



Allhallows Parish Council

www.allhallowskent-pc.gov.uk

clerk@allhallowskent-pc.gov.uk

Meeting Minutes

Date: 14th January 2026

Time: 18:30

Venue: Cross Park Pavilion

Present

- Cllr Chris Draper, Chair
- Cllr Yvonne Forrest, Vice-Chair
- Cllr Mrs Karen Draper
- Cllr Kim Wood
- Cllr Trevor Bowley
- Clerk Chris Fribbins
- Three Police Officers
- Medway Cllr Spalding
- 10 Members of public

320/1 Apologies for Absence

- Cllr Juan Van Niekerk (delayed work), Cllr Sue Morrice, Cllr Jean Sheaves
- Proposed Cllr Mrs Draper, Seconded Cllr Wood that the apologies be accepted – All Agreed

321/2 Declarations of Interest and notification of recording

- Cllr Wood (Cross Park Association)

322/3 To Receive and sign the minutes of Parish Council meeting 10th December 2025.

Approval: Proposed Cllr Mrs Draper, Seconded Cllr Forrest ALL AGREED

323/4 Matters Arising (not on the agenda)

- a) The Police officers gave a brief report that an additional officer had been appointed for the area in September, now a team of three covering the peninsula.

5) Public Participation

Concern was expressed regarding Planning Application MC/26/0001 Outline application with some matters reserved (appearance, landscaping, layout and scale) for the construction of up to 350 dwellings (up to 320 dwellings East of Stoke Road and up to 30 West of Stoke Road) (Class C3) together with burial ground or memorial garden (Sui Generis), children's day nursery and mobility hub (Class E (f)), open space, allotments and dedicated play space and service infrastructure with associated works. (see Medway Councillor report 324/6 c)

324/6 Reports

a Chairperson's Report

An issue had been raised on Facebook regarding holding meetings on licensed premises, Cross Park has obtained a licence for ad-hoc use as a bar, but this would not operate when Parish Council meetings are being held.

Proposed Cllr Mrs Forrest and seconded Cllr Draper that an Extraordinary Meeting of the Council be held to discuss MC/26/0001 further and it will be open to members of the public (4th February suggested at the Allhallows Village Hall, to be confirmed) All Agreed

Proposed Cllr Mrs Draper, Seconded Cllr Forrest that investigation into a Road Safety/Traffic audit be carried out to inform responses to MC/26/0001 All Agreed.

There has been some liaison with the new Allhallows Action Committee whose priority is responding to MC/26/0001 and encouraging residents to do the same.

b Clerk's report

Community Award nomination to be considered in Confidential Item.

c Medway Unitary Council Allsaints Councillors' Report (Cllr Spalding)

Cllr Spalding reported on the planned 'Royal British Legion Tommy Sleep Out' that he would be attending, this had been arranged for Slough Fort in March,

The Medway Local Plan 2041 had been submitted to the Planning Inspectorate, but there had been a legal request for a judicial review into the policy of including housing in Chatham Docks instead of employment as requested by Peel Ports, the landowner. The High Court has dismissed the appeal and found that the decision had been made legally and correct. (clerk: this does mean that significant housing will be provided on the site instead of the Hoo Peninsula)

d Contracts

i Countryside Contract (Hedgerows/Amenity Land/Closed Churchyard/Recreation Ground/Shelduck Woods)

Norse have Estimated £2,000 + for repair of Shelduck fencing so still waiting on approval from Medway Council.

ii Street Cleaning

Mick Smith had tools stolen while he worked his round, supporting the need for a secure location for his tools.

lii Active Cemetery

No issues.

Iv General Issues

None raised.

e Contributions from Representatives on external bodies

i KALC Medway Area Committee (Cllrs Forrest and Morrice)

Next meeting 29th January 2026.

ii Rural Liaison Committee (Cllr Mrs Draper Substitute Cllr Forrest)

Next meeting 4th March 2026.

iii Village Hall Committee (Cllr Forrest)

No meeting, Panto arranged, which went well and looking to put on more entertainment during the year. Bookings are increasing.

iv Cross Park Association (Cllr Bowley)

meeting being arranged. Looking to arrange Festival One, Car Show, Dog Show in 2026.

V Friends of All Saints Church (Cllr Forrest)

No meetings. It was confirmed that the village stage was stored in the church and should be available to other organisations if required.

Vi Allhallows Youth Club (Lisa Newstead)

No meetings held.

f Reports from other member responsibilities

i Allotments (Cllrs Forrest)

No issues to report.

ii Recreation Ground/Play Parks (Cllrs Morrice and Bowley)

Annual Inspection report being assessed – estimated c. £15,000 for all items.

iii Bourne Leisure Liaison (Cllr Draper)

No meeting held. Some solar lights on access road replaced.

iv Peninsula East Academy School (Cllr Forrest)

Liaison continues.

v Turners Group – Kingsmead/The Reeds (Cllrs Draper/Forrest/The Clerk)

No meetings held.

g Project Updates (Cross Park/The Brimp)

Quotes waited for eastern side window.

The Brimp Brick Building extension is nearing completion. There is a requirement to create a wastewater facility from the extended Brick Store to the current Septic Tank location in increase the capacity for the Brimp building at the same time. Chair investigating and getting a quote/s.

h Highways and Footpaths

i Footpath Officer/Public Rights of Way (Mr Don Baulk/Cllr Bowley)

Reports distributed. RS12 has seen significant bramble growth (Haven have been responsible for clearance in the past).

ii Land Maintenance

No issues raised

iii Local Reports/Issue

General concern with potholes, especially on Avery Way and Ratcliffe Highway. The Chair is following this up.

