

ALLHALLOWS PARISH COUNCIL**MINUTES OF THE MEETING HELD ON WEDNESDAY 19 SEPTEMBER 2012 AT ALLHALLOWS VILLAGE HALL, STOKE ROAD, ALLHALLOWS AT 7.15 pm**

PRESENT:	Cllr Mark Skudder	Chairman	
	Cllr Mrs Yvonne Forrest		
	Cllr John Luck		
	Cllr Mrs Wendy Myers		Except item 8b
	Mrs Roxana Brammer	Acting Clerk	
In attendance	Mr Mick Smith	Footpaths Officer	
	Mr Clive Stanley	Webmaster	
	12 members of the public		

Item no *Action point*
Minute no 2012/13/

1 APOLOGIES

170 Apologies for absence were received from

Cllr John Lambourne	On holiday
Cllr Alan Marsh	Family commitment
Cllr Mrs Pauline Martin	On holiday
Cllr Mrs Noleen Skudder	At work

It was proposed by Cllr Luck, seconded by Cllr Mrs Myers and carried unanimously that these apologies be accepted by the Council.

2 CODE OF CONDUCT**171 a Declarations of Interest**

Cllr Luck declared a personal interest in item 10b Cross Park as he cut the grass and a pecuniary interest should the grass cutting be discussed. Cllr Skudder declared a personal interest in item 10c(i) The Brimp as Chairman of the Youth Club. Cllr Mrs Myers declared a personal and pecuniary interest in item 8b, Queensway as a resident of the road and a personal interest in item 10c(i) The Brimp as a helper at the Youth Club..

3 MINUTES OF THE MEETING HELD ON 18 JULY 2012

172 It was proposed by Cllr Mrs Forrest, seconded by Cllr Mrs Myers and agreed unanimously that the minutes of the meeting held on 20 June 2012 be signed as a true record, with the following amendments:

2012/13/146: Substitute "before" for "after".

2012/13/151: Correct "og" to "of".

2012/13/158: Add "Cllr Skudder stated that the Village Hall Committee was happy to run the building, but the Parish Council would need to fund any shortfall in costs (estimated to be over £3,000). It was agreed the Scouts could hire the hall and the Parish Council would fund this for 6 months and then review."

2012/13/165: Correct "LALC" to "KALC".

4 MATTERS ARISING

173 **a Item 6b(i), minute 2012/13/144: Allhallows Leisure Park**

Cllr Skudder said he had not yet written to Medway Council.

174 **b Item 6c(i), minute 2012/13/145: Kingsmead Park**

Cllr Skudder said he had still not received a reply.

175 **c Item 8b, minute 2012/13/152: Buses**

Cllr Skudder reported he had written to Cllr Irvine, who was investigating the possibility of timing buses to enable students to get to Mid-Kent College on time.

PUBLIC SESSION

The Chairman suspended the meeting for the public session.

Mrs Parker commented that she would have preferred to spend the money allocated for thanking the Front Garden Competition judge on a fourth prize.

The Chairman thanked the members of the public and re-convened the meeting.

6 PLANNING

a Applications

176 **i MC/12/2012: 72 Avery Way: Change of use from residential flat at ground floor level to Class A retail including installation of shop front and roller shutter to side**

After discussion it was agreed to respond as follows:

Allhallows Parish Council has no objection to this application, which it is assumed is to extend the Premier Mart, as it formerly was.

Comments were made that the numbering on the plan appears incorrect and it was difficult at the meeting of the Parish Council to establish that the assumed premises was in fact correct. This was not helped by the fact the plans had to be downloaded from the internet and printed onto A4 as no hard copy was forwarded to the Parish Council.

177 **ii MC/12/2216: 35 Avery Way: Variation of condition 16 to allow a minor material amendment to planning permission MC/12/1935 (Application for non-material amendment to planning permission MC/08/0406 (Construction of a three storey building comprising 12 flats (Demolition of garage and resubmission of MC2007/1036) to add a condition that ties the consent to the original approved drawings) - to amend the internal layout and window positions**

After discussion it was agreed to respond as follows:

Allhallows Parish Council has no objection to this application. However, members asked that the railings be metal and not timber.

178 **b Decisions**

The decisions as listed on Appendix A were noted.

