

# **Allhallows Parish Council**

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## **TO ALL MEMBERS OF THE COUNCIL**

**You are hereby summoned to attend a MEETING OF ALLHALLOWS PARISH COUNCIL at the Cross Park Pavilion, Avery Way, Allhallows, on Tuesday 14<sup>th</sup> February 2017 at 6:30pm.**

**Councillors and members of the public are reminded that discussion of confidential information (i.e. personal matters and contract tenders must not be discussed in the open meeting and at any time the council may need to exclude press and public on a temporary basis to discuss these).**

## **AGENDA**

1. **To note apologies for absence.**
2. **Declarations of Interest of any item on the agenda**
3. **To receive and sign the minutes of the Parish council meeting 10<sup>th</sup> January 2017**
4. **Matters arising from minutes (not on Agenda or in Action Points)**
5. **To note the updates on the action points from previous meetings**  
***SUSPENSION OF MEETING FOR PUBLIC SESSION***  
***15 minute session: To receive questions and comments from the public.***  
***Matters raised may be placed on the agenda for the next or subsequent meeting(s).***
6. **Clerk's Report**
  - Update on issues and actions since Council meeting 13<sup>th</sup> December 2016
  - Correspondence
  - Landscape Partnership Scheme for the Hoo Peninsular (led by RSPB) Meetings being arranged around the peninsula – further meeting held Wednesday, January 11. A further steering group meeting held 9/2/17 – Clerk attending until representative for Parish Councils agreed at KALC(Medway) 15/2/17.
  - Parish printing – Cllrs K&C Draper have loaned a Brother printer to the clerk and only the cost of paper has been charged by Cliffe and Cliffe Woods Parish Council, however there are running costs for the printer (consumables) and an agreement is required refunding costs.
  - Annual Parish Meeting – to confirm date, location, arrangements, special guests?
7. **Parish Council Logo** – Consideration of submissions from the Brownies (postponed from January)
8. **Grant Requests** –  
Allotments request outstanding.
9. **Youth Club Committee**  
Report on latest status of Youth Club:  
To arrange a Youth Club Committee Meeting (all councillors are members of the committee, quorum three, non-councillors can be co-opted see agreed terms of reference, Chair required).  
Former Youth Club Assets  
Operational Issues
  - Z McCall reportMaintenance Issues
  - Electrical supply replaced (three phase supply to meter).
  - Electricity Usage – exceptional load, Smart Meter fitted so usage can be monitored down to ½ hour periods.
  - Faulty Lighting replaced (external and toilets)
  - Caretakers Building – some clearance carried out
10. **Planning**  
**a) Medway Local Plan** – Public consultation January/February/March on next stage of local plan. Housing strategy is to develop Hoo into a small town and look to extend current villages on the Hoo Peninsula (including Allhallows). Past interest in developing the Bourne Leisure Park has been removed, but there is a new expression of interest from the Church Commissioners to develop the land to the West of Avery Way. The Parish Council to agree the procedure for responding before 5<sup>th</sup> March 2017.
11. **Highways and Footpaths**
  - Footpath Officers Report (distributed). There have been concerns raised about parked cars on grassed areas in the village, including areas with pedestrian only access.
  - Verbal contributions from Councillors

12. **Hedgerow Maintenance Contract – consideration of devolving from Medway Council**  
A meeting with Medway Council to discuss a possible transfer on 1/4/17 is being arranged and details will be presented to the parish council for approval before any final decision is taken.
13. **Cross Park – Land Management Issues**  
Permissive footpath from Cross Park to Recreation Ground – Documentation raised by Medway Council and sent to Turners Parks Group. Update.  
Awaiting report from Medway Greenspaces about options for Cross Park.  
Progress update and discussion about Changing Room provision (now grant received).
14. **Contributions from Representatives (2016/2017) on external bodies**
- KALC Medway Area (Cllrs Forrest and Huntley-Chipper (Vice Chair))
  - Rural Liaison (Cllr. K. Draper)
  - Police Liaison (Cllr. Luck, Substitute Cllr. D Bennett)
  - Village Hall (Cllr. Forrest)
  - Cross Park Association (Cllr. Luck) – Suggest next meeting discusses governance Use of Cross Park by Medway Aces (Public meeting?).
  - Friends of All Saints Church (Cllr S Bennett)
15. **Reports from other member responsibilities**
- Allotments (Cllr. Forrest)
  - Recreation ground and playpark (Cllrs. Forrest and Huntley-Chipper (Vice Chair)) – (there is graffiti on play equipment that needs to be cleaned off).
  - Bourne Leisure Liaison (Cllr. C Draper (Chair))
  - Allhallows Primary School Liaison (Cllrs. D & S Bennett)
  - Allhallows Youth Club Liaison (Cllr. D Bennett) – now Youth Club Committee
16. **Management of Council's Land and Property**  
Meetings with relevant committees to be arranged
- Cross Park – Changing Rooms, Further Developments
  - The Brimp – Maintenance and future use of the site  
Repairs to Football arena - site visit carried out and repairs carried out to flooring and netting, A further quote for fixing the missing panel and door and replacement of 'soft' metal cappings to other panels with aluminium (all existing ones have been damaged due to wear and tear) and possible replacement of the flooring awaited.
17. **2017/2018 Budget – Annual Precept**  
Approval of statements for Village Voices (word limit) and Web Site (circulated)
18. **Financial**
- Finance Monitoring
  - To make payments – online payment and cheque list attached for councillors (final version at meeting)
- Nb. **If** personal payments **need** to be discussed the Press and Public will need to be excluded)
19. **Staffing Issues**  
Nb. **If** personal issues **need** to be discussed the Press and Public will need to be excluded.
20. **Date of next meeting –**  
**Parish Council Meeting, Tuesday 14<sup>th</sup> March 2017 (2<sup>nd</sup> Tuesday) @ Cross Park Pavilion, 6:30pm**
24. **Future agenda items**

*Chris Fribbins*, Clerk to the Council  
7th February 2017