



ALLHALLOWS PARISH COUNCIL

**MINUTES OF THE PARISH COUNCIL MEETING
HELD ON WEDNESDAY 14th DECEMBER 2022**

Cross Park Pavilion @6:30pm

PRESENT:

Cllr Chris Draper	Chair
Cllr Yvonne Forrest	Vice Chair
Cllr Karen Draper	
Cllr Sue Morrice	
Cllr Len Lovatt	
Cllr Trevor Bowley	
Mr Chris Fribbins	Parish Clerk
Cllr Rachelle Freeguard	Unwell
Apologies:	
In attendance	2

- 801 1 **APOLOGIES FOR ABSENCE** Cllr Freeguard (Unwell)
- 802 2 **DECLARATIONS OF PECUNIARY INTEREST (DPI) AND OTHER SIGNIFICANT INTERESTS (OSI)**
Declarations of Interest – None
Audio Recording – Cllr Morrice records the meeting for personal use.
- 803 3 **TO RECEIVE AND SIGN THE MINUTES OF THE FULL PARISH COUNCIL MEETING 9th NOVEMBER 2022** Proposed as a correct record by Cllr Lovatt, Seconded Cllr Forrest. All Agreed.
- 804 4 **MATTERS ARISING FROM THE ABOVE MINUTES (NOT OTHERWISE ON THE AGENDA) – None**
SUSPENSION OF MEETING FOR PUBLIC SESSION (30 minutes, up to 10 minutes per speaker): None
- 805 5 **CLERK'S REPORT**
a) Confirmation of gate repair and placement of Recreation Ground and Cross Park required. Lease for Recreation Ground runs out in March 2023 – Clerk is in contact with Medway Council to discuss renewal before any works are carried out and Medway Council approval of works requested – site meeting to be arranged after the Christmas break. Cross Park entry gate to be fixed when car park work complete and entrance location confirmed. Entrance from permissive pathway to Recreation Ground to be confirmed and installed.
b) Cross Park Access Road – Parish Council owned access road had been damaged by Turner's construction vehicles and left an obstruction in the road which could damage private vehicles accessing Cross Park – the obstruction has now been cleared and discussions are taking place about more significant repairs although scheduling difficulties with Cross Park activities and car park repairs carried out.
- 806 6 **GRANT REQUESTS –**
a) Allhallows Event (aka Allhallows Christmas Lights) £500 (more details required on specifics)
b) Cross Park Association – Circus (admission charged) – awaiting full application and confirmation of predicted income (initial cost estimate £2,300).
- 807 7 **PLANNING**
a) Planning Applications –
MC/22/2721 200 Avery Way Allhallows, Rochester, ME3 9QJ
Construction of single storey extension to the front incorporating a covered porch along with a single storey extension to rear – Removal of existing single storey extension to front.-No Objections

MC/22/2723 17 Queensway Allhallows Rochester. ME3 9QB

Construction of a single storer extension to rear and replacement of tile hung cladding to front and rear of property to anthracite UPVC cladding -No Objections

- b) **Medway Local Plan** No further update, publication of Draft and public consultation still further delayed and Local Plan will now revert to Regulation 18 and add another 18 months to 2 years to the process, which allows developers to choose their sites. A Hoo Development Framework has been published consultation complete.
- c) **Housing Infrastructure Fund** responses have been assessed by Medway Council and due to be reported to the Cabinet. Costs have increased and shortcomings with road and rail solutions remain with uncertain additional funding required and s106 timescales.

808 8 HIGHWAYS AND FOOTPATHS

- a) **Footpath Officers Report** –Cllr Bowley’s report was circulated. Improvements made to Avery Way Woods footway and alongside Doctor’s surgery boundary fence.
- b) **Verbal contributions** Cross Park paths – muddiest areas have had straw places on them.

809 9 LOCAL REPORT/ISSUES

- a) **Countryside Contract** – There has been a report that the boundary of the recreation ground has been cut, but not the middle. This has been reported to the contractor and they will correct.
- b) **Street Cleaning** – Issue raised with Street Cleaning temporary location for storing waste – no alternatives available.
- c) **Active Cemetery** – No issues.
- d) **General Issues** – Issues reported: None

810 10 TELEPHONE BOX DEFIBRILLATOR – Defibrillator to be sourced, telephone box delivery to be arranged.**811 11 CROSS PARK IMPROVEMENTS (including s106)**

- a) **Car Park** – Work scheduled in 17th December to early January.
- b) **Utility Provision** – Awaiting update from Turners/UK Power Networks re, power supply to pavilion. Turners have agreed the release of some s106 funds to fund this work, the car park and design work/planning for the new pavilion – still waiting for funds, they have been chased.
- c) **Access Road** – damage reported at 5b.
- d) **Planning Permission for Pavilion extension (including changing rooms)**
Awaiting Planning Consultant/Designer plans for approval and a planning application submission. A meeting has been held with Rural Kent to discuss grant funding process and potential funders for Cross Park improvements (but Rural Kent have closed)
- e) A Planning application will made for **Cold-Store facilities** for the current pavilion (supplied via the Chair).

