



Allhallows Parish Council

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TO ALL MEMBERS OF THE COUNCIL,

You are hereby summoned to attend a MEETING OF ALLHALLOWS PARISH COUNCIL in the Cross Park Pavilion, Wednesday 14th May to follow the Annual Parish Council Meeting.

Councillors and members of the public are reminded that discussion of confidential information (i.e. personal matters and contract tenders must not be discussed in the open meeting and at any time the council may need to exclude press and public on a temporary basis to discuss these).

AGENDA

1. **To note apologies for absence**
2. **Declarations of Interest of any item on the agenda and notification of audio recording or filming**
3. **To receive and sign the minutes of the Parish Council meeting 9th April 2025.**
4. **Matters arising from minutes (not on Agenda)**
SUSPENSION OF MEETING FOR PUBLIC SESSION
15 minute session: To receive questions and comments from the public (at discretion of the Chair).
Matters raised may be placed on the agenda for the next or subsequent meeting(s)
5. **Clerk's Report (not elsewhere on the agenda)** Update on issues and actions since previous meeting.
 - a) **Arrangements for the Internal Audit and Annual Report (AGAR) submission**
 - b)
Any items to report that do not appear elsewhere on the agenda.
6. **Grant Requests** for consideration – None
7. **Planning**
 - a) MC/25/0929 New vehicle crossover and hard standing. 8 Stoke Road Allhallows Rochester Medway ME3 9PF
MC/25/0885 Details pursuant to condition 5 (CSWMP) on planning permission MC/24/2221 for Installation of a "Wild River" swimming leisure feature, including links into the building, supporting engineering works, landscape and other associated works. Allhallows Holiday Park Allhallows Rochester Medway ME3 9QD
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MC/25/0719 Construction of a single storey extension to existing retail store and associated works Allhallows Holiday Park Allhallows Caravan Park Allhallows Rochester Medway ME3 9QD
 - b) **Allhallows Neighbourhood Plan**, The application for designation has been submitted to Medway Council and consultation is underway on the designation of the area by the parish council. It is understood that the previous 'organiser' of an initial Steering Committee is no longer interested so a new group will need to be formed to take it forward.
 - c) **Medway Local Plan 2041** Publication for consultation planned for July/August 2025.
 - d) **Update received on potential development off Binney Road/Stoke Road, Allhallows**
Informal meeting held, consultation meeting planned for Allhallows Village Hall arranged for 2:30-4:30pm and session 2 6-7:30pm. There will be an opportunity for Parish Councillors to view the exhibition for the hour before the first session.
8. **Highways and Footpaths**
 - a) **Footpath Officers Report** – Reports on Public Rights of Way and land maintenance.
 - b) **Verbal highways & footpath Issues** reports from Councillors.
 - c) **Tree Issues** (contact made with Medway Senior Tree Officer and work being carried out by Norse as required.
9. **Local Report/Issues**
 - b) **Countryside Contract** (hedgerows/amenity land/Closed Churchyard/Recreation Ground/Shellduck Woods)
 - a) **Street Cleaning** Report/Issues
 - b) **Active Cemetery** Report/Issues
 - c) **General Issues** Report/Issues
10. **Cross Park Improvements (including s106)** - Update on works completed and outstanding –
Issues with progress on the development of the Kingsmead site and payment of further s106 contributions, Further funding required. Works to be carried out in storage container, pavilion and horsebox/bar by Community Pay-back team.

11. **Youth Club Report** (Including Brimp Youth Centre),
 - a) **Youth Club Issues** – Youth Club report.
 - b) **Brick Store Expansion** – Preparation for commencement completed/
 - c) **Brimp storage container** – Now in use. Shelving to be provided as part of works by Community Pay-Back. They will also be working in the main hall.
12. **Contributions from Representatives on external bodies**
 - a) **KALC Medway Area** (Cllrs Morrice and Forrest)
 - b) **Rural Liaison** (Cllr Mrs Draper, substitute Cllr Forrest)
 - c) **Village Hall** (Cllr Forrest)
 - d) **Cross Park Association** (Cllr Bowley)
 - e) **Friends of All Saints Church** (Cllr Forrest)
13. **Reports from other member responsibilities**
 - a) **Allotments** (Cllr Forrest)
 - b) **Recreation ground and playpark** (Cllrs Morrice & Bowley).
 - c) **Bourne Leisure Liaison** (Cllr Draper) Meeting held and concerns with arrivals and departures raised and to be followed up with format letter to Haven and Medway Council Highways.
 - d) **Peninsula East Academy School Liaison** (Cllr Forrest)
Cross Park Nature Area for School – progress report.
 - e) **Turners Group (Allhallows Park (Kingsmead/ The Reeds))** (Cllrs Draper, Cllr Forrest, and the Clerk)
14. **Financial/Policy**
 - a) **Finance Monitoring Reports** to 30/04/2025 cannot be produced until the previous year is closed down following the internal audit.
 - c) **Receipts and Payments schedule** for May note/approval as required (circulated)
Any additional payments will be circulated (there may be further changes before the meeting where an updated version will be circulated).

Nb. If personal details or contract quotes **need to be discussed** the Press and Public will need to be excluded
Exclusion of Press and Public – To discuss confidential matters.
15. **Staffing Issues** Any Staff issues (including possible ‘odd job’ appointment).
16. **Date of next meetings –**
The June Meeting of Parish Council will be held at 6:30pm on Wednesday 11th June at the Cross Park Pavilion.
17. **Future agenda items**

Chris Fribbins, Clerk to the Council 7th May 2025