Allhallows Parish Council

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MEETING MINUTES

Date: Wednesday 9th September 2026
Time: 18:30
Venue: Cross Park Pavilion

Present:

Cllr Y. Forrest ~ Acting Chair
Cllr S. Morrice
Cllr J. Sheaves
Mr C. Fribbins ~ Clerk
Cllr T. Bowley
Cllr K. Wood
Cllr J. Van Niekerk

Members of public:

Four (4)

- **399/1 Apologies for Absence**

  It was noted that both Cllr C. Draper and Cllr K. Draper were on annual leave.

  It was proposed by Cllr J. Sheaves and seconded by Cllr K. Wood that the apologies be accepted. This was unanimously agreed.

- **400/2 Declarations of Interest and notification of recording**

  Notification was received from Cllr S. Morrice and the Clerk that the meeting would be audio recorded for personal use.

- **401/3 Approval of previous minutes**

  a). To receive and sign the minutes of the extraordinary meeting held on Wednesday 5th August 2026.

  Following a discussion between Cllr Y. Forrest and Mr C. Fribbins, the minutes of the Extraordinary Meeting held on Wednesday 5th August were not signed off. The Acting Chairman advised that she felt the minutes were not an accurate record of events. Mr C. Fribbins did not agree with this position.

- **402/3 Approval of previous minutes**

  b). To receive and sign the minutes of the Parish Council meeting held on Wednesday 12th August 2026.

  The members attested to receiving the minutes of the Parish Council meeting held on Wednesday 12th August 2026.

  It was proposed by Cllr J. Sheaves and seconded by Cllr S. Morrice that the minutes be approved as a correct record. The motion was unanimously agreed, and the minutes were duly signed by Cllr Y. Forrest.

- **403/4 Matters Arising (not on the agenda)**

  Mr C. Fribbins referred members to the Chairman's update from the EGM.

- **404/5 Public Participation**

  The meeting was adjourned at 18.45 for the public forum session.

  A member of the public raised concerns regarding the recreation ground and the ongoing clearance works. Discussion took place regarding the removal of brambles, which had been shredded, the removal of rubble, and whether a 40-yard skip would be required to assist with further clearance of the site.

  Cllr S. Morrice reported witnessing rubbish being scattered around the recreation ground, despite debris having previously been placed in a pile. She also advised that she had found a step on the site and had taken it home for safekeeping (step is part of play equipment).

  Discussion then turned to the options available for the continued clearance of the recreation ground, including the use of a contractor and whether it would be more cost-effective to hire a skip or arrange for a caged vehicle to remove the remaining debris. The need to obtain further quotations for skips was discussed, together with the potential requirement for a ride-on lawn mower.

  Members expressed concerns regarding a tree that had accidentally been damaged during the clearance works and was considered to be at risk of breaking apart in high winds. Concern was raised due to its close proximity to the zip wire.

  Members also discussed the removal of trees surrounding the site, which could enable vehicles to gain direct access to the recreation ground.

  As a result of the above discussions, Cllr J. Van Niekerk offered to speak further with the contractor regarding additional clearance works and the use of a ride-on lawn mower.

  Attention then turned to the guttering on the garages situated adjacent to the recreation ground. It was noted that the new pipework discharged water onto the recreation ground rather than towards the garages themselves. Discussion regarding the installation of gullies ensued, during which it was felt that the pipework had been deliberately arranged in this manner to prevent flooding of the garages.

  Discussion subsequently returned to the condition of the recreation ground and the measures available to prevent vehicles from accessing the site. One (1) member suggested that the trunks of trees that had already been felled could be used to block access. Concerns were raised that the Parish Council was running out of suitable tree trunks for this purpose.

  Cllr T. Bowley expressed concern that previously cut brambles would simply regrow, as their roots remained embedded in the ground. Councillors were also advised that, amongst the rubbish on the site, there were a number of rubber tyres which would require specialist disposal.

  The public forum session closed at 19.03 and the meeting reopened.

- **405/6. Reports**

  a). Chairperson's Report

  Cllr Y. Forrest read her report aloud. It was noted that there were no significant issues arising from the report.

  Members were advised that the brick store extension at the Brimp had been temporarily placed on hold whilst the Parish Council awaited further availability from the contractor.

  Discussion also took place regarding the need to decide upon a skip for Cross Park and to obtain quotations for further clearance and tidying of the area.

The Acting Chairman also referred to the need to discuss essential repairs to the play park, which she hoped could be considered later in the meeting under confidential business.

