



ALLHALLOWS PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD ON WEDNESDAY 14th AUGUST 2024

Cross Park Pavilion @ 6:30pm

PRESENT:

Cllr Chris Draper	Chair
Cllr Yvonne Forrest	
Cllr Karen Draper	
Cllr Sue Morrice	
Cllr Trevor Bowley	
Cllr Mrs Kim Wood	
Cllr Jean Sheaves	
Mr Chris Fribbins	Parish Clerk
Cllr Claire Tarry	
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Apologies:
In attendance

054 1 APOLOGIES FOR ABSENCE Cllr Tarry – Apologies received. Proposed Cllr Morrice, Seconded Cllr Mrs Draper that the apologies be accepted - Agreed

055 2 DECLARATIONS OF PECUNIARY INTEREST (DPI) AND OTHER SIGNIFICANT INTERESTS (OSI)

Declarations of Interest – Cllr Wood (Cross Park Association)

Audio Recording – Cllr Morrice – Audio recording for personal use

056 3 TO RECEIVE AND SIGN THE MINUTES OF THE FULL PARISH COUNCIL MEETING 10th JULY 2024 Proposed Cllr Morrice, Seconded Cllr Wood as a correct record - All Agreed.

057 4 MATTERS ARISING FROM THE ABOVE MINUTES (NOT OTHERWISE ON THE AGENDA) – Special leaflet delivered to Kingsmead.

SUSPENSION OF MEETING FOR PUBLIC SESSION (30 minutes, up to 10 minutes per speaker):

A Resident reported on request for Land Registry details for Cross Park. Clerk to access.

Problems with the Hyde Housing tree roots in Shelduck Close breaking up the pavement in the alleyway on the other side of the fence. To be brought to the attention of Medway Council and Hyde Housing.

Cllr Spalding reported on the public consultation regarding rules on dog in recreation grounds and some open spaces operated by them and some parish councils. This is an extension of current rules that do not allow dogs off leashes around children's play areas (as the Recreation Ground play area has limited fencing around the young children play equipment, this would apply to the whole recreation ground.

There was a complaint that a resident had been approached by a Parish Council Street Cleaner regarding wind-blown waste that had appeared to arise from his property and had been returned to his drive. However, this had come from another property in the street – the Streetcleaner to be advised.

Holiday Park access was queueing down Avery Way, the chair to raise with the site manager.

Holiday Park speeding vehicles leaving the site. As the access is private it is not possible to apply highway regulation restrictions. The chair had managed to get white lines and double yellow lines re-painted to try and help the situation which had been exacerbated by the move of the entrance barrier further down the road. Speed bumps had been

installed, but then removed as they were a problem with some vehicles. The chair to liaise with the site manager.

Dog waste bags were being thrown into trees at the Brimp and elsewhere.

Some street lighting remains smashed from last year when an air rifle had been used.

Issues with speed of vehicles on the Brimp Road (track) was reported, this was a particular issue on the evenings that Squirrels/Cubs were meeting at the Youth Centre on Fridays. To be reported to the Scouts.

058 5 CLERK'S REPORT –

a) An approach has been made by a potential developer of the land behind Stoke Road and on the field side of Binney Road. A date of 9/9 had been suggested (*since moved to 4/9, 6:30 Cross Park*). A potential expansion of the Active Cemetery was also potentially required (responsibility of the Church).

b) Other items covered in main Agenda

059 6 GRANT REQUESTS –

No new applications received.

060 7 PLANNING

a) **Planning Applications –**

a. MC/24/1429 Application for a Lawful development Certificate (Existing) For the change of use from Agricultural to residential use The Udder House Newhall Farm New Hall Farm Lane Lower Stoke Rochester Medway ME3 9PB. NO ISSUES

b. MC/24/1528 Construction of a porch to front; Conversion of garage to habitable room; Construction of a single storey extension to side (demolition of existing conservatory) and Construction of a single storey extension to rear 55 Avery Way Allhallows Rochester Medway ME3 9QN. NO ISSUES

b) **Medway Local Plan General Report –** There was a reminder that a second Regulation 18 consultation is being carried out in late July to early September 2024. There will be a special consultation meeting for parish councillors and a public consultation session will be held at the Allhallows Village Hall. This will highlight the preferred development strategy for the plan to 2041. There appears to be potential housing development in sites in Allhallows. Further details will be reported when known.

