



## Allhallows Parish Council

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### TO ALL MEMBERS OF THE COUNCIL

You are hereby summoned to attend a MEETING OF ALLHALLOWS PARISH COUNCIL at the Cross Park Pavilion, Avery Way, Allhallows, on Wednesday 13<sup>th</sup> March 2019 at 6:30pm.

Councillors and members of the public are reminded that discussion of confidential information (i.e. personal matters and contract tenders must not be discussed in the open meeting and at any time the council may need to exclude press and public on a temporary basis to discuss these).

### AGENDA

1. **To note apologies for absence**
2. **Declarations of Interest of any item on the agenda and notification of audio recording or filming**
3. **To receive and sign the minutes of the Parish Council meeting 13<sup>th</sup> February 2019**
4. **Matters arising from minutes (not on Agenda or in Action Points)**
5. **To note the updates on the action points from previous meetings**  
**SUSPENSION OF MEETING FOR PUBLIC SESSION**  
***15 minute session: To receive questions and comments from the public.***  
***Matters raised may be placed on the agenda for the next or subsequent meeting(s)***
6. **Clerk's Report (not elsewhere on the agenda)**  
Update on issues and actions since Council meeting 13<sup>th</sup> February 2019.
  - Any other items to report that do not appear elsewhere on the Agenda
  - May 2<sup>nd</sup>, 2019 Elections – there will be elections for all eight councillors. Nomination forms will need to be completed before March 27<sup>th</sup>.
  - Annual Parish Meeting arrangements 17<sup>th</sup> April 2019 @7:30pm
  - Failure of water supply to village (6/3/2019)
7. **Grant Requests for consideration**  
Guides, Brownies, Rainbows – Activities – No Further Action recommended.
8. **Planning**
  - a) **Allhallows Planning Applications**  
No further application currently.
  - b) **Medway Local Plan** – Next stage will be Draft Local Plan for consultation in June/July 2019 (delay from January/February 2019 – after HIF bid response) No further update. Medway are looking to spend £86m on alternative road access, £67m on a railway station and rail service and the remaining £17m on general community infrastructure – Government decision on funding expected before end of March 2019.
  - c) **MC/18/0288 Allhallows Golf Course Avery Way Allhallows Rochester ME3 9QJ**  
Change of use of land for siting of 81 park homes for the purpose of permanent residential accommodation by persons over 50 years old and associated amenity space and allotments, permissive footpath, new pond and alterations to existing pond.  
Planning comments have been submitted, indicating the ownership of the access road and concerns with the development while recognising the benefits that the s106 contribution to the parish council could have for the village residents. Meeting to be arranged with Turners Group regarding the s106 (joint with CPA).  
**Planned for the March 20<sup>th</sup> Medway Council Planning Committee for decision**
  - d) **MC/18/3181 – Application for expansion/Extension of Cross Park Facilities**  
Application submitted on behalf of the parish council by Turners Group. Planning fee will need to be paid by the parish council (50% discount) – has been paid by Turners Group  
No date yet announced/displayed for it to go to Medway's Planning Committee.
9. **Highways and Footpaths**
  - a) **Potential Parking Restrictions** (Chair to update)
  - b) **Footpath Officers Report** – Cllr Bowley.
  - c) **Verbal contributions** from Councillors
10. **Cross Park Issues**
  - a) **Governance**  
A formal meeting of trustees will be required to follow-up on governance issues – still to be arranged. Rural Kent can also advise as part of their work on the Cross Park Enhancement Project.
  - b) **Building/Land Issues**  
The monthly report from Trevor Bowley has been circulated by email.
  - c) **Pavilion**  
An electrical inspection faults (non-critical) investigation is outstanding and is waiting for access to the Allhallows Park facilities for further investigation. There has been concern expressed to CPA about the works carried out in the temporary changing rooms and the trenching for water and electricity supplies.

11. **Youth Club/Youth**
- a) **Youth Club**  
Youth Club attendance (Wednesday) has continued to improve. Additional adult volunteers have also come forward with some other interest parties as well. Older youth being approached again to see what they want from a youth club with Tuesday and Friday evenings likely to be available.
- b) **Guides/Brownies/Rainbows**  
Although no response to emails or contact has been received from the Guiding group at the Brimp, it has been confirmed that they have relocated to the Stoke Village Hall! This is being followed up with the group and the Strood Area Guiding contact.
12. **The Brimp Issues**
- a) **Football Arena**  
**Quotes for a larger MUGA replacement have been received and will be assessed at the meeting – a decision of next steps is required. (summarised details will also be circulated by email before the meeting).**
- b) **Road** – Slough Fort will be carrying out road repairs on the weekend of 9/10 March.
- c) **Additional Usage**  
Monthly disco being arranged from April.
- d) **Brick Store** - The Chair has suggested the use of the brick store as a music facility be investigated. **Quotes received for basic conversion of store received– decision on next steps required.**
- e) **Cleaner/Caretaker** – A advert has been placed on the parish council website/Facebook pages (Council and Allhallows Village Appreciation) for four hours a week (term time) on an employed of contract/self-employed basis. Applications received (to be dealt with in confidential item).  
**The parish council is asked to agree next steps and possible appointment.**
13. **Recreation Ground** – Extra Dustbin lid ordered and delivery awaited. **Decision on location for install required.**
14. **Contributions from Representatives (2018/2019) on external bodies**
- PACT (Chairman/Clerk)
  - KALC Medway Area (Cllrs Forrest and Huntley-Chipper (Vice Chair))
  - Rural Liaison (Cllr. K. Draper) – Next meeting in March.
  - Police Liaison (Cllr Bowley)
  - Village Hall (Cllr Lovatt/sub. Cllr Forrest)
  - Cross Park Association (Cllr Huntley-Chipper)
  - Friends of All Saints Church (Cllr Y Forrest)
15. **Reports from other member responsibilities (subject to changes at the Annual Meeting)**
- Allotments (Cllr. Forrest)
  - Recreation ground and playpark (Cllrs. Forrest and Huntley-Chipper (Vice Chair))
  - Bourne Leisure Liaison (Chair)
  - Allhallows Primary School Liaison (Chair)
16. **Financial**
- a) **Finance Monitoring Reports** (Circulated for comment/note).
- b) **Receipts and Payments schedule** circulated for approval (initial version to follow/there may be further changes before the meeting)  
Nb. **If** personal payments **need** to be discussed the Press and Public will need to be excluded
17. **Staffing Issues** nb. **If** personal issues need to be discussed the Press and Public will need to be excluded.
- a) **Consideration of appointment of Caretaker/Cleaner for the Brimp** – Details circulated by Email.
- b) **Street Cleaner Cover** – Issues/Update.
- c) **Site for Dumpster** for Street Cleaners. Drawings have been provided to Mr Liddiard to submit a planning application (no response – will be followed up).
- d) **Staff Appraisals** – To be scheduled in March for Cleaner/Caretaker, Youth Worker, Clerk
18. **Date of next meetings** –  
Parish Council Meeting, Wednesday 10<sup>th</sup> April 2019 @ Cross Park Pavilion (6:30pm) Final Scheduled meeting of current council. Annual Parish Meeting, Wednesday 17<sup>th</sup> April 2019 @ Cross Park Pavilion (7:30pm)
19. **Future agenda items**