- **406/6. Reports**
  b). Clerk's report
  The Clerk introduced the new minute clerk to members, who was undertaking a trial that evening. He asked members to give consideration to future succession planning, as he anticipated retiring in the not-too-distant future.

- **407/6. Reports**
  c). Medway Unitary Council All Saints Councillors' Report (Cllr Spalding)
  It was noted that Ward Cllr C. Spalding was not present at the meeting but had circulated a report of approximately 30 pages shortly before the meeting. Members had not had sufficient opportunity to review the report in detail prior to the meeting.

  Following a brief review of the report, one Parish Councillor noted that it referred to the Government's decision not to pursue the proposed merger of Medway Council with neighbouring authorities. In light of this development, it was understood that elections would proceed as scheduled in May.

  It was also noted that the Ward Councillor had referred to the outcome of the recent Conduct Committee meeting, the recommendations of which were yet to be approved by Full Council.

- **408/6. d). Contracts**
  i). Countryside *Contrac*t (Hedgerows/Amenity Land/Closed Churchyard/Recreation Ground/Shelduck Woods)
  It was noted that, owing to the recent spell of hot weather, the majority of the grass within the village had turned brown. However, maintenance and clearance works had been carried out in the surrounding areas and within the recreation ground.

  With the permission of the Acting Chairman, a member of the public enquired about Shellduck Woods. Cllr S. Morrice advised that she had had sent some photographs of the Cherry Tree and surrounding area to Medway Council who requested them and was still waiting for a reply.

  The Clerk referred to an email he had received regarding a concrete plinth, to which Cllr C. Draper had previously responded. He advised that, following that response, a further email had been received seeking additional information regarding both the concrete plinth and the Cherry Tree, which Allhallows Parish Council had already been contracted to maintain.

  Discussion then turned to the maintenance of various trees for which Medway Council was responsible. Members noted that a number of matters previously reported to the authority had yet to be addressed.

  It was also noted that Medway Council had recently undertaken an inspection of several Parish Council-owned trees. Members commented that they expected to receive correspondence from the authority regarding its findings in due course.

- **409/6. d). Contracts**
  ii). Street Cleaning
  It was recognised that there had been some confusion between personnel whilst one of the Street Cleaners was on holiday. Following due diligence, Cllr Y. Forrest confirmed that she had been able to resolve the matter and organise future relief cover for periods of sickness and holiday absence.

- **410/6. d). Contracts**
  iii). Active Cemetery
  No problems. All ok.

- **411/6. d). Contracts**
  iv). General Issues
  The Clerk raised the issue of the severely overgrown tree at the bottom of Shellduck Close.

  Members were advised that Medway Cllr M. Pearce had taken photographs of the tree and intended to raise the matter directly with Medway Council.

  Accordingly, Cllr J. Sheaves asked the Clerk to follow up with Cllr M. Pearce regarding any progress or response received.

- **412/6. e). Contributions from Representatives on external bodies**
  i). KALC Medway Area Committee (Cllrs Forrest and Morrice)
  Members were advised that the next KALC Medway Area Committee meeting was due to take place in October and that Cllr Y. Forrest and Cllr S. Morrice would be attending.

- **413/6. e). Contributions from Representatives on external bodies**
  ii). Rural Liaison Committee (Cllr Mrs Draper)
  Members were advised that the next Rural Liaison Committee meeting was due to be held on Tuesday 15th September, where they learnt that Cllr S. Morrice would be in attendance.

  A query concerning the previous Rural Liaison Committee minutes was raised, as they did not appear to record Cllr S. Morrice as being in attendance at the last meeting. She was asked to query this matter.

  The Clerk referred to the recent announcement that Medway Council would no longer be participating in the proposed local government reorganisation with neighbouring authorities. He referred to meetings organised by KALC, including those concerning the transfer of assets.

- **414/6. e). Contributions from Representatives on external bodies**
  iii). Village Hall Committee (Cllr Forrest)
  Cllr Y. Forrest referred to the report she had prepared, which had been circulated with members' meeting packs, and advised that it contained positive updates.

  She reminded Parish Councillors of the next Quiz Night, due to take place on Saturday 17th October, and spoke of an Elvis Tribute Night which had been organised for February. She advised that ticket sales for this event were already progressing well and that tickets were priced at £18 per head.