812 12 YOUTH CLUB REPORT

- a) **Youth Club Issues** – Christmas Party scheduled for 20/12 will be arranged in January due to freezing weather. Community Payback are conducting maintenance works. Chair/Lisa Newstead liaising with community payback.
- b) **Extending Brick Store** – Agreed to un-pause the work earlier on the agenda. Contractor to confirm cost/schedule when other work completed (at Cross Park).

813 13 CONTRIBUTIONS FROM REPRESENTATIVES ON EXTERNAL BODIES

- a) **ALLHALLOWS PACT** – Cllr Morrice – Meeting 6-Monthly.
- b) **KALC (Medway)** – Cllr Morrice/Freeguard – next meeting scheduled,
- c) **Medway Council Rural Liaison** – next meeting scheduled.
- d) **Village Hall** – Cllr Lovatt/Forrest (sub) – Christmas Sleigh arranged.
- e) **Cross Park** – . Plans to enlarge the kitchen when the Cold Store is installed.

- f) **Village Fete** – Cllr Forrest –No Meeting.
 g) **Friends of All Saint’s Church** – Cllr Forrest – No meeting.

814 14

REPORTS FROM OTHER MEMBER RESPONSIBILITIES

- a) **Allotments** (Cllr Freeguard declared an interest as an allotment holder) Nothing to report.
 b) **Recreation Ground and Playpark** Cllr Morrice – Gates to toddler’s area fixed by Safeplay, further repairs carried out by Colyn Property Services.
 c) **Bourne Leisure Liaison** Cllr C Draper – the Chair continues to consult with the site manager when available. Meeting to be arranged.
 d) **Peninsula East Primary Academy School Liaison** Chair – (Cllr Freeguard absent) No meeting.
 e) **Turners Group** – Further meetings had been held on-site re. works. Further meetings held with Project Manager for Kingsmead/Allhallows Park development. Liaison is concentrated on Cross Park improvements and construction issues currently.

815 15

FINANCIAL

- a) **Finance Monitoring Reports (to 30 November 2022)** Financial reports were circulated, all agreed to note.

b) **Income**

Receipts November/December Noted

November

Youth Club Tuck/.Subs £225.40

Buzz Catering Dishwasher cancelled/refund £1,097.99

December

CPA Chairs refunded by CPA £525.24

c) **To make Note payments for December 2022.**

Proposed Cllr Forrest, Seconded Cllr Lovatt – All Agreed

C Fribbins Clerk Salary/Home Allowance/Mileage/less PAYE and pension contribution

	221201		
John Price Salary/less PAYE	221202		
Mick Smith Salary/less PAYE	221203		
HMRC PAYE	221204	570.69	
NEST Employee/Employer Pension	221205	75.69	
EDF Energy Brimp Electricity DD	221206	158.00	7.52
M&L Contracting Countryside Contract	1,591.66		
M&L Contracting Cross Park	316.66		
M&L Total payment	221207	2,289.98	381.66
National Broadband Cross Park 4G Internet	221208	54.00	9.00
TJF Property Maint Active Cemetery C161	221209	160.00	
TJF Property Maint Active Cemetery C162	221210	160.00	
Colyn Property Serv Street Cleaner Uplift	221211	115.20	
Colyn Property Serv Street Cleaner Cover	221212	143.49	
Colyn Property Serv Playpark Maint	221213	120.00	
Safeplay Annual Inspection	221214	(Paid 221009)*	
Proludic Playpark Spare Parts	221215	117.90	19.65
CPA Chair Purchase	221216	525.24	
X2 Connect Telephone Box for Defib	221217	4,094.00	682.33
Mike’s Maindrain Brimp Cesspit Empty	221218	192.00	32.00
Colyn Property Serv Street Cleaner Cover	221219	32.67	
Karen Draper YC Tuck/Equipment	221220	170.18*	
Karen Draper Brimp Paint	221221	219.36	36.56

Karen Draper Xmas Lights Switch-on on 4.15	221222	34.90	
Desire Tech Ltd YC Patio Heater	221223	99.99	16.67
Kentec Draughting Services Cold Store Plan	221224	300.00	50.00
Colyn Property Serv Brimp LM	221225	75.00*	
Paid D/D Debit Card			
Corrected from R&P sheet circulated*			

- 816 **The exclusion of press and public to discuss personal staff and contract issues**
Proposed Chair, Seconded Cllr Forrest – **ALL AGREED.**
- 817 16 **STAFFING ISSUES** No items to discuss
- 818 17 **DATE AND TIME OF NEXT MEETING**
The next meeting will be Wednesday 11th January 2023 (Cross Park Pavilion 6:30pm).
- 819 18 **FUTURE AGENDA ITEMS –**
At 21:25 The Chair closed the meeting.

Signed as a correct record of the proceedings.
Chair of Allhallows Parish Council