



ALLHALLOWS PARISH COUNCIL

**MINUTES OF THE PARISH COUNCIL MEETING
HELD ON WEDNESDAY 13th JULY 2022**

Cross Park Pavilion @6:30pm

PRESENT: Cllr Chris Draper Chairman
Cllr Yvonne Forrest Vice Chair
Cllr Sue Morrice
Cllr Len Lovatt
Cllr Trevor Bowley
Cllr Rachelle Freeguard
Mr Chris Fribbins Parish Clerk
Cllr Karen Draper (unwell)

Apologies:
In attendance 5

- 743 1 **APOLOGIES FOR ABSENCE** Cllr Mrs Draper (unwell)
- 744 2 **DECLARATIONS OF PECUNIARY INTEREST (DPI) AND OTHER SIGNIFICANT INTERESTS (OSI)**
Declarations of Interest – Cllr Freeguard, Trustee Cross Park Association, although Parish Council Liaison.
Audio Recording – Cllr Morrice records the meeting for personal use.
- 745 4 **TO RECEIVE AND SIGN THE MINUTES OF THE FULL PARISH COUNCIL MEETING 8th June 2022** Proposed as a correct record by Freeguard, Seconded Cllr Mrs Morrice. All Agreed.
- 746 5 **MATTERS ARISING FROM THE ABOVE MINUTES (NOT OTHERWISE ON THE AGENDA) - None**
SUSPENSION OF MEETING FOR PUBLIC SESSION (30 minutes, up to 10 minutes per speaker): None
- 747 6 **CLERK'S REPORT**
Councillors have agreed, in principle, to holding a monthly surgery at the Cross Park Pavilion on the weekend before the monthly meeting – 11am Saturday 6th August agreed.
- 7 7 n/a
- 748 8 **GRANT REQUESTS** – None
- 749 9 **PLANNING**
- a) **Planning Applications –**
 - MC/22/1515 200 Avery Way Allhallows Rochester Medway ME3 9QJ**
Construction of a single storey extension to front/ rear conversion of first floor window to Juliette balcony to rear - Removal of existing extension to front. No Comments to submit
 - MC/22/1687 Allhallows Holiday Park Allhallows Caravan Park Allhallows Rochester Medway ME3 9QD**
Details pursuant to conditions 6 (archaeology), 7 (tree protection plan) and 15 (CEMP) on planning permission MC/19/2202 for reconfiguration of hardstanding bases and golf course to enable installation of 95 hardstanding bases (an uplift of 84 static caravans) with associated infrastructure (above and below ground), internal access road, pedestrian footpaths and landscaping.
Application has been approved, this is just technical details. It has been confirmed that the Golf Course will be closed.
 - Medway Local Plan** No further update, publication of Draft and public consultation still further delayed, which allows developers to choose their site. A Hoo Development Framework is due to be published.

- d) **Housing Infrastructure Fund** – Consultation responses have been assessed by Medway Council and due to be reported to the Cabinet. Costs have increased and shortcomings with road and rail remain.

750 10 **HIGHWAYS AND FOOTPATHS**

- a) **Footpath Officers Report** – Cllr Bowley’s report circulated. Avery Wood – public highway through site has been cleared.
- b) **Verbal contributions** – A temporary footpath diversion order has been formally agreed around the show bar on the Coastal Path on the Haven site. Gates will be required on the new permissive path between the Recreation Ground and Cross Park – priority is needed to prevent access by horses and quads. Cllr Morrice has some designs that need to be followed-up.

751 11 **LOCAL ISSUES**

- a) **Countryside Contract** – Creation of 6ft boundary around Shellduck Woods NORSE had started work, but majority still outstanding and will be done in the autumn when birds have migrated away.
There were some issues raised with the quality of grass cutting recently, but the main contractor has returned after his injury.
Following issues with a local resident obstructing the contractor’s cutting of Homewards verges, it has been identified that a full closure notice (@ > £1,000 per occasion) would be required to overcome the issues, although a very short term closure with bollards at the entrance when cutting in the contra-flow direction only may be sufficient as there are no properties on the no-through road.
- b) **Street Cleaning** – Container for Cross Park arisings has been delivered and now in use.
There are issues with the use of the street dustbins at the Avery Way Shopping Parade for commercial waste (including large amounts from one of the flats above the shops. Cllr Morrice will draft a letter to be sent out on council headed paper to deliver to the shops/flats.
- c) **Active Cemetery** – No update
- d) **General Issues** – Issues reported:
Alleyway (not Public Right of Way – Homewards)
Cross Park Footpaths – now cut back
Brambles reported obstructing footway in Access Road by the shopping parade
Rubbish bin by Avery Way flats has been removed (by Medway Council?)
Time of PC meetings are a problem for some residents

