



## ALLHALLOWS PARISH COUNCIL

### MINUTES OF THE PARISH COUNCIL MEETING HELD ON WEDNESDAY 30<sup>th</sup> AUGUST 2017 AT CROSS PARK PAVILION, AVERY WAY, ALLHALLOWS AT 4:00pm

<b>PRESENT:</b>	Cllr Chris Draper	Chairman
	Cllr Pat Huntley-Chipper	Vice-Chair
	Cllr Sandra Bennett	
	Cllr Karen Draper	
	Cllr Yvonne Forrest	
	Cllr Dave Bennett	
	Mr Chris Fribbins	Parish Clerk
In attendance	4 members of Cross Park Association, Cllr Phil Filmer (Medway)	

**1 1487 APOLOGIES FOR ABSENCE**

Cllr Creswell (work)

**2 1488 DECLARATIONS OF PECUNIARY INTEREST (DPI) AND OTHER SIGNIFICANT INTERESTS (OSI)**

The Vice-Chair and Cllr Mrs Bennett had been granted a dispensation to speak and vote on items regarding Cross Park at this meeting by the Clerk owing to the subject matter and that they do not have any financial interest in the matters.

**3 1489 CORRESPONDENCE RECEIVED.**

A letter from Cllr Luck was delivered at the meeting (via Cllr Forrest). It outlined his apology for the meeting and tendered his resignation. The Chair will check with him and the Clerk will put in motion the notification to Medway Council of the vacancy, and notices for all three boards and on the website.

**6 1490 EXCLUSION OF PRESS AND PUBLIC**

Due to the nature of discussions with Land Logical and possible future contractual arrangements should work proceed, the exclusion of press and public was required, Cllr Filmer and members of the Cross Park Association (CPA) (Mrs S Melly, M Huntley-Chipper and Roger Rayner and Trevor Bowley) were allowed to remain due to their non-pecuniary interest in the land - proposed Chair, Seconded Cllr K Draper - AGREED

**7 1491 LAND LOGICAL (LL) APPROACH re. CROSS PARK**

Roger Jones (LL) outlined his experience and brief offline discussions with Martin Hall (Medway Greenspaces) about Cross Park. LL were suggesting that inert material could be used to raise the level of the 'country park area'. Planning and set-up costs would be met by LL and a share of the receipts would go to the parish council to complete works at the site (depending on the amount of material deposited).

He had submitted details, including issues that might arise in an email and explained what was involved and answered the questions of parish councillors, Cllr Filmer and members of Cross Park Association.

The material would come from a reliable source and would be inspected to high standards (every load), with an 'air inspection' (every 10 loads) and a scientific check (every 100 loads).

Issues with the potential traffic movements were discussed, with hours of operation limited to avoid school open and close times.

A site meeting to a previous land restoration scheme at Stone was offered and accepted (to be arranged).

It was important for the parish council to have an idea of how the site would be developed and as there is a covenant indicating woodland use, this was the probable target.

If the parish council was to progress this work a communication strategy with residents would be necessary, with documented complaint procedures. It would be on the basis of

Heads of Agreement and contractual arrangements. A planning application would be required (with relevant documents – including an Environmental Impact Assessment). The operation could take around five months.

Professional Legal/Contractual/Planning/Environmental advice would be needed and the Clerk would contact Medway Council (Greenspaces), Kent Wildlife Trust, The Woodland Trust, Groundforce and others to see if this is available (this is likely to be a cost against the sum the parish council would receive. Creation of the woodland after the landfill works were complete would also be a cost to the parish council).

**After detailed discussion about the project, it was moved (Cllr D Bennett) and seconded (Cllr Huntley-Chipper) that further investigations are carried out into the feasibility of this work. – AGREED.**

At this stage there is no agreement to proceed and further details would need to be established before there was a scheme to put to local residents and commence consultation and seek planning approvals.

## **8 1492 CROSS PARK GOVERNANCE AND RESPONSIBILITIES**

- a) The establishment of Cross Park Association (Charitable Incorporated Organisation) on the basis of a constitution supplied by the Clerk was discussed and CPA members agreed to apply for charitable status (initial trustees would be Mr M Huntley-Chipper, Mrs S Melly and Mrs S Bennett (when their details are supplied to the Clerk, he would submit the application to the Charity Commission on their behalf). There are no direct implications for the parish council as this was a decision for the CPA, but it would help in agreeing responsibilities for the operation of Cross Park.
- b) The parish council had agreed (minute 1476 09/17) to provide revenue support for both Allhallows Village Hall and Cross Park Association on an annual basis. A license agreement would be drawn up between CPA and the parish council to formalise the arrangements. Proposed Cllr K Draper, seconded Cllr D Bennett that a license be drawn up with the CPA (charity) and that revenue support arrangements be agreed – AGREED. Details of the grant (part year with some items already paid by the parish council will be submitted to the September Parish Council (Allhallows Village Hall) and CPA when the charity status is confirmed and the license agreed by both parties. Further year's annual revenue support grant would become an item in the Annual Budget.

At 5:45 pm Cllr Chris Draper closed the meeting.

Signed as a correct record of the proceedings.

Chair of Allhallows Parish Council