



## Allhallows Parish Council

42 Quickrells Avenue, Cliffe, Rochester, Kent. ME3 7RB  
Tel: 01634 566256 e-mail: [clerk@allhallowskent-pc.gov.uk](mailto:clerk@allhallowskent-pc.gov.uk)  
[www.allhallowskent-pc.gov.uk](http://www.allhallowskent-pc.gov.uk)

### TO ALL MEMBERS OF THE COUNCIL,

**You are hereby summoned to attend a MEETING OF ALLHALLOWS PARISH COUNCIL in the Cross Park Pavilion, Wednesday 12<sup>th</sup> March 2025 @ 6:30pm**

Councillors and members of the public are reminded that discussion of confidential information (i.e. personal matters and contract tenders must not be discussed in the open meeting and at any time the council may need to exclude press and public on a temporary basis to discuss these).

### AGENDA

1. **To note apologies for absence**
2. **Declarations of Interest of any item on the agenda and notification of audio recording or filming**
3. **To receive and sign the minutes of the Parish Council meeting 12<sup>th</sup> February 2025.**
4. **Matters arising from minutes (not on Agenda)**  
***SUSPENSION OF MEETING FOR PUBLIC SESSION***  
***15 minute session: To receive questions and comments from the public (at discretion of the Chair).***  
***Matters raised may be placed on the agenda for the next or subsequent meeting(s)***
5. **Clerk's Report (not elsewhere on the agenda)** Update on issues and actions since previous meeting.
  - a) Village Hall Update – Medway Cllr Spalding
  - b) Community Grant -Village Hall Door
  - c) Communiy Grant – Kingsmead Noticeboard**Any items** to report that do not appear elsewhere on the agenda.
6. **Grant Requests** for consideration – None
7. **Planning**
  - a) MC/24/2221 Installation of a "Wild River" swimming leisure feature, including links into the building, supporting engineering works, landscape and other associated works. Allhallows Holiday Park Allhallows Rochester Medway ME3 9QDs Planning Applications
  - b) MC/25/0379 | Details pursuant to condition 5 (Landscaping) and 8 (Biodiversity enhancements) on planning permission MC/20/2438 for Variation of condition 2 (approved plans) on planning permission MC/19/0007 to allow for a minor material amendment for changes to internal wall layouts; materials revised from zinc cladding to facing brickwork; roof pitch revised to create a central ridge at same height as original and roof materials change to roof tiles. | Land Rear Of British Pilot Hotel Avery Way Allhallows Rochester Medway ME3 9QW
  - c) MC/25/0185 Construction of a single storey extension to rear of bar/restaurant within existing service yard Allhallows Holiday Park Allhallows Caravan Park Allhallows Rochester Medway ME3 9QD
  - d) **Allhallows Neighbourhood Plan** – Following a public meeting at the Village Hall 16/10, There needs to be consideration of progressing a plan and submission of the area to be covered to Medway Council for designation. To agree submission iof designation (no financial implication). A plan for developing this and financial
8. **Highways and Footpaths**
  - a) **Footpath Officers Report** – Report on Public Rights of Way and land maintenance.
  - b) **Verbal highways & footpath Issues** reports from Councillors.
9. **Local Report/Issues**
  - b) **Countryside Contract** (hedgerows/amenity land/Closed Churchyard/Recreation Ground/Shellduck Woods)
  - a) **Street Cleaning** Report/Issues – Issues at Avery Way shopping parade continue.
  - b) **Active Cemetery** Report/Issues
  - c) **General Issues** Report/Issues
10. **Cross Park Improvements (including s106)** - Update on works completed and outstanding – Issues with progress on the development of the Kingsmead site and payment of further s106 contributions, Further funding required.
11. **Youth Club Report** (Including Brimp Youth Centre),
  - a) **Youth Club Issues** – Youth Club report.
  - b) **Brick Store Expansion** – Funding opportunities to be investigated work to start.
  - c) **Brimp storage container** – electricity supply and locks provided, now in use.
  - d) **DBS/E** received for Clerk, Lisa Newstead, Cllr Mrs Draper, Cllr Tarry (Cllr Draper outstanding)
  - e) Scouts have had an additional Brimp Storage Container.
12. **Contributions from Representatives on external bodies**
  - a) **KALC Medway Area** (Cllrs Morrice and Forrest)
  - b) **Rural Liaison** (Cllr Mrs Draper, substitute Cllr Forrest)

- c) **Village Hall** (Cllr Forrest)
- d) **Cross Park Association** (Cllr Bowley) Meeting to be arranged in January to approve Annual Accounts/Report
- e) **Friends of All Saints Church** (Cllr Forrest)
- 13. **Reports from other member responsibilities**
  - a) **Allotments** (Cllr Forrest)
  - b) **Recreation ground and playpark** (Cllrs Morrice & Bowley). Annual Inspection Actions
  - c) **Bourne Leisure Liaison** (Cllr Draper)
  - d) **Peninsula East Academy School Liaison** (Cllr Tarry/Forrest)  
Cross Park Nature Area for School – progress report.
  - e) **Turners Group (Allhallows Park (Kingsmead))** (Cllrs Draper, Cllr Forrest, and the Clerk)
- 14. **Financial/Policy**
  - a) **Risk Register/Policy (required for end of financial year reporting (31/3/25))**
  - b) **Finance Monitoring Reports** to 28/02/2025.
  - c) **Receipts and Payments schedule** for note/approval as required (circulated)  
Any additional payments will be circulated (there may be further changes before the meeting where an updated version will be circulated).

Nb. **If** personal details or contract quotes **need to be discussed** the Press and Public will need to be excluded  
***Exclusion of Press and Public – To discuss confidential matters.***
- 15. **Staffing Issues** Any Staff issues (including possible 'odd job' appointment).
- 16. **Date of next meetings –**  
February Parish Council Meeting 9<sup>th</sup> April 2025 6:30pm, Cross Park Pavilion. (date and publicity for Annual Parish Meeting to be agreed).
- 17. **Future agenda items**

*Chris Fribbins*, Clerk to the Council 5<sup>th</sup> March 2025