

## **Allhallows Parish Council**

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### **TO ALL MEMBERS OF THE COUNCIL**

**You are hereby summoned to attend a MEETING OF ALLHALLOWS PARISH COUNCIL at the Cross Park Pavilion, Avery Way, Allhallows, on Tuesday 8<sup>th</sup> November 2016 at 6:30pm.**

**Councillors and members of the public are reminded that discussion of confidential information (i.e. personal matters and contract tenders must not be discussed in the open meeting and at any time the council may need to exclude press and public on a temporary basis to discuss these).**

### **AGENDA**

1. **To note apologies for absence.**
2. **Declarations of Interest of any item on the agenda**
3. **To receive and sign the minutes of the Parish council meeting 11<sup>th</sup> October 2016**
4. **Co-option of Councillor** – Keira Daulby has indicated her willingness to be co-opted to the vacancy for a parish council. Councillors to carry out an informal interview and decide.
5. **Matters arising from minutes (not on Agenda or in Action Points)**
6. **To note the updates on the action points from previous meetings**  
***SUSPENSION OF MEETING FOR PUBLIC SESSION***  
***15 minute session: To receive questions and comments from the public.***  
***Matters raised may be placed on the agenda for the next or subsequent meeting(s).***
7. **Clerk's Report**
  - Update on issues and actions since Council meeting 11<sup>th</sup> October 2016
  - Correspondence
  - Landscape Partnership Scheme for the Hoo Peninsular (led by RSPB) Meetings being arranged around the peninsula – wide scope required (2/11 13:00-15:00)
  - Vandalism at the Brimp (Insurance Update)
  - Noticeboards -
    - Replacement of noticeboard @ Kingsmead Bus Stop - COMPLETE
8. **Grant Requests** –  
Allotments outstanding
9. **Youth Club Committee**  
Report on latest status of Youth Club.
10. **Finance Advisory Committee**  
To set a date for the committee to review finances and start the 2017/18 Budget process.
11. **Planning**  
Any applications notified will be reported for decision
12. **Highways and Footpaths**
  - Footpath Officers Report
  - Verbal contributions from Councillors
13. **Hedgerow Maintenance Contract – consideration of devolving from Medway Council**  
Contact made with three possible contractors – Norse, DHA and Turfsoil.  
Meetings held with DHA regarding requirements and recommendations (quote being prepared)  
Quote received for one-off Avery Way Hedgerow Maintenance - Chair
14. **Cross Park – Land Management Issues**  
Permissive footpath from Cross Park to Recreation Ground – the Chair contacted the Golf Club management and meeting arranged (10/11 11:00).  
Awaiting report from Medway Greenspaces about options for Cross Park.
15. **Contributions from Representatives (2016/2017) on external bodies**
  - KALC Medway Area (Cllrs Forrest and Huntley-Chipper (Vice Chair))
  - Rural Liaison (Cllr. K. Draper)
  - Police Liaison (Cllr. Luck, Substitute Cllr. D Bennett)
  - Village Hall (Vacant)

- Cross Park Association (Cllr. Luck)  
Use of Cross Park by Medway Aces.
  - Friends of All Saints Church (Cllr S Bennett)
16. **Reports from other member responsibilities**
- Allotments (Cllr. Forrest)
  - Recreation ground and playpark (Cllrs. Forrest and Huntley-Chipper (Vice Chair))
  - Bourne Leisure Liaison (Cllr. C Draper (Chair))
  - Allhallows Primary School Liaison (Cllrs. D & S Bennett)
  - Allhallows Youth Club Liaison (Cllr. D Bennett) – now Youth Club Committee
17. **Management of Council's Land and Property**  
Meetings with relevant committees to be arranged
- Cross Park – Changing Rooms, Further Developments
  - The Brimp – Maintenance and future use of the site  
Repairs to Football arena lighting carried out. Awaiting quote for ongoing site maintenance and maintenance of the football arena.
18. **Financial**
- Finance Monitoring
  - To make payments – online payment and cheque list attached for councillors (final version at meeting)  
Nb. **If** personal payments **need** to be discussed the Press and Public will need to be excluded
  - Turfsoil (Village Hall) finishes November 2016 (decision required for extension or re-tender)
19. **Staffing Issues**  
Nb. If personal issues **need** to be discussed the Press and Public will need to be excluded.
20. **Date of next meeting –**  
**Parish Council Meeting, Tuesday 13<sup>th</sup> December 2016 (2<sup>nd</sup> Tuesday) @ Cross Park Pavilion, 6:30pm**
21. **Future agenda items**

*Chris Fribbins*, Clerk to the Council  
1<sup>st</sup> November 2016