



ALLHALLOWS PARISH COUNCIL

MINUTES OF THE PARISHCOUNCIL MEETING HELD ON WEDNESDAY 12th FEBRUARY 2025

Cross Park Pavilion @ 6:30pm

PRESENT:	Cllr Chris Draper	Chair
	Cllr Yvonne Forrest	Vice-Chair (from item 14e)
	Cllr Karen Draper	
	Cllr Sue Morrice	
	Cllr Trevor Bowley	
	Cllr Claire Tarry	
	Mr Chris Fribbins	Parish Clerk
Apologies:	Cllr Chris Draper	
	Cllr Yvonne Forrest	To item 14e
	Cllr Jean Sheaves	
	Cllr Kim Wood	
In attendance	3 + Apologies Chris Spalding (Medway Cllr)	

- 139 1 In the absence of the Chair and Vice Chair, Proposed Cllr Tarry , Seconded Cllr Morrice, that Cllr Mrs Draper take the Chair – All Agreed.**
APOLOGIES FOR ABSENCE Cllrs Chris Draper (Medical), Cllr Forrest (Meeting), Cllr Sheaves, Cllr Wood Proposed to Accept Cllr Karen Draper, Seconded Cllr Morrice ALL AGREED
- 140 2 DECLARATIONS OF PECUNIARY INTEREST (DPI) AND OTHER SIGNIFICANT INTERESTS (OSI)**
Declarations of Interest – None
Audio Recording – Cllr Morrice – Audio recording for personal use
- 141 3 TO RECEIVE AND SIGN THE MINUTES OF THE FULL PARISH COUNCIL MEETING 8th January 2025** Proposed Cllr Bowley, Seconded Cllr Mrs Morrice as a correct record - All Agreed.
- 142 4 MATTERS ARISING FROM THE ABOVE MINUTES (NOT OTHERWISE ON THE AGENDA) –**
SUSPENSION OF MEETING FOR PUBLIC SESSION (30 minutes, up to 10 minutes per speaker): Mr Barry Andrews (HooCares) raised issue of a location for an information board as previously agreed for information about the Allhallows-On-Sea project (including rail station). It was felt that the best location for the best footfall would be on the grass strip by the Post Office/Store in Avery Way near where the telephone box stood. Mr Andrews would follow up (should be in place by the end of March).
 A resident raised an issue regarding additional yellow lines at the Shelduck Close/Avery Way junction. This was a Medway Council proposal and the parish council had not been formally consulted on the matter.
TREE INSPECTION REPORT – had been received and distributed to councillors. Cllr Bowley to review and see what actions can be progressed.
- 143 5 CLERK’S REPORT –**
 a) Items covered in main Agenda
- 144 6 GRANT REQUESTS – None**
- 145 7 PLANNING**

- a) **MC/24/2000** Construction of a small porch attached to a mobile home measuring (2m x 1m) (Retrospective) 121 Kingsmead Park Allhallows Rochester Medway ME3 9TA Approved with conditions
- MC/24/2292** Conversion of existing integral garage into a habitable room 2 St Matthews Allhallows, No Issues.
- b) **Medway Local Plan General Report** – Nothing further expected until the new year/spring – now expected June/July 2025.
- c) **Neighbourhood Plan** – The area had not yet been designated. It was felt that more information on the procedure to be followed and a draft budget would be required before work could progress, especially the requirements for the parish council (funding, appointment of a planning consultant and payments). The designation would not imply and parish council responsibilities.

146 8 HIGHWAYS AND FOOTPATHS

- a) **Footpath Officers Report** – Cllr Bowley submitted a detailed report which was circulated. Plans for Cross Park including tree planting were progressing.
- b) **Verbal contributions** – There were continuing problems with dog fouling the footways.

147 9 LOCAL REPORT/ISSUES

- a) **Countryside Contract** – due to seasonal weather issues there had not been any cuts, (expected to restart in late February,
- b) **Street Cleaning** – No issues reported.
- c) **Active Cemetery** – Nothing to report, maintenance continues.
- d) **General Issues** – Graffiti had appeared at the recreation ground and a number of locations in the village, Police action suggested. Don Baulk had removed much of this.

148 10 CROSS PARK IMPROVEMENTS (including s106)

- a) **Update on works completed and outstanding.**
VAT Implications of s106 planned and carried out to be investigated
A VAT Consultant still to respond.
- b) **Pavilion Windows** – Window replacement has been carried out – the security shutters will also need to be replaced to fit the windows a contractor is assessing.
- c) The café operator had not yet progressed the replacement of the extractor fan in the kitchen.
- d) The Chair as not yet been able to seek a quote for providing lighting in the Car Park.
- e) Trustee meeting to be arranged in March, following the holidays of a trustee, to agree the Yearly Report.

149 11 YOUTH CLUB REPORT

- a) **Youth Club Issues** – Half term approaching, but attendance still strong.
- b) **Pool table** to be moved into Brimp Building from Brick Store when resources can be arranged (may need to be more mobile),
- c) **Extending Brick Store** – Quote accepted at the January meeting, liaison with the contractor underway. In the interim a storage container has been installed (see Cross Park minute) and a further container has been delivered for the scouts.
- d) **Brimp Site Usage** – Karate operating on Wednesdays, Football training for youths on Monday, Youth Club Tuesday, and Allhallows Scouts now active (initially Squirrels/Beavers/Cubs). Brick Store usage continues for film making. Scouts will be paying the rental charge now invoice issued but payment not yet received.
- e) **Cross Park events** planned (24/8 Car Show, 5/7 Festival One)
- f) **Invoice** has been raised for Scouts usage (Currently £300 to 31/12).