325/7 Planning Matters

a) Plans

MC/26/0001 Outline application with some matters reserved (appearance, landscaping, layout and scale) for the construction of up to 350 dwellings (up to 320 dwellings East of Stoke Road and up to 30 West of Stoke Road) (Class C3) together with burial ground or memorial garden (Sui Generis), children's day nursery and mobility hub (Class E (f)), open space, allotments and dedicated play space and service infrastructure with associated works MC/25/2236 Listed building consent for the installation of Solar PV panels to All Saints Church lower South side roof and associated internal equipment All Saints Church Stoke Road Allhallows Rochester

Detailed response required.

MC/25/2515 Town and Country Planning Act (Environmental Impact Assessment) Regulations 2017 (as amended) request for an EIA screening opinion for the development of 350 dwellings |Land at Stoke Road Allhallows Rochester Medway ME3 9PE

Planning officer decision to determine if other information other than supplied is required.

MC/25/2526 Application for a Non-Material Amendment on planning application MC/25/1393 to change door and windows position Avery House Avery Way Allhallows Rochester Medway ME3 9QN Medway ME3 9PD. NO COMMENTS

b Allhallows Neighbourhood Plan

A local committee is required to take this forward. Haven had been approached for funding but unsuccessful. Liaison with Medway Council continues. No progress.

c Medway Local Plan 2041 Update

Has now been submitted (in November) along with additional documentation required to the Planning Inspectorate. Planning Inspectorate have now begun process to examine.

d Updates received on potential development off Binney Rod/Stoke Road Allhallows

MC/26/0001 Planning application also submitted MC/25/2515 Environmental Impact assessment scoping.

Cllr Van Niekerk arrived at 8pm.

326/8 Finance/Policy

a) 2026/2027 Budget

Proposed Cllr Van Niekert, seconded Cllr Draper that the circulated draft budget be approved. All Agreed.

b) 2026/2027 Precept

As a consequence of the agreed budget Cllr Draper Proposed and Cllr Van Niekerk seconded the precept be set at £99,252 and Medway Council to collect for 2026/27. All Agreed.

c) Finance Monitoring Reports (to 31/12/2025)

Agreed to note.

d) Receipts and Payments Schedule for January 2026 for note and approval as required (as circulated)

DECEMBER

C Fribbins (Vodafone Repay/November)	£60.72
YC Tuck/Subs	£70.00
YC Tuck/Subs	£65.00
Karate Hire	£75.00
Brick Store Hire	£50.00
Scouts Brimp Usage	£600.00
Cross Park Association (Oven Refund)	£465.00
Cross Park Association (Bar equipment refund)	£2,269.73
HMRC VAT Refund to 30/11/25	£17,197.13
Bank Interest	£282.19
TRANSFER Base Rate Tracker to Current a/c	£10,000

JANUARY (to date/known)

C Fribbins (Vodafone Repay/December)	£60.72
Brick Store Hire	£50.00

d) Payments

	Item	Reference	Total	VAT
Chris Fribbins	Salary*****	260101		
Bruce Muihall	Salary*****	260102		
Mick Smith	Salary*****	260103		
Mick Smith	Replacement Tools	260103a	34.86	
Colin Davis	Salary/Fixed Work *****	260104		
Angela Goodhew	Salary *****	260105		
HMRC	PAYE/NI	260106	635.53	
Nest Pensions	DD	260107	680.94	
EDF Energy	Brimp Electricity DD	260108	437.46	72.91
M&L Contracting	Countryside Contract/Cross Park	260109	2289.98	381.66
National Broadband	Cross Park Broadband DD	260110	54.00	9.00
Staffology IRIS	Payroll Software DD	260111	12.00	2.00
TJF Property Services	Active Cemetery +C233	260112	160.00	
Vodafone	Brimp Broadband Net £38 DD	260114	98.72	16.45
BES Electrical	CP Wiring for bar/shed	260115	595.02	99.17
Yvonne Forrest	Traffic Mirror	260116	82.99	13.83
Hugo Fox	Website Silver Subscription	260117	287.86	47.98
PDF Escape	Computer Software (£ not \$)	260118	27.40	
Karen Draper SELCO	Wiring Components	260119	26.30	
NCS	Car Lighting delay switch	260120	332.42	55.40
Business Stream	Allotment Water	260121	48.24	
Forv/s mazars	External Audit (corrected amount)	260122	504.00	84.00
ZEMPLER (Youth Club)				
Iceland	Youth Club Tuck/Equipment	251290	34.25	
Poundland	Youth Club Tuck/Equipment	251291	11.00	

* Awaiting invoice before payment, ** Paid Direct Debit/Debit Card

***** figures reported to the Council but not published due to confidentiality.

Approval Proposed: Cllr Forrest, Seconded Cllr Van Niekerk All Agreed.

f) Bank Balances @31/12/25:

Current A/C	£28,524.91
Deposit A/C	£0
Base Rate Tracker A/C	£78,565.11
Zempler A/C	£353.90

328/10 Staffing Issues/Confidential Items

(if personal details or contract quotes etc. need to be discussed the Press and Public will need to be excluded)

Exclusion of press and public

Proposed Cllr Draper, Seconded Cllr Forrest – All Agreed.

- a) 2026 Community Award – Proposed to provide a nomination to Kent Association of Local Councils – Proposed Cllr Wood, Seconded Cllr Forrest – All Agreed. (Name of nominee to remain confidential until the Annual Parish Meeting.

329/11 Date of Next Meeting

11th February 2026, 18:30 Cross Park Pavilion

Meeting Closed : 20:48

Accessibility Statement

This document is provided in an accessible format. If you require minutes in an alternative format or need assistance accessing this information, please contact the Parish Clerk at clerk@allhallowskent-pc.gov.uk.

Signature

Chair: _____ Date: _____