- **415/6. e). Contributions from Representatives on external bodies**
  iv). Cross Park Association (Cllr Bowley/Wood)
  It was acknowledged that Cllr K. Wood had been unable to attend the previous Cross Park Association meeting. Members understood that she had asked Cllr T. Bowley to attend in her absence; however, he had also been unable to do so. Consequently, Allhallows Parish Council was not represented at the meeting.

- **416/6. e). Contributions from Representatives on external bodies**
  v). Friends of All Saints Church (Cllr Forrest)
  It was noted that no recent meetings of the Friends of All Saints Church had been held.
  Cllr Y. Forrest informed the Parish Councillors that Father Neil Bunker's final day at the parish would be on Sunday 27th September.

- **417/6. f). *Reports from other member responsibilities***

  i). Youth Club (Lisa Newstead)

  It was understood that Ms L. Newstead would seek to reopen the Youth Club during October 2026. She suggested promoting the club through local schools but expressed concerns regarding its long-term viability, as many children from the village now attended Haven Holiday Park and made use of the facilities available there, including the arcade and outdoor entertainment.

  It was acknowledged that, prior to Haven allowing local residents access to the park's facilities, the Youth Club had been well attended and operating successfully.

  Cllr J. Sheaves advised Members that Haven Holiday Park had reportedly been experiencing issues with children using the site. It was understood that members of the public had reported children making extensive use of the holiday park's football pitch; however, a review of the CCTV footage confirmed that no local children had been involved.

- **418/6. f). *Reports from other member responsibilities***

  ii). Allotments (Cllrs Forrest)

  No problems. All ok.

- **419/6. f). *Reports from other member responsibilities***

  ii). Recreation Ground/Play Parks (Cllrs Morrice and Bowley)

  Cllr Y. Forrest referred to the annual play equipment inspection report previously commissioned by the Parish Council. It was noted that, despite the report identifying a number of remedial works, no repairs had been instructed. Members commented that the condition of the equipment had deteriorated further since the inspection had been undertaken.

  She advised that, having consulted with the Chairman prior to the meeting, he was supportive of proceeding with the necessary repairs.

  In accordance with the works identified, Cllr Y. Forrest had obtained a quotation for the required repairs, including works to the zip wire and the rectification of a finger-trap hazard identified on the roundabout.

  She advised that, following discussions with the contractor regarding the extent of the required repairs, the Parish Council had been offered an 8.5% discount should the works be instructed as a matter of urgency.

  Cllr Y. Forrest therefore advised members that she intended to raise the matter later in the meeting under confidential business.

- **420/6. f). *Reports from other member responsibilities***

  iv). Bourne Leisure Liaison (Cllr Draper)

  No report.

- **421/6. f). *Reports from other member responsibilities***

  v). Peninsula East Academy School (Cllr Forrest)

  No report.

- **422/6. f). *Reports from other member responsibilities***

  vi). Turners Group – Kingsmead/The Reeds (Cllrs Draper/Forrest/The Clerk)

  It was understood that there was no report from the Turners Group, other than that the Parish Council intended to issue a strong letter of complaint.

  Cllr Y. Forrest advised members that she had attended an online support session that afternoon regarding the SSE Grant application.

She outlined a number of potential funding opportunities, including support for the school's Secret Garden project and a contribution towards the cost of a cess pit.

She further advised that details of the grant application dates had been circulated to Slough Fort, the Village Hall Committee, and the Cross Park Committee.

- **423/6. g). Project Updates**

a). Cross Park Association Bar facilities, Marquee and windows updates.

The Clerk reported that the bin store in the car park for the dumpsters had been approved; however, he remained unsure of any estimated costs. He referred to invoices received from Selco and reminded members that labour costs would also need to be factored in.

He confirmed that the bin store did not require any planning permission.

Cllr S. Morrice enquired whether the bins were hydraulic and asked how the dumpsters would be placed within the bin store.

With the permission of the Chairman, a member of the public advised that she had previously become trapped inside the bin store when the door blew shut and the latch engaged.

She requested that the latch be removed and raised concerns that the lock had been installed too high.

The Clerk further advised that there were still works required at Cross Park, including works to the external fencing, the pathway, and the installation of a window within the Cross Park Pavilion.

With the permission of the Chairman, the same member of the public provided an update regarding Cross Park and The Stagger Inn. It was understood from her report that the public house venture was progressing well; however, concerns were raised that trade could tail off during the colder months unless use could be made of the pavilion.

She spoke of the possibility of installing a hatch, rather than the previously discussed window, within the pavilion and presented the Chairman with a rough estimate of the associated costs.

