



ALLHALLOWS PARISH COUNCIL

**MINUTES OF THE PARISH COUNCIL MEETING  
HELD ON WEDNESDAY 11<sup>th</sup> JANUARY 2023**

**Cross Park Pavilion @6:30pm**

**PRESENT:**

Cllr Chris Draper	Chair
Cllr Yvonne Forrest	Vice Chair
Cllr Karen Draper	
Cllr Sue Morrice	
Cllr Rachelle Freeguard	
Cllr Trevor Bowley	
Mr Chris Fribbins	Parish Clerk
Cllr Len Lovatt	Unwell

Apologies:  
In attendance

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- 820      1    **APOLOGIES FOR ABSENCE** Cllr Lovatt.
- 821      2    **DECLARATIONS OF PECUNIARY INTEREST (DPI) AND OTHER SIGNIFICANT INTERESTS (OSI)**  
**Declarations of Interest** – Cllr Freeguard - Cross Park Association, Allotments  
**Audio Recording** – Cllr Morrice records the meeting for personal use.
- 822      3    **TO RECEIVE AND SIGN THE MINUTES OF THE FULL PARISH COUNCIL MEETING 14<sup>th</sup> DECEMBER 2022** Proposed as a correct record by Cllr Forrest, Seconded Cllr Mrs Draper. All Agreed.
- 823      4    **MATTERS ARISING FROM THE ABOVE MINUTES (NOT OTHERWISE ON THE AGENDA) – None**  
**SUSPENSION OF MEETING FOR PUBLIC SESSION (30 minutes, up to 10 minutes per speaker):** None  
Representatives from Woodpecker FC were seeking additional football pitches for their extending teams(4-14 Boys and Girls). The Clerk explained that there are pitches at Cross Park and the Recreation Ground. Recommended they discuss with Cross Park Association and Cross Park FC to discuss availability on Saturday.
- 824      5    **CLERK’S REPORT**  
**a) Confirmation of gate repair and placement of Recreation Ground and Cross Park required.** Lease for Recreation Ground runs out in March 2023 – Clerk is in contact with Medway Council to discuss lease renewal before any works are carried out – site meeting still to be arranged. Cross Park entry gate to be fixed when car park works complete and entrance location confirmed. Main Field Gate recommended for replacement (£576.32+VAT) and additional works to side (value £5,000+VAT)  
Proposed Cllr Mrs Draper, Seconded Cllr Morrice to agree the additional £5,000 for the additional works in the Cross Park Car Park – All Agreed  
Proposed Cllr Mrs Draper, Seconded Cllr Forrest that the quote for the new expanded Field Gate for Cross Park (576.32) be approved. ALL AGREED.
- 825      6    **BUDGET 1/3/23 to 31/3/24**  
The budget papers were circulated before the meeting.  
Proposed Cllr Draper, Seconded Cllr Forrest that the budget be approved – ALL AGREED
- 826      7    **PRECEPT 2023/24**  
Proposed Cllr Draper, Seconded Cllr Forrest a Precept of £68,000 be requested to be collected by Medway Council – ALL AGREED
- 827      8    **GRANT REQUESTS –**  
**a) More specific details required for Allhallows Event (aka Allhallows Christmas Lights)**

£500.

b) Circus plans do not require grant funding currently.

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**PLANNING**

a) **Planning Applications –**

**MC/22/2969 Community Hall Avery Way Allhallows Rochester Medway ME3**

**9QG** Siting of a cold store unit to rear of Community Hall. Parish Council application.

**MC/22/3018 Binney Farm Binney Road Allhallows Rochester Medway ME3 9PL**

Details pursuant to condition 11 (contamination) on planning permission MC/21/3488 - Variation of condition 2 (approved drawings) to allow a minor material amendment to planning permission MC/21/1638 to omit the access to the east of the approved drawing and change plot 2 from a 2 bedroom unit to a 3 bedroom unit to allow for a larger ecological area. NO COMMENTS

**MC/22/2896 Allhallows Holiday Park Allhallows Caravan Park Allhallows Rochester Medway ME3 9QD**

Application for Prior Approval under Schedule 2 Part 14 Class J of the Town and Country Planning (General Permitted Development) (England) Order 2015 (as amended) for the installation of solar panels to the roofs of existing buildings on the site NO COMMENTS

**MC/22/2309 Allhallows Holiday Park Allhallows Caravan Park Allhallows Rochester Medway ME3 9QD**

Details pursuant to condition 10 (Ecological Enhancement Plan) and condition 11 (Lighting scheme) on planning permission MC/19/1820 for Upgrading of existing central facilities complex including the provision of a new marina stage bar building, activity hub and outdoor activity centre, creation of a replacement car park and associated access, hard and soft landscaping and associated works/infrastructure NO COMMENTS

Note the planning application for workers caravans at Binney Farm had been refused by Medway Council.

b) **Medway Local Plan** No further update, publication of Draft and public consultation still further delayed and Local Plan will now revert to Regulation 18 and add another 18 months to 2 years to the process, which allows developers to choose their sites. A Hoo Development Framework has been published consultation complete.

c) **Housing Infrastructure Fund** responses have been assessed by Medway Council and due to be reported to the Cabinet. Costs have increased and shortcomings with road and rail solutions remain with uncertain additional funding required and s106 timescales.

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**HIGHWAYS AND FOOTPATHS**

a) **Footpath Officers Report –**Cllr Bowley's report was circulated.

There is a temporary closure, up to 6 months, in place for FP12 from the Brimp Road to the old entrance to the holiday park (dead end) for holiday park extension works on their previous golf course.

b) **Verbal contributions** Cross Park paths – muddiest areas have had straw placed on them, but that failed due to the very wet conditions. There has been some temporary damage while moving excavated dirt from the Cross Park Car Park works.