A draft Parish Council response has been drawn up and circulated by email. The clerk highlighted the response. Any further issues to be added will need to be reported to the clerk before the next Parish Council meeting as the response is due by Sunday 8th September.

All the Reg18 consultation responses will be assessed to end 2024 and then the Draft Plan will be published for further consultation in 2025. The Draft Plan will include actual preferred sites for housing and industry. When the Draft Plan consultation is assessed, it will be submitted to a Planning Inspector for formal review, this is likely to take the rest of 2025 so Local Plan will be adopted in 2026. This means a continued lack of Local Plan to 2026 and potential development proposals although the Local Plan will carry more weight in planning decisions as it progresses.

061 9 HIGHWAYS AND FOOTPATHS

a) **Footpath Officers Report –** Footpath conditions continue to improve, but weather conditions mean rapid vegetation growth. Medway volunteers will be stretched as they cover the whole local authority area – help from local volunteers is appreciated, at present there are no Parish Council resources available. The chair had cleared the path through Avery Woods, but this was a growing problem.

b) **Verbal contributions –**

062 10 LOCAL REPORT/ISSUES

- a) **Countryside Contract** – Raised flower beds at St Davids/Avery Way shopping parade have been removed as they are in a poor condition and not managed by the owner. Quotes will be sought to tarmac over these sites, but strictly the responsibility of the shopping parade owner and not the Parish Council.
A resident had raised an issue with Shelduck Woods which has been dealt with.
- Street Cleaning** – Continued issues with shopping parade in Avery Way (use of forecourt for deliveries to grocery store) and with the flower beds due to the lack of maintenance and dangerous condition. Medway Environmental Services had visited and advised the shop owners. Due to health issues with the owner, issues were not being chased. There has been informal communication with the daughter who is taking over the responsibility and had not been aware of the issues.
Fly-tipping in Homewards Road was not being cleared by Medway Council when collected by the streetcleaner and others,
Out of date food was being placed in the general waste bins outside the shops, increasing the amount and weight being collected by our streetcleaner.
- b) **Active Cemetery** – Nothing to report, maintenance continues.
- c) **General Issues** – Some highway road signs are still being obscured by vegetation growth. Medway Highways are aware. The Parish Council Noticeboard at the Kingsmead bus stop had been removed by Southern Water and leaned against the wall while they carried out maintenance works in the grass area. They are being chased for full reinstatement as soon as possible.

063 11 **CROSS PARK IMPROVEMENTS (including s106)**

- a) **Update on works completed and outstanding.**
VAT Implications of s106 planned and carried out to be investigated
A VAT Consultant still to respond. There have been issues with the further development of The Reeds, and this is likely to have an impact on the release of s106 funds for the Cross Park development. Further meeting held with Turners (Ben Cook) who are also investigating the possibility of a solar energy development on the field to the east of the chalets, adjacent to the Site of Special Scientific Interest (SSSI).
- b) **Paved Area** – a small, paved area had been constructed behind the pavilion and further extension being developed.
- c) **Storage Containers** – Planning permission being sought, supplier identified.
- d) **Pavilion Windows** - The possibility of extending the depth of the pavilion windows to the car park is being investigated – the security shutters will also need to be replaced. Quotes being sought

064 12 **YOUTH CLUB REPORT**

- a) **Youth Club Issues** – Club closed during the school summer holiday. A storage container for the Brimp is also being investigated and will follow the Cross Park investigation and provision (two containers can be delivered at once, reducing costs).
- b) **Extending Brick Store Expansion** – Funding source still required (although longer term S106 may be a source). Planning conditions need to be resolved before any development can commence.
- c) **Brimp Site Usage** – Karate operating on Wednesdays, Football training for youths on Monday, Youth Club Tuesday, and Allhallows Scouts now active (initially Squirrels/Beavers/Cubs). Brick Store usage continues for film making. Scouts have continued to use the Brimp free of charge, rental charge to be applied.