Concerns regarding security were raised by the Clerk, and it was agreed that the hatch would require shutters. Discussion then took place as to whether these shutters should be manual or automatic.

It was estimated that the works would cost circa £1,300, whereupon she enquired whether the Parish Council would consider contributing 50% of the cost.

The Clerk reminded members that the Parish Council would be able to reclaim any VAT incurred on the works.

It was proposed by Cllr J. Sheaves that the Parish Council agree to the proposed works in principle, subject to the receipt of a full and detailed quotation. The proposal was seconded by Cllr J. Van Niekerk and was unanimously agreed.

With permission from the Chairman, the member of the public spoke further and stressed the need for a skip at Cross Park, stating that debris was scattered throughout the site. She referred to the former football hut being filled with rubbish, waste being present in the upper field, and the Parish Council's rented garage being full of items.

Cllr Y. Forrest advised Members that the Street Cleaner’s equipment was currently stored within the garage. It was noted, however, that the garage also appeared to contain a number of items belonging to other individuals.

Members discussed the possible location for a skip and agreed upon the most suitable position for it, with Cllr J. Van Niekerk offering to assist with its positioning.

It was proposed by Cllr K. Wood and seconded by Cllr J. Van Niekerk that the Parish Council hire an 8-yard skip to facilitate the clearance of debris from Cross Park and its associated buildings. The proposal was unanimously agreed.

The maintenance of the Cross Park Pavilion CCTV cameras was discussed next, where it was understood that the contractor was due to attend the site on the 14th September. Cllr Y. Forrest offered to be present during the visit.

With permission from the Chairman, the resident spoke further and raised concerns regarding the external light situated outside the pavilion and used by The Stagger Inn. It was noted that the light operated on a motion sensor and was therefore unsuitable for providing continuous lighting during the darker evenings. It was felt that a permanent light should be installed instead, whereupon Cllr J. Van Niekerk commented that it would require its own waterproof switch.

The resident then addressed the position regarding a cleaner for Cross Park, where it was understood that the previous member of staff had been redeployed. Discussion took place as to whether the cost of a cleaner should be met by Cross Park or by the Parish Council, where it was understood that the Parish Council had previously agreed to fund the position.

Cllr K. Wood commented that she understood the cleaner had originally been employed to clean the windows and toilets following football matches, and considered that the cost of employing a cleaner should be met by the Cross Park Committee.

The resident queried whether the same cleaner was responsible for cleaning the interior of the premises, although it was generally understood that this was not the case.

Cllr Y. Forrest expressed the view that the Parish Council was not currently in a position to employ an additional member of staff. Following a brief discussion, the Parish Councillors decided that the Cross Park Committee should fund the cost of a cleaner.

Repainting of the Cross Park Pavilion was still identified as outstanding, where it was again felt that maintenance of the premises should fall to the Cross Park volunteers.

The conversation then turned to the invoice submitted by the CCTV contractors in advance of their visit on the 14th September, whereupon the Clerk agreed not to pay the invoice until the contractors had attended the site.

Cllr Y. Forrest informed members that the original quotation did not include an up-to-date maintenance contract, as the Parish Council's previous contract had expired.

It was proposed by Cllr J. Van Niekerk, seconded by Cllr J. Sheaves, that the Parish Council renew its CCTV maintenance contract at a cost of £594 plus VAT. The proposal was unanimously agreed.

As a further point, Cllr J. Van Niekerk requested that a list of the works covered by the CCTV maintenance contract be provided to the Parish Council, so that members were aware of what services were included within the agreement.

- **424/6. g). Project Updates**

  b). The Brimp ~ Brick store extension update

  The Clerk reported that the works to the brick store had been temporarily placed on hold whilst the contractor was undertaking works at Cross Park.

- **425/6. h). Highways and Footpaths**

  i). Land Maintenance

  A member of the public, Mr D. Bualk, reported that, owing to the recent spell of hot weather, there had been little growth in grass and vegetation. General tidying works had nevertheless been undertaken, and the footpaths remained relatively clear.

- **426/6. h). Highways and Footpaths**

  ii). Local Reports/Issue

  Cllr T. Bowley lodged a complaint regarding the recent Family Fun Day. He advised that rubbish had been left on site by the hirers for up to two (2) days following the event and that he, together with one of the Parish Council's Street Cleaners, had tidied the area themselves.

  A discussion ensued, during which members of the Parish Council reported seeing contractors clearing the site until midday on the Monday following the event held on the Saturday. However, it was suggested that event organisers should provide additional rubbish bins in future to help prevent a recurrence.

