

ALLHALLOWS PARISH COUNCIL

MINUTES OF THE MEETING HELD ON
Wednesday 9th March 2011 at time 6.45 At Allhallows Parish Council

DRAFT FOR CONFIRMATION

PRESENT:

Cllr Mrs. Yvonne Forrest. Chairman.
Cllr Alan Marsh. Vice-Chairman.
Cllr Peter Apostel.
Cllr Mark Skudder.
Cllr Sandra Bennett.
Cllr Pat Huntley-Chipper.
Cllr Mick - Huntley-Chipper.
Cllr John Luck
Karen Draper Clerk.

Minute no: C/12/2010/11.

Meeting opened at 19.55hrs

Welcome opened the public session

Members of the public

574/10 Requests to speak on agenda items

L.Holloway. J Cherry. A Parker. J Lambourne. E Woodhouse.

Requested to speak on item 13 e on the agenda

E Woodhouse requested to speak on agenda item 20

N Skudder requested to speak on agenda item 20

1/ APOLOGIES.

575/10 Apology for late arrival by Councilor Mrs. S Bennett said she was unable to get to meetings due to work commitments.

576/10 Apology from Cllr A Marsh for early departure.

Proposed by Cllr. J.Luck Seconded by Cllr. M.Huntley-Chipper

All agreed

2/ CODE OF CONDUCT

If an item is personal then you must state if prejudicial or personal.

If it is Prejudicial they must leave the room during the discussion of the item,

If personal you may remain in the room / if financial it would be Prejudicial,
and you must leave the room.

3/ Declarations of Interest and alterations to the register.

Prejudicial interest.

577/10 Cllr Mick Huntley-Chipper: Cross Park Treasurer.

578/10 Cllr Forrest Village Hall.

579/10 Cllr Mrs. Sandra Bennett: Cross Park Secretary.

580/10 Cllr. Alan Marsh: Village Hall, Cross Park

581/10 Cllr John Luck Cross Park

582/10 Cllr Peter Apostel. 13G and H due to Youth Club

583/10 Cllr Mark Skudder. Youth club 13G and H

Personal Interest

584/10 Cllr Alan Marsh. Caretaker

585/10 Cllr Mrs. Pat Huntley-Chipper as a fund raiser Cross Park.

586/10 Cllr Mrs. Yvonne Forrest. Mothers & toddlers. Allhallows Life

587/10 Cllr Peter Apostel. Youth club. 13G and H due to Youth Club

588/10 Cllr Mark Skudder. Youth club and Church PCC.

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- 4 Declarations of Gifts and/or hospitality - none declared.
- 5 MINUTES OF THE MEETINGS HELD ON 9th February 2011
589/10 Amend the word cross to grass to minute no 555/10
590/10 Minute No. 531/10 Remove the sentence- If they choose etc
591/10 Minute No. 545/10 Brimp Remove –To be discussed under confidential.
Replace with- this did not take place.
Proposed by: Cllr. M. Huntley-Chipper. Seconded by Cllr. Mrs. P. Huntley-Chipper
All agreed
- 6 592/10 Matters arising from Minutes not on the agenda elsewhere.
None
- 7 PLANNING.
593/10 MC/11/0518 Avery Way Change of Use
News Agent shop to become a hot food take away.
Planning committee Meeting took place to discuss the plans and have advice the council that
They could see no reason to object to the planning application.
They will be providing additional rubbish bin and have agreed to do loading and unloading
at the back.. Recommend that the late opening time should be no later than the fish and chip
shop.
Proposed by Cllr. J. Luck Seconded by Cllr. M. Huntley-Chipper
- 8 FINANCE.
a Bank Balances.
- 594/10 Accounts for payment
- | | |
|-------------------------|--------|
| LONDON RISK ASSESSMENT | 75.00 |
| ASBESTOS FIRST | 795.00 |
| MEDWAY COUNCIL | 214.00 |
| STAPLES | 75.78 |
| MEDWAY MICROLIGHTS | 54.09 |
| CRAIGDENE | 144.00 |
| L M SERVICES | 95.00 |
| VALUATION OFFICE AGENCY | 750.00 |
| ROGERS STEVENS CHANCE | 180.00 |
| AON | 98.35 |
| BT | 38.50 |
| SLCC | 106.00 |
| K DRAPER | 44.10 |
| K DRAPER | 320.00 |
| K COLYER | 236.99 |
| D CLOUGHTON | 166.40 |
| KODAK K DRAPER ON LINE | 73.92 |
- 595/10 To agree the payments and sign the cheques
Proposed by Cllr.Mrs.S. Bennett Seconded by Cllr.A Marsh
- 596/10 Cllr M Skudder refused to sign the cheque (cheque No. 102919) for Medway Council.