179 **c Appeals and Other Matters**

None

7 FINANCE

180 **a Bank Balances**

The bank balances as listed on Appendix B were noted.

181 **b Cheques signed since Last Meeting**

The cheques signed since the last meeting as listed on Appendix B (103173 - 103181) were ratified.

182 **c Accounts for Payment**

It was proposed by Cllr Mrs Myers, seconded by Cllr Mrs Forrest and agreed that the accounts for payment as listed on Appendix B be approved (cheques 103182-103191) with the addition of £105, L & M Services (cheque 103192); £480, Audit Commission (103193); £67.50, Colyn Property Services (103194); £70, A & A Electrical (103195); £12, Noleen Skudder, reimbursement stationery and postage (103196) and £100, Medway Council (103197).

183 **d Budget Monitoring**

The budget monitoring was noted.

184 **e Letter re 2010/11 Accounts**

A letter received from a resident about the accounts for the year to 31 March 2011 had been circulated to members prior to the meeting, together with the reply sent by the Acting Clerk. It was understood from the resident that she was happy with the response and explanation.

A member of the public indicated that he wished to speak and the Chairman suspended the meeting to enable him to do so.

A query was raised about the increase in Clerk's salary from the previous year (2009/10) by more than double. In addition the precept was £18,000 more and if it had not been raised by that amount, there would have been a deficit. The Chairman explained that during the 2010/11 year salaries had been paid to both the Clerk and to the Acting Clerk for several months. The precept for the year 2010/11 had been set by the previous Council before the elections in May 2011.

A question was raised about the £14,000 income from the Youth Club. It was explained this was a grant obtained by the Youth Club for the football area that had been passed to the Parish Council as it was a permanent fixture.

The Chairman thanked the members of the public and reconvened the meeting.

185 **f Finance Committee**

The next meeting of the Finance Committee would be held on Monday 12th November at 7pm. The venue to be confirmed.

7 **GRANT APPLICATIONS**

186 **a Royal British Legion Poppy Appeal**

It was proposed by Cllr Skudder, seconded by Cllr Luck and agreed to make a grant of £50 to the Royal British Legion Poppy Appeal. The grant made under S137 of the LGA 1972.

8 **HIGHWAYS & TRANSPORT**

a Public Rights of Way

187 **i. Footpath Officer's Report**

The Chairman suspended the meeting to enable Mr Smith to give his report.

Mr Smith said he had found bags containing dog mess in hedges. The path through the woodland opposite the school had been trimmed back but it needed pruning. The fly tipping in the spur part of Homewards Road had not been cleared, although Medway Council's contractors had been seen in the main part of Homewards Road.

The Chairman thanked Mr Smith and reconvened the meeting.

188 **ii. Stiles.** The stile on RS4 by the beach was rotten. This information had been passed to Medway Council and a request made for a kissing gate to replace it.

189 **b Queensway**

Having declared a personal and pecuniary interest, Cllr Mrs Myers left the room.

Cllr Skudder reported that a resident who had had an accident in Queensway had written. The resident had contacted Medway Council who had informed him it was a private road owned by the residents. Cllr Skudder had contacted Cllr Filmer and would suggest to him that he gets the residents together to consider asking for the road to be adopted.

Cllr Mrs Myers returned to the meeting.

190 **c Road Signs**

Cllr Skudder reported that to supply and fit signs for Cross Park and the British Pilot by the Holiday Park entrance would be £115 each. It was proposed by Cllr Luck, seconded by Cllr Mrs Forrest and agreed that a sign for Cross Park be purchased and a second for the British Pilot if they would pay for it. Cllr Mrs Forrest suggested a sign for Cross Park at the turning off Avery Way, where the Golf Club had a sign. It was agreed she and Cllr Luck investigate and the item would be placed on the agenda for the next meeting.

YF
JLu

191 **d Avery Way outside no 164**

Deferred in Cllr Marsh's absence.

192 **e Drain, Avery Way**

Cllr Mrs Forrest said she thought the blocked drain outside the shops had been cleared. Cllr Skudder said he would ask Cllr Filmer if any long-term solutions were planned.