  With permission from the Chairman, a member of the public also lodged a complaint regarding the amount of rubbish left behind after the event. She advised that black refuse sacks had been ripped open by wildlife, resulting in their contents being scattered across the site.

  A member of the public left the meeting at 8.35pm.

- **427/8 Planning Matters**

  a). Plans

  The Clerk reported that planning application MC/26/0001 (Land at Stoke Road, Allhallows, ME3 9PE) had been delayed following a request from Catesby Estates.

  He expressed concern regarding the delay, particularly in the event that additional information might be presented to members of Medway Council prior to determination of the application. The Clerk advised that he would raise this matter accordingly.

  Reference was also made to a forthcoming meeting concerning the Local Plan, at which Catesby Estates were expected to be present. The Clerk agreed to confirm the date of the meeting, which was understood to be scheduled for the 15th of September.

  The Clerk referred to the Parish Council's Standing Orders, which stated that Ward Councillors should be copied into correspondence with the Unitary Authority. He informed members that he had been advised by the Chairman not to do so and wished to make members aware of this position.

  The conversation then turned to planning application MC/26/1570 (Haven Kent Coast Holiday Park, Allhallows, ME3 9QD). Members learnt that Haven was seeking to amend its opening period to run from the 1st of February to the 31st of October each year (inclusive).

  Cllr K. Wood requested that the Parish Council lodge an objection to the application on the grounds of increased traffic concerns.

  The Acting Chairman further commented that the park usually appeared to remain open beyond the proposed closing date. She therefore requested that the Parish Council write to Medway Council seeking clarification on this matter.

  A brief show of hands took place, following which it was agreed that the Parish Council would write to Medway Council to seek clarification regarding the site's current opening arrangements. Members did not support lodging an objection to the application at this stage, owing to the lack of support expressed by parishioners in attendance at the meeting.

Another member of the public left the meeting at 8.45pm.
Planning application MC/26/1594 (15 Avery Way, Allhallows, ME3 9PX) was then discussed, where members learnt that the Neighbourhood Consultation to construct a single-storey extension to the rear of the property had been approved.

- **428/8 Planning Matters**

b). Allhallows Neighbourhood Plan

Members received an update on the Stoke Neighbourhood Plan, where it was understood that the plan was due to be presented to the public at a meeting scheduled to take place in October.

- **429/8 Planning Matters**

c). Medway Local Plan 2041 Update

The Clerk reminded members from his previous update that Medway Council was due to hold a meeting concerning the Local Plan later in the month, which was understood to be scheduled for the 15th of September. He confirmed that he would verify the date and circulate the details to members.

- **430/9 Finance & Policies**

a). Finance Monitoring Reports (to 31/08/26)

The Clerk talked members through the Finance Monitoring Reports contained within their meeting packs, which included both summary and detailed accounts of receipts and payments, together with bank reconciliation documents for the Parish Council's accounts.

Mr C. Fribbins disclosed that he had been required to top up the Parish Council's Earmarked Reserve (EMR) for Cross Park, as an overspend had already occurred against that budget heading.

Following the Clerk's comprehensive report, the Acting Chairman duly signed the accounts.

- **431/9 Finance & Policies**

b). Receipts and Payments Schedule for September 2026 for note and approval as required (circulated before meeting)

2026/2027 Pay settlement agreed and has been applied to salaries (back dated to 1/4/26)

The Clerk informed members that a small NALC pay award had been applied to staff salaries and that he had backdated the payments to the 1st of April 2026 in accordance with the terms and conditions of their contracts.

Members also addressed the hire of a skip for Cross Park, where it was felt that an 8-yard skip would be sufficient in size.

It was proposed by Cllr Y. Forrest that the Parish Council spend £336 (including VAT) on the hire of a skip. The proposal was seconded by Cllr J. Van Niekerk and was unanimously agreed.

The payments and income listed below were noted and unanimously approved.

