



Allhallows Parish Council

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TO ALL MEMBERS OF THE COUNCIL,

You are hereby summoned to attend a MEETING OF ALLHALLOWS PARISH COUNCIL in the Cross Park Pavilion at 6:30pm Wednesday 10th November,

Councillors and members of the public are reminded that discussion of confidential information (i.e., personal matters and contract tenders must not be discussed in the open meeting and at any time the council may need to exclude press and public on a temporary basis to discuss these).

AGENDA

1. **To note apologies for absence**
2. **Declarations of Interest of any item on the agenda and notification of audio recording or filming**
3. **To receive and sign the minutes of the Parish Council meeting 13th October 2021**
4. **Matters arising from minutes (not on Agenda)**
SUSPENSION OF MEETING FOR PUBLIC SESSION
15 minute session: To receive questions and comments from the public.
Matters raised may be placed on the agenda for the next or subsequent meeting(s)
5. **Clerk's Report (not elsewhere on the agenda)**
Update on issues and actions since previous Council meeting.
 - a) **Update** on issues and actions since the last parish council meeting.
 - b) **Any other items** to report that do not appear elsewhere on the agenda.
6. **Grant Requests** for consideration – None.
7. **Planning**
 - a) **Allhallows Planning Applications:**
MC/21/3008 9 Stoke Road Allhallows Rochester Medway ME3 9PF
Construction of a part two storey, part single storey extension to side, dormer window to rear to provide additional living accommodation within the roof space, together with formation of a vehicular crossover to front.
 - b) **Medway Local Plan** General Report. – Consultation on Draft Local Plan delayed to Feb/March 2022.
8. **Highways and Footpaths**
 - a) **Footpath Officers Report** – Cllr Bowley's report Public Rights of Way will be circulated.
 - b) **Verbal highways & footpath Issues** reports from Councillors.
9. **Local Report/Issues**
 - a) Countryside Contract (hedgerows/amenity land/Churchyard/Recreation Ground) Report/Issues
 - b) Street Cleaning Report/Issues
 - c) Active Cemetery Report/Issues
 - d) General Issues Report/Issues
10. **Cross Park Report/Issues**
 - a) **Cross Park Association – Banking/Governance**
Bank balance of previous Community Association transferred. Amount owed to PC paid.
 - b) **Expansion of Facilities** – Turners Group work underway (delay due to wildlife found).
 - d) **Building/Land Issues** – Toilet sink fixings/Gutter clearance/check for roof leak. Weedkilling Car Park.
 - e) **Future Plans/Activities** – Hall bookings steady. Café being run Saturday/Sunday.
11. **Brimp Issues** (including Youth)
 - a) **Youth Club Issues** – Club has restarted with good attendance.
 - b) **Floodlighting** – Installation of poles completed, fitting of lights being planned with electrician, emergency lighting in place.
 - c) **Brick Store Expansion** – Awaiting start date for builders.
 - d) **Youth Club banking arrangements** – Suggest separate Parish bank account and Council debit card – this will mean volunteers do not have to use their own funds until re-imbursed and as payments will be from the Parish Council and VAT can be reclaimed. Note recent level of income and expenditure (R&P sheet).
12. **Contributions from Representatives on external bodies**
 - a) PACT (Cllr Forrest/Cllr Morrice)
 - b) KALC Medway Area (Cllr. Morrice/Cllr Forrest)
 - c) Rural Liaison (Cllr. K. Draper, sub Cllr Forrest)
 - d) Village Hall (Cllr Lovatt/sub. Cllr Forrest) Update on Insurance Claim.
 - e) Cross Park Association (Cllr Wiggins)
 - f) Allhallows Fete Committee (Cllr Forrest)

- g) Friends of All Saints Church (Cllr Forrest)
- 13. **Reports from other member responsibilities**
 - a) Allotments (Cllr. Forrest)
 - b) Recreation ground and playpark (Cllrs. Forrest)
 - c) Bourne Leisure Liaison (Chair)
 - d) Allhallows Primary School Liaison (Cllr Freeguard)
 - e) Turners Group (Allhallows Park (Kingsmead)) (Clerk)
- 14. **Financial**
 - a) **Finance Monitoring Reports** to 31/10/21 (Circulated for comment/note).
 - b) **Receipts and Payments schedule** (circulated)
Any additional payments will be circulated (there may be further changes before the meeting where an updated version will be circulated)
 - c) **2022/23 Budget Preparation** - Costed suggestions welcome, special advisory meeting to be held for all cllrs
- Nb. **If personal payments need to be discussed** the Press and Public will need to be excluded
Exclusion of Press and Public - To discuss personal staff issues
- 15. **Staffing Issues** Any Staff issues
Resignation of Street Cleaner Cover and plans for replacement.
- 16. **Date of next meetings -**
December Meeting of Parish Council 8th December 2021 (Cross Park Pavilion 6:30pm).
- 17. **Future agenda items**

Chris Fribbins, Clerk to the Council 4th November 2021