



Allhallows Parish Council

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TO ALL MEMBERS OF THE COUNCIL,

You are hereby summoned to attend a MEETING OF ALLHALLOWS PARISH COUNCIL in the Cross Park Pavilion at 6:30pm Wednesday 9th March 2022.

Councillors and members of the public are reminded that discussion of confidential information (i.e., personal matters and contract tenders must not be discussed in the open meeting and at any time the council may need to exclude press and public on a temporary basis to discuss these).

AGENDA

1. **To note apologies for absence**
2. **Declarations of Interest of any item on the agenda and notification of audio recording or filming**
3. **To receive and sign the minutes of the Parish Council meeting 8th February 2022**
4. **Matters arising from minutes (not on Agenda)**
SUSPENSION OF MEETING FOR PUBLIC SESSION
15 minute session: To receive questions and comments from the public.
Matters raised may be placed on the agenda for the next or subsequent meeting(s)
5. **Clerk's Report (not elsewhere on the agenda)** Update on issues and actions since previous meeting.
 - a) **Update** on issues and actions since the last parish council meeting.
The nomination for the 2022 Community Award has been submitted, to be awarded at the APM,
 - b) **Annual Parish Meeting** – 28th April 2022 in Cross Park Pavilion at 7pm suggested. Speaker/s, refreshments to be agreed.
 - c) **Any other items** to report that do not appear elsewhere on the agenda.
Platinum Jubilee Preparations – Update Cllr Freeguard
6. **Annual Risk Assessment and Asset List** – circulated for update/approval
7. **Grant Requests** for consideration – None.
8. **Planning**
 - a) **Allhallows Planning Applications:** None notified
 - b) **Medway Local Plan** General Report. – Consultation on Draft Local Plan further delayed past April 2022, with possibility it may go back a stage if there is significant change from current version. Due to lack of plan 25% additional housing land will need to be allocated.
9. **Highways and Footpaths**
 - a) **Footpath Officers Report** – Cllr Bowley's report Public Rights of Way will be circulated.
 - b) **Verbal highways & footpath Issues** reports from Councillors.
10. **Local Report/Issues**
 - a) **Countryside Contract** (hedgerows/amenity land/Churchyard/Recreation Ground/Shellduck Woods) Report/Issues
 - b) **Street Cleaning** Report/Issues
 - c) **Active Cemetery** Report/Issues Contact made with Rev Gwilt, meeting to be arranged.
 - d) **General Issues** Report/Issues
11. **Cross Park Report/Issues**
 - a) **Expansion of Facilities** – Meeting held with Turners Group Project Manager – electricity supply from Avery Way, via access road to be installed. Majority of work (trenching etc.) to be carried out by them there may be some residual costs. They are also assessing building cost of the approved plans.
 - b) **Flooring for the entrance lobby and toilets** has been approved and awaiting fitting.
 - c) **Equipment** - Cooker moved from Brimp (including adjustments to worktops, extractor fan fitted (external vent), dishwasher installed in store, electric grills and pans purchased.
 - d) **Internal CPA issues** –Café reopening 6th March on Sundays only, advertising signs purchased and to be put up.
12. **Brimp Issues** (including Youth)
 - a) **Youth Club Issues** – Progress Report Redundant equipment collected from Cliffe and Cliffe Woods Village Halls – table tennis tables, Pool/Snooker table, Bar Football etc. Suggest donation of £250 to C&CWPC Youth.
 - c) **Brick Store Expansion** – Report – No response from contractor, so previous bidders being contacted.
13. **Contributions from Representatives on external bodies**
 - a) **PACT** (Cllr Forrest/Cllr Morrice)
 - b) **KALC Medway Area** (Cllr. Morrice/Cllr Forrest)
 - c) **Rural Liaison** (Cllr. K. Draper, sub Cllr Forrest)
 - d) **Village Hall** (Cllr Lovatt/sub. Cllr Forrest) Insurance Claim settled and work complete.
 - e) **Cross Park Association** (Cllr Freeguard)
 - f) **Allhallows Fete Committee** (Cllr Forrest)

- g) **Friends of All Saints Church** (Cllr Forrest)
 - 14. **Reports from other member responsibilities**
 - a) **Allotments** (Cllr. Forrest) – annual rents received.
 - b) **Recreation ground and playpark** (Cllr. Forrest)
 - c) **Bourne Leisure Liaison** (Chair)
 - d) **Allhallows Primary School Liaison** (Cllr Freeguard)
 - e) **Turners Group (Allhallows Park (Kingsmead))** (Clerk) Meeting held,
 - 15. **Financial**
 - a) **Finance Monitoring Reports** to 28/02/22 (Circulated for comment/note).
 - b) **Receipts and Payments schedule** for note/approval as required (circulated)
Any additional payments will be circulated (there may be further changes before the meeting where an updated version will be circulated)
- Nb. **If** personal payments **need to be discussed** the Press and Public will need to be excluded
Exclusion of Press and Public – To discuss personal staff issues
- 16. **Staffing Issues** Any Staff issues.
 - 17. **Date of next meeting** – March Meeting of Parish Council 13th April 2022 (Cross Park Pavilion 6:30pm).
 - 18. **Future agenda items**

Chris Fribbins, Clerk to the Council 3rd March 2022