752 12 **TELEPHONE BOX DEFIBRILLATOR**

Funds from Medway Councillor’s ward funds have not yet arrived. Bourne Leisure have agreed funds in principle.

753 13 **CROSS PARK IMPROVEMENTS**

Cllrs Freeguard declared an interest in this item as a trustee of the charity and did not take part in any voting, but could report as Parish Council representative.

- a) **Permissive Path** – Kissing gate required.
- b) **Utility Provision** – work completed to divert the foul water connection. (Main utility connection to the Turners/CP site caused highway problems on Avery Way.
- c) **Access Road** – Turners land now fenced off.
- d) **Planning Permission for Pavilion extension (including changing rooms)** has now expired and will need to be re-submitted.
- e) **Removal of Football Portacabin** – The Clerk met with Cross Park FC to discuss the parish council’s June decision and to clarify issues, a report has been circulated to councillors. They were appraised of the current situation and parish council/Cross Park Association concerns. They indicated that they wished to continue to play at Cross Park and committed to improvements and paying a pitch rental and carrying out the line marking. Their changing rooms had proved not to be practical useful for showering/toilets, but they can change and have access to the pavilion toilets. The June recommendation to ask them to remove the portacabin still stood but agreed

to give them time to carry out some works first to try and overcome some issues. Recommended Cllr Lovatt, Seconded Cllr Forrest That the Football Club be required to carry out work to restore the door paint the portacabin and tidy the interior by 31st August and review the situation at the September Parish Council meeting (Cllr Freeguard reaffirmed her interest as a Cross Park Association Trustee and did not part in the discussion or vote on this item) **ALL AGREED.**

754 14 YOUTH CLUB REPORT

- a) **Youth Club Issues** – There were issues trying to get the grass cut at the Brimp. M&L Contracting have been asked to carry out this work.
- b) **Slough Fort** have reported a problem with youths accessing their site from the Brimp Youth Centre. There have been some issues with footballs going into Slough Fort land in a regular basis and recovered by youths, although the major issue is vandalism and potential vandalism from the youth centre. Issues and potential solutions need to be discussed with them as there are no significant issues at the youth centre.
- c) **Extending Brick Store** – Contract awarded at April meeting. Confirmation of the start date still awaited. No scheduled start for works current

755 15 CONTRIBUTIONS FROM REPRESENTATIVES ON EXTERNAL BODIES

- a) **ALLHALLOWS PACT** – Cllr Morrice – No meeting.
- b) **KALC (Medway)** – Cllr Morrice/Freeguard – Meeting scheduled (20/7)
- c) **Medway Council Rural Liaison** – Cllr Mrs K Draper – Meeting took place on 28/6 and discussed terrorism issues.
- d) **Village Hall** – Cllr Lovatt/Forrest (sub) – Meetings now planned up to their AGM. Plans developing for celebration of the 50 year anniversary in 2023.
- e) **Cross Park** – The newest trustee has now resigned. There have been problems with the dishwasher, brackets for the water inlet and outlet hoses are required. The steps to the football pitch need to be maintained – Proposed Cllr Forrest, Seconded Cllr Morrice that Colyn Property Services be asked to do the work. (Cllr Freeguard declared her interest and did not take part in the vote) **ALL AGREED** There are continual issues with the gravel car park service with damage to vehicles, pedestrians tripping and problems with a disability scooter recently. Previous estimate had indicated a high cost for the refurbishment and expansion of the car park but will be required for the Pavilion extension. Short/Medium term solutions continue to be investigated.
- f) **Village Fete** – Cllr Forrest – Successful village fete held at Cross Park
- g) **Friends of All Saint's Church** – Cllr Forrest – No meeting. Monthly open days reintroduced (first Saturday of each month).

