

# Allhallows Parish Council

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**TO ALL MEMBERS OF THE COUNCIL You are summoned to attend the ANNUAL MEETING OF ALLHALLOWS PARISH COUNCIL in the Cross Park Pavilion at 6:30pm on Wednesday 11<sup>th</sup> May 2022. Members of the public and press are welcome to attend this meeting.**

## AGENDA

1. To elect the Chairman of the Council and to receive the Chairman's Declaration of Acceptance of Office.
2. To elect the Vice-Chairman and to receive the Vice-Chairman's Declaration of Acceptance of Office.
3. To receive apologies for absence.
4. To receive Declarations Pecuniary Interest (DPI's) and Other Significant Interests (OSI's) from members concerning specific items on the agenda and following the Medway Council Code of Conduct.
5. To receive and consider any dispensation requests from members with DPI's in relation to the agenda.
6. To confirm the accuracy of the minutes of the meeting of 5<sup>th</sup> May 2021
7. To note Gifts & Hospitality declarations if any.
8. To review and adoption of Standing Orders and Financial Regulations (No changes proposed)
9. To review delegation arrangements to committees, sub committees, staff and local authorities (where appropriate) – no changes proposed.
10. To review Committee Structures and to appoint members to serve on the under mentioned Committees: Currently there are no regular committees – although Advisory Committees may be established as required (with very limited decision making powers) and meetings called of others when required.
  - a) Personnel Advisory Committee (terms of reference circulated)
  - b) Finance and General Purposes Committee (terms of reference circulated)
  - c) Youth Club Committee (terms of reference circulated)
  - d) Grievance, Disciplinary and Appeal Committees (to be constituted as required)
  - e) Others?
11. To appoint representatives on the under mentioned bodies as required:
  - a) PACT (two)
  - b) Medway Council Rural Liaison Sub-committee (one + substitute)
  - c) Kent Association of Local Council (KALC) Medway area committee (up to two)
  - d) Police Liaison committee/s
  - e) Village Hall Management Committee (one)
  - f) Cross Park Association (one)
  - g) Allhallows Fete Committee
  - h) Friends of All Saints Church (one)
12. To agree other member responsibilities
  - a) Allotments
  - b) Recreation ground and playpark
  - c) Bourne Leisure Liaison (Haven Holiday Park)
  - d) Turners Group (Allhallows Park (Kingsmead))
  - e) Peninsula East Primary Academy Liaison
13. To appoint to other posts:
  - a) Footpaths Officer
14. To consider the Council becoming eligible to exercise the general power of competence in the future.
15. Review of inventory of assets
16. Confirmation of arrangements for insurance cover in respect of all insured risks. Renewal notice circulated.
17. Review of the Council's complaints procedure (No changes proposed)
18. Review of the Council's procedures for handling requests made under the Freedom of Information Act 2000 and the Data Protection Act 1998 (no changes proposed)
19. Review of the Council's policy for dealing with the press/media and social media policy (no changes proposed)
20. Determining the time and place of ordinary meetings of the full Council up to and including the next annual meeting of full Council 6:30pm, second Wednesday of each month at Cross Park Pavilion, Avery Way or ONLINE as necessary (if allowed).
21. **Close of meeting**

Signed

*Chris Fribbins* Parish Clerk 5<sup>th</sup> May 2022