065 13 **CONTRIBUTIONS FROM REPRESENTATIVES ON EXTERNAL BODIES**

- a) **KALC (Medway)** – Meeting cancelled.
- b) **Medway Council Rural Liaison** – Cllr Mrs Draper – Meeting to elect chair of committee held (remains Medway Cllr Sands), next meeting in September.
- c) **Village Hall** – Cllr Forrest – No meeting, hall busy.
- d) **Cross Park** – Cllr Bowley/Forrest – Steps from car park to events field fixed.

e) **Friends of All Saint's Church** – Cllr Forrest – Nothing further.

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REPORTS FROM OTHER MEMBER RESPONSIBILITIES

- a) **Allotments** Cllr Forrest Nothing further to report.
- b) **Recreation Ground and Playpark** Cllr Morrice/Bowley – Annual inspection to be arranged. Nothing further to report. Weed killing around play equipment to be carried out by M&L Contracting.
- c) **Bourne Leisure Liaison** Cllr C Draper – the Chair continues to consult with the site manager when available.
- d) **Peninsula East Primary Academy School Liaison** (Cllr Morrice) – Cllr Morrice has continued to liaise with the school, although it was now the school holidays.
- e) **Turners Group** – (Cllr C Draper, Forrest, Clerk) Liaison to continue with new contacts. A meeting was held with the new manager, Cross Park issues raised earlier in the agenda.

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FINANCIAL

a) **Finance Monitoring Reports** –Bank balances noted. **Agreed to note.**

b) **Income**

Receipts July/August

July

Youth Club Tuck/Subs	£70.00
Youth Club Tuck/Subs	£107.00
Brimp Rent	£50.00

August

Brimp Rent	£50.00
Medway Norse Countryside Contract	£27,487.70

c) **To make/Note payments for August 2024.**

Proposed Cllr Sheaves, Seconded Cllr Morrice – All Agreed

C Fribbins Clerk Salary/Home Allowance/Mileage/less PAYE and pension contribution	240801		
John Price Salary/less PAYE	240802		
John Price Strimmer Attachment	240803B	27.48	
Mick Smith Salary/less PAYE	240803		
Colin Davis Salary/Less PAYE	240804		
HMRC PAYE	240805	699.40	
NEST Employee/Employer Pension	240806	83.33	
EDF Energy Brimp Electricity DD	240807	NO PAYMENT	
M&L Contracting Countryside Contract	1,591.66		
M&L Contracting Cross Park	316.66		
M&L Total Payment	240808	2,289.98	381.88
National Broadband Cross Park Broadband DD	240809	54.00	9.00
IRIS Software Payroll Software DD July	240810	12.00	2.00
Toner Giant Brother Printer Drum Kit	240790	70.17	11.70
Community Sports Ltd Youth Club	240791	60.00	
Community Sports Ltd Youth Club	240792	60.00	
Booker Youth Club Tuck/Equip ZEMPLER	240793	109.49	
TJF Property Maint Active Cemetery C198	240811	160.00	
Chris Fribbins Redwood Products Benches	240812	720.00	120.00
C Fribbins Medway Clearance Flower Beds	240813	700.00	
Business Strem Allotment Water	240814	36.50	
Handar Paving Cross Park Patio – Awaiting Invoice	240815		
TJF Property Servs Active Cemetery C199	240815	160.00	
D/D Debit Card/Already Paid ** Corrected after meeting			

The exclusion of press and public to discuss personal staff and contract issues

Proposed chair, seconded Cllr Forrest – All Agreed

068 16 STAFFING ISSUES – Appraisals to be arranged.

069 17 DATE AND TIME OF NEXT MEETING

The next meeting will be the September Meeting of the Council Wednesday 11th September 2024 (Cross Park Pavilion 6:30pm).

070 18 FUTURE AGENDA ITEMS

None, at 21:30 The Chair closed the meeting.

Signed as a correct record of the proceedings.
Chair of Allhallows Parish Council