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**LOCAL REPORT/ISSUES**

a) **Countryside Contract –** It was requested that the contractor be reminded on the need to maintain the 6' boundary at Shellduck Woods.

b) **Street Cleaning –** Issues with vans parking on frontage of shopping parade in Avery Way and on yellow lines in road frontage and health hazard to rear of shop – shop owner to be contacted. Mini-Mokes also leaving mud.

c) **Active Cemetery –** No issues.

d) **General Issues –** Issues reported: None

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**TELEPHONE BOX DEFIBRILLATOR –** Telephone box ordered, delivery to be arranged. (Box to be supplied with mains power and Defibrillator to be sourced).

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**CROSS PARK IMPROVEMENTS (including s106)**

- a) **Car Park** – Work underway, but nearing completion. There has been damage to the parish council's access road – temporary fixes did not last, and Turners will be carrying out works to widen and surface in late January.
- b) **Extension/Building** – Initial design requirements forwarded to design firm, awaiting feedback/design plans for approval.
- c) **Meeting** to be arranged to discuss bramble clearance and planting schedule (some new conifers to be removed).

833 14 **YOUTH CLUB REPORT**

- a) **Youth Club Issues** – Fault with one aircon unit at the Brimp requires repair. Quotation received – Proposed Cllr Draper, Seconded Cllr Forrest that the quote for aircon repair (£1,440 includes vat £240) be approved ALL AGREED. Boxing and Youth Club re-opened after Christmas (delayed Xmas Party held).
- b) **Extending Brick Store** – Further quote awaited.

834 15 **CONTRIBUTIONS FROM REPRESENTATIVES ON EXTERNAL BODIES**

- a) **ALLHALLOWS PACT** – Cllr Morrice – Meeting 6-Monthly. Planned meeting postponed.
- b) **KALC (Medway)** – Cllr Morrice/Freeguard – next meeting scheduled in February.
- c) **Medway Council Rural Liaison** – next meeting scheduled in March.
- d) **Village Hall** – Cllr Lovatt/Forrest (sub) – No meeting. Public Published details for Village Hall address need to be corrected.
- e) **Cross Park** – . Awaiting quote for internal wall removal and kitchen reorganisation when cold store installed.
- f) **Village Fete** – Cllr Forrest –Fete planned for 8/7.
- g) **Friends of All Saint's Church** – Cllr Forrest – No meeting.

835 16 **REPORTS FROM OTHER MEMBER RESPONSIBILITIES**

- a) **Allotments** Cllr Forrest Nothing to report.
- b) **Recreation Ground and Playpark** Cllr Morrice – There had been issues with motor bikes and cycles doing wheelies.
- c) **Bourne Leisure Liaison** Cllr C Draper – the Chair continues to consult with the site manager when available. Meeting to be arranged.
- d) **Peninsula East Primary Academy School Liaison** Chair – (Cllr Freeguard absent) No meeting.
- e) **Turners Group** – Further meetings had been held on-site re. works. Turners have paid their s106 25% occupation commitment early and it is now available to draw-down the cost of the Car Park extension from Medway Council.

836 17 **FINANCIAL**

- a) **Finance Monitoring Reports (to 31 December 2022)** Financial reports were circulated, all agreed to note.
- b) **Transfer from Base Rate Tracker a/c to Current a/c**  
£45,000 & £10,000
- c) **Income**  
Receipts December/January Noted  
**December**  
Bank Interest £66.94  
CPA Chairs refunded by CPA £525.24  
**January**  
Youth Club Tuck/Subs £35.40
- d) **To make Note payments for January 2023.**

Proposed Cllr Freeguard, Seconded Cllr Morrice – All Agreed  
C Fribbins Clerk Salary/Home Allowance/Mileage/less PAYE and pension contribution 230101

John Price Salary/less PAYE	230202		
John Smith Work Boots	230102B		
Mick Smith Salary/less PAYE	230103		
HMRC PAYE	230104	641,63	
NEST Employee/Employer Pension	230105	72.40	
EDF Energy Brimp Electricity DD	230106	158.00	7.52
M&L Contracting Countryside Contract	1,591.66		
M&L Contracting Cross Park	316.66		
M&L Total payment	230107	2,289.98	381.66
National Broadband Cross Park 4G Internet	230108	54.00	9.00
Mortley Landscape Serv Car Park Ext 1	221226	35,000.00	5,822,33
Mortley Landscape Derv Car Park Ext 2	230109	10,000.00	1,666.67
Safeplay Toddler Gate Repairs	230110	546.00	91.00
KALC Clerk in Action Course	230111	60.00	10.00
Colyn Property Servs Street Cleaner Cover	230112	107.62	
TJF Property Servs Cemetery C163	230113	160.00	
Mortley Landscape Servs Car Park Ext 3	230114	5,000.00	833.33
QUOTES			
Cool Tec S E Ltd Brimp Aircon		1,440,00	240.00
McVeigh Parker & Co Field Gate for Cross Park		576,32	96.05
D/D Debit Card/Already Paid			

- 837            **The exclusion of press and public to discuss personal staff and contract issues**  
Proposed Chair, Seconded Cllr Forrest – **ALL AGREED.**
- 838        18    **STAFFING ISSUES** No items to discuss
- 839        19    **DATE AND TIME OF NEXT MEETING**  
The next meeting will be Wednesday 8<sup>th</sup> February 2023 (Cross Park Pavilion 6:30pm).
- 840        20    **FUTURE AGENDA ITEMS –**  
At 20:30 The Chair closed the meeting.

Signed as a correct record of the proceedings.  
Chair of Allhallows Parish Council