193 **f Verge, Avery Way**

The grass cutting of the verge was referred to and it was queried if the mowing would be continued along the full length. Cllr Skudder said that Cllr Luck had been informed that only sight lines were now being kept clear. Cllr Luck added that following a complaint from Cliffe, this was being investigated by the Community Warden.

9 WORK PROGRAMME

194 The work programme had been updated on the website.

10 MANAGEMENT OF THE COUNCIL'S LAND AND PROPERTY**a Recreation Ground and Playpark**

195 i. Fence, St David's Road access. It was expected this would be installed on Friday 28th September.

b Cross Park

196 i. Letter from John Dockwray. The letter from the builder had been circulated prior to the meeting. After discussion it was agreed to reply, stating that the Parish Council had a different view, that certain matters were subject to weather conditions and that the Parish Council would monitor.

197 ii. Grass between new path and conifers. L & M Services could no longer cut this area as they could not take their machinery over the path. It was suggested Colyn Property Services might be able to do it.

c The Brimp

198 i. Cleaner. The Youth Club had asked if the Parish Council could employ a cleaner, the cost of which would be recharged to the Youth Club. This would be for 2 hours a week at minimum wage. It was agreed that the post be advertised.

199 ii. Electricity to Storage Building. The electricity supply to the brick storage building had been disconnected as it was unsafe. A quotation of £185 had been obtained to re-wire and re-connect the supply. It was proposed by Cllr Mrs Forrest, seconded by Cllr Luck and agreed this be accepted.

11 STREET CLEANING**200 a Paddock PC50 Machine**

The supplier had given a demonstration to the Chairman and both caretakers. The price was £1,026. After discussion, which included running and maintenance costs, it was proposed by Cllr Skudder, seconded by Cllr Mrs Myers and agreed unanimously that a machine be purchased.

201 **b Litter Bin**

The new litter bin had been installed, but there were now complaints about its siting. Cllr Skudder had met the Community Warden and was hoping to speak to the shopkeeper with the long term lease.

12 **COMMUNICATIONS**202 **a Proposed Questionnaire**

A draft questionnaire formulated by Cllr Skudder had been circulated prior to the meeting. Cllr Mrs Forrest said she felt it was presented like a *fait accompli*. She would have preferred members to have considered the idea and put forward suggestions first, before the draft was prepared. Cllr Luck said he understood her concerns but suggested the items as listed on the draft be discussed. Cllr Skudder said that was the intention of the draft – it was for discussion and was not set in tablets of stone. The items listed on the draft document were discussed and some alterations made, with both deletions and additions. The questionnaire as amended would be circulated through Allhallows Life magazine. Cllr Skudder reminded members that the questionnaire was formed from the Work Programme. The Work Programme had been developed over time, through consultations with the public. The Parish Council had noted and accepted the Work Programme each month, for over a year. Cllr Skudder also reminded members that he had stated at several previous Council meetings that he would be drafting a questionnaire based on the Work Programme and presenting it to the Parish Council for discussion and approval. The details of the questionnaire were debated, amended and then approved for publication.

203 **b Parish Events Reminder Board**

Cllr Skudder reported that planning permission would not be required for a parish council board up to a certain size and sited on the Council's land. He proposed that materials be purchased up to £100. The labour would be free of charge. This was seconded by Cllr Mrs Myers and agreed.

13 **LIAISON OFFICERS' REPORTS**204 **a Rural Liaison Committee**

In Cllr Marsh's absence, there was no report.

205 **b Police Liaison and Neighbourhood Watch**

Cllr Luck reported on the meeting held on 18 September. Very few had been in attendance. PCSO MacGowan had been the only police representative and she had attended on her day off. They had been promised attendance by the Inspector and Sergeant. PCSO MacGowan said she would investigate two caravans parked in Binney Road on the highway.

14 **CORRESPONDENCE**

206 None.

15 **REPORTS AND CIRCULARS**

207 The reports and circulars were received.

16 ANY OTHER BUSINESS

a Land Asset Transfer

Cllr Skudder reported he had been in touch with Medway Council about the possibility of land asset transfers of the Recreation Ground and Shelduck Close buffer zone. He had had a site visit with Medway Council and had asked about a greenspaces contract

The Chairman thanked councillors and members of the public for attending and closed the meeting at 9.57 pm.

SignedChairman

On theday of2012