756 16 REPORTS FROM OTHER MEMBER RESPONSIBILITIES

- a) **Allotments** (Cllr Freeguard declared an interest as an allotment holder) Cllr Forrest – One allotment holder has had to hand his back as no work had been done in the plot. Cllr Forrest will arrange for somebody from the waiting list to take over. The payment year will change to 1st April to 31 March each year, in line with the council's financial year, from the current calendar year – Cllr Forrest to arrange (no payment will be taken from Jan/Feb/March 2022 to align future payments). **AGREED.**
- b) **Recreation Ground and Playpark** Cllr Morrice – Issues reports with birds on the cross bar of equipment and fouling the equipment. Large cable ties to be put on equipment to deter the birds. Issue reported with stepping stones and cap ends on spring rockers – issues being investigated and spares to be ordered.

- c) **Bourne Leisure Liaison** Cllr C Draper – the Chair continues to liaise with the site manager.
- d) **Peninsula East Primary Academy School Liaison** Chair – Cllr Freeguard No meeting.
- e) **Turners Group** – Further meeting to be arranged with Project Manager for Kingsmead/Allhallows Park development. (Cllr Morrice also to attend)

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FINANCIAL

- a) **Finance Monitoring Reports (to 30 June 2022)** Financial reports were circulated, all agreed to note.
- b) **Transfer** £40,000 to Base Rate Tracker
- c) **Income**
Receipts June/July Noted
Bank Interest £7.62
Youth Club Tuck/Subs £151.41
Medway Street Cleaning £18,478.79
Medway Norse – Payment delayed to July
- d) **To make payments for June** Proposed – Cllr Forrest, seconded – Cllr Morrice that the payments as listed be authorised, as necessary. – ALL AGREED

C Fribbins Clerk Salary/Home Allowance/Mileage/less PAYE and pension contribution			
	220701		
John Price Salary/less PAYE	220702		
Mick Smith Salary/less PAYE	220703		
HMRC PAYE	220704	583.03	
NEST Employee/Employer Pension	220705	67.78	
EDF Energy Brimp Electricity DD	220706	158.00	7.52
M&L Contracting Countryside Contract	1,591.66		
M&L Contracting Cross Park	316.66		
M&L Total payment	220707	2,289.98	381.66
National Broadband Cross Park 4G Internet	220708	54.00	9.00
Colyn Property Servs Village Hall LM	220610	160.00	
Fasthosts - Larger Email a/c for Clerk	220618	71.80	11.97
Defib Warehouse - Batteries/Consumables	220619	156.00	26.00
TJF Property Maintenance Active Cemetery	220709	160.00	
Just Bin Bags - Black Sacks	220710	68.47	11.41
ICO - Information Commissioner Annual Sub	220711	40.00	
Proludic - Wear Inserts for Play Equipment	220712	161.66	26.94
Cube Heating Cross Park Boiler fix 2	220713	78.00	13.00
Colyn Property Servs Play Park Gate Repair	220715	30.00	
Colyn Property Servs Village Hall LM	220716	60.00	
HCI Data Limited web domain	220718	102.00	17.00
Colyn Property Servs Street Cleaner Cover	220719	326.72	
TJF Property Servs Active Cemetery	220720	160.00	
TJF Property Servs Active Cemetery	220721	160.00	
Karen Draper Youth Club Tuck/Equipment	220722	59.65	
Colyn Property Servs Street Cleaner Cover	220723	359.39	
Colyn Property Servs Playground Wear Ins	220724	25.00	
Business Stream Allotment Water	220725	50.07	
Strood Youth Summer Activities	220726	800.00	
Items paid Direct Debit/Debit Card/Already Paid			

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The exclusion of press and public to discuss personal staff and contract issues
Proposed Chair, Seconded Cllr Forrest – ALL AGREED.

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STAFFING ISSUES None

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DATE AND TIME OF NEXT MEETING

The next meeting will be Wednesday 10th August 2022 (Cross Park Pavilion 6:30pm).

761 20 FUTURE AGENDA ITEMS –

At 21:40 The Chair Cllr Chris Draper closed the meeting.

Signed as a correct record of the proceedings.

Chair of Allhallows Parish Council