

**ALLHALLOWS PARISH COUNCIL**

**MINUTES OF THE PARISH COUNCIL MEETING  
HELD ON WEDNESDAY 11<sup>th</sup> February 2015  
AT ALLHALLOWS VILLAGE HALL, STOKE ROAD, ALLHALLOWS AT 6:30 pm.**

**PRESENT:** Cllr Mark Skudder Chairman  
Cllr John Lambourne Vice-Chairman  
Cllr John Luck  
Cllr Mrs Noleen Skudder  
Cllr Alan Marsh  
Cllr Mrs Wendy Myers  
Cllr Mrs Yvonne Forrest

In attendance Mrs Lynn Davis Parish Clerk  
4 members of the public

**1 APOLOGIES FOR ABSENCE**

784 Apologies were received from:  
Cllr Mrs Sue Hill: Unable to attend due to a hospital appointment.  
It was proposed by Cllr Mrs Noleen Skudder and seconded by Cllr John Luck that the received apologies be accepted. This was agreed unanimously.

**2 DECLARATIONS OF PECUNIARY INTEREST (DPI) AND OTHER SIGNIFICANT INTERESTS (OSI)**

785 Declarations of Pecuniary Interest for agenda item 9 b 1 were declared by Cllr Mark Skudder, Cllr Mrs. Noleen Skudder and Cllr Mrs. Wendy Myers. Cllr John Lambourne declared other significant interest in agenda item 9 b 1.

**3 DISPENSATION REQUESTS**

786 The Parish Clerk confirmed that all Councillors present hold a dispensation in respect of agenda item 7 f.

**4 MINUTES OF THE PARISH COUNCIL MEETING HELD ON 10<sup>th</sup> December 2014**

787 The minutes of Parish Council meeting held on 10<sup>th</sup> December 2014 were agreed. Proposed by Cllr Alan Marsh, seconded by Cllr Mrs Yvonne Forrest and agreed unanimously.

**5 MATTERS ARISING**

788 Following up on **Action point C/13/2014/3** Cllr Alan Marsh reported that per item 763 the Allotment Society had completed the application for a further grant of £1500 for the pathway. The Society had not spent the initial £500 granted by the Parish Council and wished to proceed with the estimate supplied by V. Sinclair. Discussions continued within the "confidential" section of the meeting.  
Cllr Mark Skudder reported that per item 773 b a sign had been made and erected on the arena fence.  
Cllr Mrs Yvonne Forrest reported that per item 776 the Mother & Toddler group had handed the grant application to the Treasurer of the Village Hall committee, she would organise for it to be sent to the Parish Clerk.  
Cllr Mark Skudder reported that per item 777 a chairs had been donated by the Church

and given to Cross Park.

Cllr John Lambourne reported that per item 778 no feedback had been received from the school and it would need to be followed up.

Cllr Mark Skudder reported that per item 779 no choice of speaker was made; he would ask the Rector Stephen Gwilt and the manager of Bourne Leisure. He proposed to spend up to £150 on refreshments for the Annual Parish Assembly, seconded by Cllr John Lambourne and carried unanimously.

## 6 PLANNING

789 The Council considered application no MC/15/0367 and there were no objections

## 7 FINANCE

- 790 a) The end of month bank balance and the December 2014 and January 2015 bank reconciliation forms were agreed. Proposed by Cllr Mrs Noleen Skudder, seconded by Cllr Alan Marsh and agreed unanimously.
- 791 b) The cheques signed since the last meeting and the standing orders paid were approved. Proposed by Cllr Alan Marsh, seconded by Cllr John Luck and agreed unanimously.
- 792 c) The accounts for payment were approved, proposed by Cllr Mrs Noleen Skudder and seconded by Cllr Mrs Wendy Myers
- 793 d) The December 2014 & January 2015 budget monitoring update and income and expenditure reports were noted.
- 794 e) The monthly bank reconciliation forms were checked and signed
- 795 f) The 2015/2016 Budget and Precept of £36,000 including Council Tax rebate were agreed. Proposed by Cllr Mrs Noleen Skudder, seconded by Cllr Alan Marsh and agreed unanimously.
- 796 g) The date of the next Finance committee and Personnel committee were arranged for Wednesday 18<sup>th</sup> March 2015 at 6:30 pm at the Village Hall.

## 8 HIGHWAYS & TRANSPORT

- 797 a) The Footpath Officer's report was noted.
- 798 b) Cllr John Luck stated that Stoke Rd had been closed on 22/1/2015 without notification to residents nor other agencies such as bus companies and the local school in Stoke. The diversion arrangements were inadequate. He proposed sending a strongly worded letter to Medway Council regarding the lack of consultation and preparations for such a road closure.  
***ACTION POINT C/15/2015/1: Parish Clerk to write a letter to Medway Council expressing dissatisfaction with the lack of information re road closures.***

## 9 MANAGEMENT OF THE COUNCIL'S LAND AND PROPERTY

- 799 a)1 Cross Park  
Cllr Mrs Yvonne Forrest proposed that that the Parish Council buy tables for Cross Park Bingo, the cost would be £33 and the bingo club would require 2. Cllr Mrs Wendy Myers seconded the motion and it was carried unanimously.  
***ACTION POINT C/15/2015/2: Parish Clerk to purchase the tables for Cross Park Bingo Club***
- 800 a)2&3 Councillor Mark Skudder proposed to go ahead in principle with marking out a football pitch and purchasing goal posts. Seconded by Cllr Mrs Noleen Skudder and carried unanimously.