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- 597/10 Proposal to spend up to £250 on a new internal Auditor as previous auditor unable to do accounts
Proposed by Cllr. S. Bennett Seconded by Cllr. J. Luck
- 598/10 To agenda change of financial regs to remove internal auditors name
- 9 Web site Management
- 599/10 Cllr Forrest & Cllr Apostel to meet with Clive Stanley to sort Website
- 10 INSURANCE
- 600/10 Items fencing and gates now added to insurance
- 11 STREET LIGHTING
- 601/10 Street light out at Junction of Avery Way and Stoke Road.
- 12 Highways and Transport
- 602/10 Update on speed signs: Medway Council have now installed them and are now working.
- 603/10 Pot holes on Stoke Rd and Avery Way have been reported and are now on Medway Council list.
- 604/10 Ditches- part of the one in Binney Road has been cleaned up the rest are on work schedule.
- 13 Management of the Council land and Property
Village Hall
- 605/10 Low voltage in village hall monitor shows dips of below 190 volts. This is now being investigated by U.K. Power.
- 606/10 The roof has now checked by All-tasks and all necessary work has been done.
The AGM of the village Hall committee has been held and Glenda Davies has been elected as Chairman.
- 607/10 The V/H committee will be getting an asbestos and fire check
- 608/10 Farmers Market will be held on the 3rd Saturday of each the month at the hall.
Play Park
- 609/10 Play Park inspection report has highlighted a few problems
Colyn Properties has quoted £253 to correct the problems.
Proposal to carry out work
Proposed by: Cllr. M. Huntley-Chipper. Seconded by Cllr. Skudder
- c 610/10 Play builder scheme equipment to go in end of April all being well.
- d 611/10 Parish council agreed to put in place for the Scouts a license agreement for their equipment and for the use of the Brimp on Wednesday nights.
- e 612/10 Extra Nights for Youth Club agreed 3 nights in total plus one afternoon to be on the same day as one of those nights. Parish Council to be notified in advance of the days to be used.
- f 613/10 time table for the lease as set out by Deborah Upton
Councillors Skudder and Apostel left the room
- G 614/10 Discussion took place on License agreement for 6 months duration to occupy the Brimp on agreed days with the youth club committee. This was agreed by the council.
Councillors Skudder and Apostel returned to the room

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- 615/10 Youth Club agreed to take over all responsibility for implementing the fire Officers recommendations.
Proposed by: Cllr J Luck. seconded by : Cllr. M. Huntley-Chipper
- 616/10 The parish Council chairman Cllr. Y. Forrest and the youth club committee representatives Cllrs. M. Skudder and P.Apostel signed the license agreement.
- Councillors Apostel and Skudder left the room
- h 617/10 Barbara Graham to be appointed as solicitor to draw up a lease. To request a rough estimate but it was agreed that the work would be carried out any way.
Proposed by: Cllr J Luck. seconded by : Cllr. Mrs. S Bennett
Councilors Apostel and Skudder returned to the room
- I 618/10 Cage at Brimp covered by license agreement. The appropriate planning must be sought for cage and lights.
- J 619/10 Youth report- report read by councilors but no questions raised.
- 14 620/10 Caretaker Discussed under confidential.
- 15 621/10 Clerk Discussed under confidential
- 16 Representatives reports
- A Standards Committee**
622/10 No report
- B RURAL LIAISON COMMITTEE**
623/10 No report. Next meeting to be held on 23/6/11
- C KALC**
624/10 No report
- D POLICE LIAISON.**
625/10 No report next meeting to be held on 29/3/11
626/10 Request made to mention at meeting –cars speeding along Stoke Road.
- E Youth committee**
627/10 Meeting didn't take place
- 17 **CHAIRMANS REPORT**
628/10 No report
- 18 **Allhallows Life Magazine**
629/10 Request for extra pages for dance awards.
Proposed by Cllr. M. Huntley-Chipper Seconded by Cllr. J. Luck
- 19 **GRANTS**
630/10 £100 granted to the Rainbows, £100 granted to the Brownies
631/10 Council agreed to pay for hire of hall for a help for heroes event.
Proposed by Cllr. S. Bennett Seconded by Cllr. M. Huntley-Chipper

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- 632/10 £100 granted to the fund raisers of the village hall for a Party to celebrate the Royal wedding.
Proposed by Cllr. M. Huntley-Chipper Seconded by Cllr. A. Marsh
- 633/10 Proposal to pay extra cheques above
Proposed by Cllr. P. Apostel Seconded by Cllr. J. Luck

20 CORRESPONDENCE.

- 634/10 1/ Rural liaison committee minutes meeting set for 29th March new provisional date for meeting Tuesday 21ST June
- 635/10 Also letter reference planning enforcement policy
- 636/10 2/ Stoke parish council letter to be dealt with in confidential
- 637/10 3/ Fire report on brimp done due to a complaint about the building by a member of the public
- 638/10 4/Complaint letter from resident at Shelduck Close regarding tree in front of flats.
- 639/10 5/ Letter from Internal auditor who is now unable to do accounts.
- 640/10 6/ Other mail in envelope for all councillors to see

Meeting closed at 21.30 Hrs

RESOLUTION TO EXCLUDE PRESS AND PUBLIC Confidential Section

SignedChairman