150 12 CONTRIBUTIONS FROM REPRESENTATIVES ON EXTERNAL BODIES

- a) **KALC (Medway)** – Meeting took place 29th January, much of the meeting discussed the planning application in Wainscott between B2000 and Higham Road.
- b) **Medway Council Rural Liaison** – March next meeting.
- c) **Village Hall** – Cllr Forrest – A liaison meetings with the Parish Council and the new Village Hall committee and new Pre-School – ongoing, but the majority of the issues had been taken up by Medway Cllr Spalding.
- d) **Cross Park** – Cllr Bowley/Forrest – Meeting to be arranged.
- e) **Friends of All Saint's Church** – Cllr Forrest – Nothing further. Hub Café to reopen 15th January. Bishop of Ebbsfleet had officiated on Sunday.
- f) **Slough Fort** have requested funding from the Parish Council for a VE day event at the fort (request received via Cllr Forrest). Proposed Cllr Tarry, seconded Cllr Morrice that up to £500 be agreed, from the events budget, due to the urgency of planning the event – All Agreed.

151 13 **REPORTS FROM OTHER MEMBER RESPONSIBILITIES**

- a) **Allotments** Cllr Forrest Nothing further to report (there is a need for further allotments)
- b) **Recreation Ground and Playpark** Cllr Morrice/Bowley – Annual Play Equipment inspection. Repairs to be carried out by Colin Davis, some parts to be ordered from Proludic.
- c) **Bourne Leisure Liaison** Cllr C Draper – the Chair continues to consult with the site manager when available.
- d) **Peninsula East Primary Academy School Liaison** (Cllr Tarry) – Liaison continues. Banners now on railings at front of school.
- e) **Turners Group** – (Cllr C Draper, Forrest, Clerk) Liaison to continue with new contacts – meeting not yet arranged.

152 14 **FINANCIAL**

- a) **Finance Monitoring Reports** – Bank balances 31/01/25. **Agreed to note.**
Cllr Yvonne Forrest arrived.

b) **Income/Receipts**

January

YC Tuck/Subs	£180
Karate Hire	£100
Brick Store Hire	£50
Village Hall Tree Maint (50%)	£ 2,600
Bank Interest	£ 376.76

February (to date/planned)

YC Tuck/Subs	£90
C Fribbins Vodafone Refund December	£57.85
C Fribbins Vodafone refund January	£57.85
Karate Hire	£25
Scouts Hire (Awaited)	£300

Transfer Current to Zempler **£200**

Transfer BRT to Current **£5,000**

c) **To make/Note payments for February 2025.**

Proposed Cllr Forrest, Seconded Cllr Bowley – All Agreed

C Fribbins Clerk Salary/Home Allowance/Mileage/less PAYE and pension contribution	250201
John Price Salary/less PAYE	250202

Mick Smith Salary/less PAYE	250203		
Colin Davis Salary/Less PAYE	250204		
HMRC PAYE	250205	714.80	
NEST Employee/Employer Pension	250206	86.32	
EDF Energy Brimp Electricity Bill	250207	175.00	8.33
M&L Contracting Countryside Contract	1,591.66		
M&L Contracting Cross Park	316.66		
M&L Total Payment	250208	2,289.98	381.66
National Broadband Cross Park	250209	54.00	9.00
IRIS Staffology Payroll Software DD	250210	12.00	2.00
TJF Property Service Active Cemetery Grass	250211	160.00	
TJF Property Service Hedge Trim(CORRECTION)	250212	280.00	
Community Sports Academy Youth Club	250213	60.00	
Vodafone Brimp Wi-Fi	250214	92.85	15.48
Handar Paving Village Hall Gate	250215	342.00	57.00
BES Electrical Brimp Electrics	250190	567.56	94.59
Blakes Security Container Locks	240191	394.00	65.67
Excel Home Improvements Cross Park Windows	250192	2,400.00	200.00
DBS Umbrella Solutions L Newstead	250193	18.00	
Vodafone Dec 24 Brimp Wi-Fi	250194	92.85	15.48
Hugo Fox Website Annual Fee	250195	287.86	47.98
Zoro Black Sacks	250196	79.98	13.33
Farm Foods YC Tuck/Equip ZEMPLER	250150	47.98	
Iceland YC Tuck Equip ZEMPLER	250151	58.10	

DD/Debit Card/Already Paid ** *** Awaiting Invoice

The exclusion of press and public to discuss personal staff and contract issues

Proposed Cllr Mrs Draper, seconded Cllr Forrest – All Agreed

153 15 **STAFFING ISSUES – No Issues**

154 16 **DATE AND TIME OF NEXT MEETING**

The next meeting will be the February 2025 Meeting of the Council Wednesday 12th March 2025 (Cross Park Pavilion 6:30pm).

155 17 **FUTURE AGENDA ITEMS**

None, at 21:10 The Chair closed the meeting.

Signed as a correct record of the proceedings.
Chair of Allhallows Parish Council