AUGUST'S INCOME

Name	Description	Total
Mr. C Fribbins	Vodafone Repay	£63.22
7TH Allhallows Scouts	Hire of Brimp	£975.00
7TH Allhallows Scouts	Hire of Brimp	£162.60
GRAND TOTAL		**£1,200.22**

SEPTEMBER'S EXPECTED INCOME

Name	Description	Total
Karate Hire	-	£275.00
Medway/Norse	-	£30,305.19
GRAND TOTAL		**£30,580.19**

AUGUST'S EXPENDITURE

Item	Expenditure	Notes	Method	Reference	Total	VAT
Mr C. Fribbins	Salary		BACS	260901		-
Mr B. Mulhall	Salary		BACS	260902		-
Ms R. Allen	Salary		BACS	260903		-
Mr C. Davis	Salary		BACS	260904		-
Ms A. Goodhew	Salary		BACS	260905		-
Ms A. Goodhew	Cleaning Materials		BACS	260905A	£3.18	-
HMRC	PAYE/NI		BACS	260906	£585.98	-
Nest Pensions	DD		BACS	260907	£686.91	-
EDF Energy	Brimp Electricity		DD	260908	£218.04	£10.38
M&L Contracting	Countryside Contract/Cross Park		BACS	260909	£2,289.98	£381.66
National Broadband	Cross Park Broadband		DD	260910	£54.00	£9.00
Staffology IRIS	Payroll Software		DD	260911	£13.20	£2.20
TJF Property Services	Active Cemetery	INV: C247	BACS	260912	£160.00	-
TJF Property Services	Active Cemetery	INV: C248	BACS	260913	£160.00	-
Vodafone	Brimp Broadband		DD	260914	£108.25	£18.00
Allhallows Village Hall	Toddlers Rent Grant		BACS	260915	£90.00	-
Mr D. Barnes	CP Bin Store Labour		BACS	260916	£762.50	-
Mr D. Barnes	CP Bin Store/Stagger Inn	(Less £30 paid in error)	BACS	260917	£750.50	-
Defibshop	Paediatric Pads for the Village Hall. Bleed Control Kit for the Defib phone booth		CARD	260918	£219.00	£36.60
Horton Electrical & Building Services	CP Marquee Electrical Supply		BACS	260919	£1,182.00	£197.00
Ward Security Ltd	CP CCTV Annual Maintenance/ Check		BACS	260920	£712.80	£118.80
Defibshop	Bleed Control Kit for Cross Park		CARD	260921	£126.00	£21.00
Medway Skips	Skip Hire		BACS	260922	£336.00	£56.00
Mr D. Barnes	SELCO CP Bin Store	(Past Payment)	BACS	260850	£138.65	£23.11
GRAND TOTAL					**£11.446.14**	**£873.75**

ZEMPLER YOUTH ACCOUNT EXPENDITURE

Item	Expenditure	Notes	Method	Reference	Total	VAT
None						-

- **432/10 Exclusion of Press and Public**
  It was unanimously agreed that, in accordance with the relevant statutory provisions, the press and public be excluded from the remaining items on the agenda.

  The remaining member of the public left the meeting at 9.15 pm.

- **433/11 Confidential Items**
  Clerking Arrangements – Minute taking/preparation. Decision on appointment, hours & payment rate.
  A confidential matter was discussed.

  Members also considered the quotation received for repairs to the Allhallows Play Park. It was proposed by Cllr K. Wood, seconded by Cllr J. Sheaves, and unanimously agreed that the Parish Council proceed with the quotation at the discounted rate previously discussed.

- **434/12 Date of Next Meeting**
  The Acting Chairman reminded members that the next meeting of the Parish Council would be held on Wednesday the 14th October at 7.00 pm in the Cross Park Pavilion.

  Cllr Y. Forrest, as Acting Chairman, closed the meeting at 9.28 pm and thanked everyone for attending.

Tasks agreed 09/09/2026
Clerk to follow up with Medway Cllr M. Pearce regarding the overgrown trees at Shellduck Close and seek an update.
Clerk to raise concerns regarding the delay to planning application MC/26/0001 and seek clarification.
Clerk to confirm and circulate details of the forthcoming Local Plan meeting.
Clerk to write to Medway Council seeking clarification regarding Haven Holiday Park's current opening arrangements.
Clerk to obtain and circulate details of the works covered under the CCTV maintenance contract.
Cllr S. Morrice to query the Rural Liaison Committee minutes concerning attendance at the previous meeting.
Cllr J. Van Niekerk speak with the contractor regarding further recreation ground clearance works and the use of a ride-on mower.
Cllr Y. Forrest to attend site during the CCTV contractor's visit on the 14th of September.
Cross Park Committee to obtain a full quotation for the proposed pavilion hatch and shutter works.
Clerk to arrange the hire of an 8-yard skip for Cross Park.
Clerk to renew the CCTV maintenance contract.
Cllr Y. Forrest to instruct the agreed repairs to the Allhallows Play Park.