



## Allhallows Parish Council

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### TO ALL MEMBERS OF THE COUNCIL,

You are hereby summoned to attend a MEETING OF ALLHALLOWS PARISH COUNCIL in the Cross Park Pavilion at 6:30pm Wednesday 13<sup>th</sup> October,

Councillors and members of the public are reminded that discussion of confidential information (i.e., personal matters and contract tenders must not be discussed in the open meeting and at any time the council may need to exclude press and public on a temporary basis to discuss these).

### AGENDA

1. **To note apologies for absence**
2. **Declarations of Interest of any item on the agenda and notification of audio recording or filming**
3. **To receive and sign the minutes of the Parish Council meeting 8<sup>th</sup> September 2021**
4. **Matters arising from minutes (not on Agenda)**  
**SUSPENSION OF MEETING FOR PUBLIC SESSION**  
*15 minute session: To receive questions and comments from the public.*  
*Matters raised may be placed on the agenda for the next or subsequent meeting(s)*
5. **Clerk's Report (not elsewhere on the agenda)**  
Update on issues and actions since previous Council meeting.
  - a) **Update** on issues and actions since the last parish council meeting.
  - b) **Any other items** to report that do not appear elsewhere on the agenda.
6. **Grant Requests** for consideration  
A grant request for £200 towards cost of entertainer at Halloween Village event has been received from Sarah Scales. As decision required for booking the entertainer, councillors were contacted and payment made, in principle, and paid using delegated powers of the clerk.
7. **Planning**
  - a) **Allhallows Planning Applications:**
  - b) **Medway Local Plan** General Report. – Consultation on Draft Local Plan expected late October->December.
8. **Highways and Footpaths**
  - a) **Footpath Officers Report** – Cllr Bowley's report Public Rights of Way will be circulated.
  - b) **Van Parking Avery Way at Shellduck Woods/brow of hill/bend**
  - c) **Verbal highways & footpath Issues** reports from Councillors
9. **Cross Park Issues**
  - a) **Cross Park Association – Banking/Governance**  
Bank accounts now established £2,500 Revenue Grant from Parish Council now paid. **The Parish Council to agree the amount to be refunded to the Parish Council for bills paid in 2021/22** (2020/21 was settled for year-end accounts)
  - b) **Expansion of Facilities** – Turners Group work on adjacent site now starting to prepare their site with work on the Cross Park/Golf Course boundary – Cllr Bowley has been liaising with their Project Manager.
  - d) **Building/Land Issues** – Electricals checked and faults fixed (bathroom extractor fan/external floodlight etc.)
  - e) **Future Plans/Activities** – Hall bookings restarted. Café facilities being explored/trialed.
10. **Brimp Issues** (including Youth)
  - a) **Youth Club Issues** – Club has restarted with plans to extend to other evenings for groups.
  - b) **Floodlighting** – Installation of poles planned, fitting of lights being planned with electrician. Faulty lights around building to be replaced (4) from pre-football arena/new..
  - c) **Brick Store Expansion** – Awaiting start date for builders.
  - d) **Youth Club banking arrangements** – Suggest separate Parish bank account and Council debit card – this will mean volunteers do not have to use their own funds until re-imbursed and as payments will be from the Parish Council and VAT can be reclaimed. Note recent level of income and expenditure (R&P sheet).
11. **Contributions from Representatives on external bodies**
  - a) PACT (Cllr Forrest/Cllr Morrice)
  - b) KALC Medway Area (Cllr. Morrice/Cllr Forrest)
  - c) Rural Liaison (Cllr. K. Draper, sub Cllr Forrest)
  - d) Village Hall (Cllr Lovatt/sub. Cllr Forrest)  
*There has been a problem with the flooring in the Hall during the late lockdown and will prevent use – awaiting feedback from Parish Council building loss adjuster.*
  - e) Cross Park Association (Cllr Wiggins)
  - f) Allhallows Fete Committee (Cllr Forrest)

- g) Friends of All Saints Church (Cllr Forrest)
- 12. **Reports from other member responsibilities**
  - a) Allotments (Cllr. Forrest)
  - b) Recreation ground and playpark (Cllrs. Forrest)
  - c) Bourne Leisure Liaison (Chair)
  - d) Allhallows Primary School Liaison (Cllr Freeguard)
  - e) Turners Group (Allhallows Park (Kingsmead)) (Clerk)
- 13. **Financial**
  - a) **Finance Monitoring Reports** to 30/09/21 (Circulated for comment/note).
  - b) **Receipts and Payments schedule** (circulated)  
Any additional payments will be circulated (there may be further changes before the meeting where an updated version will be circulated)

Nb. **If** personal payments **need to be discussed** the Press and Public will need to be excluded  
***Exclusion of Press and Public - To discuss personal staff issues***
- 14. **Staffing Issues** Any Staff issues
- 15. **Date of next meetings -**  
November Meeting of Parish Council 11th November 2021 (Cross Park Pavilion 6:30pm).
- 16. **Future agenda items**

*Chris Fribbins*, Clerk to the Council 7<sup>th</sup> October 2021