defibrillator. He has identified the possibility of funding from Medway Councillors Filmer and Pendergast and has been advised that planning permission should not be required if placed on previous site. A power supply will be required (for defib environmental or any internal lighting)
- 720 **17 DATE AND TIME OF NEXT MEETING**
The next meeting will be Wednesday 8th June 2022 at 6:30pm **at the Cross Park Pavilion.**
- 721 **18 FUTURE AGENDA ITEMS –**
At 20:37 The Chair Cllr Chris Draper closed the meeting.

Signed as a correct record of the proceedings.
Chair of Allhallows Parish Council