



Allhallows Parish Council

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TO ALL MEMBERS OF THE COUNCIL

You are hereby summoned to attend a MEETING OF ALLHALLOWS PARISH COUNCIL at the Cross Park Pavilion, Avery Way, Allhallows, on Wednesday 9th January 2019 at 6:30pm.

Councillors and members of the public are reminded that discussion of confidential information (i.e. personal matters and contract tenders must not be discussed in the open meeting and at any time the council may need to exclude press and public on a temporary basis to discuss these).

AGENDA

1. **To note apologies for absence**
2. **Declarations of Interest of any item on the agenda and notification of audio recording or filming**
3. **To receive and sign the minutes of the Parish Council meeting 12th December 2018**
4. **Matters arising from minutes (not on Agenda or in Action Points)**
5. **To note the updates on the action points from previous meetings**
SUSPENSION OF MEETING FOR PUBLIC SESSION
15 minute session: To receive questions and comments from the public.
Matters raised may be placed on the agenda for the next or subsequent meeting(s)
6. **Clerk's Report (not elsewhere on the agenda)**
Update on issues and actions since Council meeting 12th December 2018.
 - Any other items to report that do not appear elsewhere on the Agenda
 - Filming at The Brimp.
7. **Grant Requests for consideration**
 - a) Guides, Brownies, Rainbows – Activities £600 – nothing further from the Brownies. Rainbows
8. **Planning**
 - a) **Medway Local Plan** – Response submitted, next stage will be Draft Local Plan for consultation in June/July 2019 (delay from January/February 2019 – after HIF bid response).
 - b) **MC/18/0288 Allhallows Golf Course Avery Way Allhallows Rochester ME3 9QJ**
Change of use of land for siting of 81 park homes for the purpose of permanent residential accommodation by persons over 50 years old and associated amenity space and allotments, permissive footpath, new pond and alterations to existing pond.
Planning comments have been submitted, indicating the ownership of the access road and concerns with the development while recognising the benefits that the s106 contribution to the parish council could have for the village residents. Meeting to be arranged with Turners Group regarding the s106 (joint with CPA).
 - c) **MC/18/3181 – Application for expansion/Extension of Cross Park Facilities**
Application submitted on behalf of the parish council by Turners Group. Planning fee will need to be paid by the parish council (50% discount) – has been paid by Turners Group..
9. **Highways and Footpaths**
 - a) **Potential Parking Restrictions**
 - b) **Footpath Officers Report** – Cllr Bowley.
 - c) **Verbal contributions** from Councillors
10. **Cross Park Issues**
 - a) **Governance**
A formal meeting of trustees will be required to follow-up on governance issues – still to be arranged. Rural Kent can also advise as part of their work on the Cross Park Enhancement Project.
 - b) **Building/Land Issues**
The monthly report from Trevor Bowley has been circulated by email.
 - c) **Pavilion**
An electrical inspection faults (non-critical) investigation is outstanding and is waiting for access to the Allhallows Park facilities for further investigation (Chair to help facilitate). Some shutter problems have been reported and CPA have somebody who can fix.
11. **Youth Club/Youth**
 - a) **Youth Club**
A meeting was held between the Guides etc. and Youth Club to establish some ground rules for the Brimp – more work still needed.
A Youth Committee meeting has been held (although the Guides etc. did not attend).
The older session (Tuesday) has been suspended due to lack of attendance (adult help was in place). Despite advertising there was still no youths.
A Christmas party was held 19/12/18.

b) **Guides/Brownies/Rainbows**

Further discussions and a decision is required on their application for grant (£600) and responsibilities at the Brimp.

12. **The Brimp Issues**

c) **Football Arena**

Plans for the site to be followed up – suggested infill and further options of a MUGA or similar until funding can be put in place and supported by residents.

d) **Road and Lighting** – Slough Fort are looking to carry out road repairs in the Spring.

e) **Additional Usage**

Street Dance sessions on Wednesday evenings (before the Youth Club) were held from late November.

Request for places was encouraging but actual attendance was low – so it is suspended until the new year (Peter Apostel arranging).

f) **Brick Store** - The Chair has suggested the use of the brick store as a music facility be investigated. A business plan is needed before significant investment on the building. OUTSTANDING. Old parish council records checked by Cllr Forrest/Huntley-Chipper. Unwanted documents disposed of.

13. **Recreation Ground** – Dustbin internal bin and lid for other bin has been ordered.

14. **Contributions from Representatives (2018/2019) on external bodies**

- PACT (Chairman/Clerk)
- KALC Medway Area (Cllrs Forrest and Huntley-Chipper (Vice Chair))
- Rural Liaison (Cllr. K. Draper) – Next meeting in March.
- Police Liaison (Cllr Bowley)
- Village Hall (Cllr Lovatt/sub. Cllr Forrest)
- Cross Park Association (Cllr Huntley-Chipper)
- Friends of All Saints Church (Cllr Y Forrest)

15. **Reports from other member responsibilities (subject to changes at the Annual Meeting)**

- Allotments (Cllr. Forrest)
- Recreation ground and playpark (Cllrs. Forrest and Huntley-Chipper (Vice Chair)) not covered by the agenda item
- Bourne Leisure Liaison (Chair)
- Allhallows Primary School Liaison (Chair)

16. **Financial**

a) **2019/2020 Budget**

The Budget for 2019/2020 (circulated) needs to be approved. This estimates the income and expenditure based on historic values and discussions at the adhoc Finance and General Purposes Committee and December Parish Council meetings. The aim is to ensure adequate funding for future commitments and spend. The actual decision to spend, and setting of any charges, are a matter for future Council meetings.

Recommendation – the circulated Final Budget for 2019/2020 is agreed (there is scope for amendments if necessary)

b) **2019/2020 Precept**

The Precept for 2019/2020 is the amount the Parish Council requires Medway Council to collect from the residents of Allhallows for parish activities (it is paid to the parish council in April). The precept is collected on the basis of every residential property in the parish and the actual individual dwelling is calculated on the basis of the Council Tax Band (A to H). The council tax is calculated for Band D with bands A – C paying less and bands E – H paying more, **The current Band D (2018-2019) is £103.87 (£2 per week) . The suggestion is a 3% increase to £107 (£2.06 per week).** (note that the actual value of Band D is set by Medway Council to collect the precept demand from the parish council after the other bands are set – they are a fixed percentage of Band D, a figure can change and there has been a reduction in recent years, so more has to be paid by the smaller number remaining (due to the loss of residential properties at the Allhallows Leisure Park).

Recommendation – The Precept for 2019/2020 be set at £51,417 a 3% increase (there is scope for amendments if necessary, although the impact on the budget will need to be assessed)

c) **Finance Monitoring Reports** (Circulated for comment/note)

- d) **Receipts and Payments schedule** circulated for approval (initial version to follow/there may be further changes before the meeting)
- Nb. **If** personal payments **need** to be discussed the Press and Public will need to be excluded
- 17. **Staffing Issues** nb. **If** personal issues need to be discussed the Press and Public will need to be excluded.
 - a) **Street Cleaner Cover** – Issues/Update.
 - b) **Site for Dumpster** for Street Cleaners. Drawings have been provided for the actual site. Clerk will produce plans for the location.
- 18. **Date of next meetings –**
Parish Council Meeting, Wednesday 13th February 2019 @ Cross Park Pavilion (6:30pm)
- 19. **Future agenda items**

Chris Fribbins, Clerk to the Council 3rd January 2019