Cllr Mark Skudder invited the manager of the newly formed Cross Park Football Club to speak about the developments of setting up the club.

Jason Turner confirmed that the club has secured a variety of sponsors for: training equipment, football strips, first aid kits etc. The committee had been formed and a bank

account is in the process of being opened. He had approached Bourne Leisure who are considering providing changing facilities in the form of a portacabin which Jason Turner asked if there would be permission to site it at Cross Park. Cllr Mark Skudder said that the football team could hire the hall whenever they use the pitch so that they have access to the car park and could use the toilets and the hall for changing facilities at Cross Park Pavilion, provided that they install matting in the entrance area and install a sign to ask for no boots to be worn past the entrance area.

801 a) 4 Cllr John Luck confirmed that he now had a quotation with the correct specifications and in accordance with the minutes (782) of the last meeting he was now waiting for a reply from Cross Park Association regarding their contribution of £500 towards the work.

802 b)1 Brimp Youth Centre  
Cllr Mark Skudder stepped down as chair. He, Cllr Mrs. Noleen Skudder and Cllr Mrs. Wendy Myers left the room at 7.55 pm due to the Declarations of Pecuniary Interest previously declared at agenda item 3. Cllr John Lambourne chaired the meeting for item 9 b 1.

It was agreed to renew the annual licence for the Youth Club. Proposed by Cllr Alan Marsh and seconded by Cllr Mrs Yvonne Forrest and carried unanimously.

Cllrs Mark Skudder, Noleen Skudder and Wendy Myers returned to the room and Cllr Mark Skudder resumed the meeting as Chairman at 7.58 pm.

803 b)2 Cllr Mark Skudder proposed to purchase a suitable litter bin to be placed near the picnic tables to encourage users of the area not to leave litter lying around. The cost would be no more than £600 to be delivered and installed. Seconded by Cllr Alan Marsh and carried unanimously.

804 c) Village Hall Accounts  
The Village Hall accounts were noted.

## 10 **RURAL LIAISON**

805 a) Cllr Alan Marsh wished to inform the Council of an open meeting for councillors and clerks which is usually held on the second Tuesday in March at 7pm. He was waiting for a request for names of who wished to attend.

806 b) Cllr Alan Marsh proposed to offer to host the June meeting, which would involve hiring a venue and providing refreshments for a cost of approx £100. Seconded by Cllr Mark Skudder and carried unanimously.

## 11 **CORRESPONDENCE**

807 Correspondence was noted. Cllr Mark Skudder brought to the Parish Council's notice that the Village Hall hire rates had increased but were still competitive, he proposed an agenda item at the next meeting to bring the Cross Park hire rates in line.

## 12 **DATE AND TIME OF NEXT MEETING**

808 Cllr Mark Skudder proposed that the date of the next meeting would be Wednesday 29<sup>th</sup> April 2015 at 6:30 pm at Allhallows Village Hall. Seconded by Cllr Alan Marsh and carried unanimously.

## 13 **PUBLIC SESSION**

The meeting was suspended at 8:05pm for the Public Session.

809 A member of the public asked if there was an update on the illegal parking near the shops. Cllr Mark Skudder said that he was still to have a meeting with a representative of Medway Council as a recent planned meeting was cancelled due to illness. He confirmed that the preferred option was for barriers to be erected but said

that Medway Council seemed only be prepared to install bollards.

Mr. John Price, a street cleaner, stated that dog mess around the village was not as bad as was being described on social media and he was keeping it under control.

The public session was closed at 8:20pm

### **CONFIDENTIAL SECTION**

A proposal was made by Cllr Mark Skudder under section 1 (2) of the Public Bodies (Admissions to Meetings) Act 1960 to exclude the public and representatives of the press and broadcast media during the discussion due to the confidential and sensitive nature of the business to be transacted. Seconded by Cllr Alan Marsh and carried unanimously.

### **ALLOTMENT SOCIETY**

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Cllr Alan Marsh proposed that it be agreed to grant the Allotment Society an additional £1500 towards installing a pathway. He confirmed that the Society had not yet used the previous grant of £500 as they wished to put it towards a better constructed pathway. Cllr Mrs Wendy Myers proposed that only a further £500 be awarded as there was little public or community benefit. The Parish Council considered all options and did not feel that the project warranted nor needed further additional payments for this particular purpose. The proposal was seconded by Cllr John Lambourne and carried with 3 for, 2 against and 2 abstentions.

### **CROSS PARK**

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Cllr Mark Skudder suggested that the Parish Council buy goal posts for the newly formed Cross Park Football Club and have them installed by Colyn Property Services at a cost of £366.00. It was decided that the Parish Council purchase the goal posts directly at a cost of £784.40 + VAT in order to be able to reclaim the VAT element of the cost. This was proposed by Cllr Mrs Wendy Myers, seconded by Cllr John Luck and carried unanimously.

Cllr Mark Skudder immediately closed the meeting at 20:45pm.

<b>Action Point</b>	<b>Details</b>	<b>Review</b>	<b>Cleared</b>
<b>Action Point C13/2014/3</b>	Cllr Alan Marsh to contact the Allhallows Allotment Society in order to obtain more information regarding the grant application works and report back at the February Parish Council meeting.	Grant of £500 awarded Cheque no 103616	16/3/2015
<b>Action Point C/15/2015/1</b>	Parish Clerk to write to Medway Council re road closures	Letter written	24/2/215
<b>Action Point C/15/2015/2</b>	Parish Clerk to purchase 2 fold away tables for the Cross Park Bingo Club	Purchased and delivered to Cross Park	24/2/2015