

**ALLHALLOWS PARISH COUNCIL**

**MINUTES OF THE PARISH COUNCIL MEETING  
HELD ON WEDNESDAY 29<sup>th</sup> April 2015  
AT ALLHALLOWS VILLAGE HALL, STOKE ROAD, ALLHALLOWS AT 6:30 pm.**

**PRESENT:** Cllr Mark Skudder Chairman  
Cllr John Lambourne Vice-Chairman  
Cllr John Luck  
Cllr Mrs Noleen Skudder  
Cllr Alan Marsh  
Cllr Mrs Wendy Myers  
Cllr Mrs Yvonne Forrest  
Cllr Mrs Sue Hill  
Mrs Lynn Davis Parish Clerk  
In attendance 5 members of the public

**1 APOLOGIES FOR ABSENCE**

812 There were no apologies for absence

**2 DECLARATIONS OF PECUNIARY INTEREST (DPI) AND OTHER SIGNIFICANT INTERESTS (OSI)**

813 There were no Declarations of Pecuniary Interest nor Other Significant Interests

**3 DISPENSATION REQUESTS**

814 There were no dispensation requests

**4 MINUTES OF THE PARISH COUNCIL MEETING HELD ON 11<sup>th</sup> February 2015**

815 The minutes of Parish Council meeting held on 11<sup>th</sup> February 2015 were agreed. Proposed by Cllr Alan Marsh, seconded by Cllr Mrs Wendy Myers and agreed unanimously.

**5 MATTERS ARISING**

816 Cllr Mrs Yvonne Forrest reported that per item 788 the Grant Application form for the Mother and Toddler group had not yet been passed to the Parish Clerk. She would take further steps to chase this up.

Cllr Mark Skudder reported that per item 788 the school had said that parking would only be allowed to stall holders for the Village Fete and not members of the public.

Cllr Alan Marsh reported that as per item 805, the Rural Liaison meeting didn't take place as the main speaker was unable to attend. Cllr Marsh also reported that the June meeting of the Rural Liaison meeting was being hosted by another Parish Council but he had offered to host the meeting in September

**6 PLANNING**

817 The Council considered application no MC/15/1051 and there were no objections Proposed by Cllr Alan Marsh, seconded by Cllr Mark Skudder and agreed unanimously. Cllr Alan Marsh reported that he had attended a public meeting regarding the proposed

wind farm at Perry's Farm on the Isle of Grain. The proposal was for 2 wind turbines which would provide energy for 400 homes.

## 7 FINANCE

- 818 a) The end of month bank balance and the February 2015 and March 2015 bank reconciliation forms were agreed. Proposed by Cllr Mrs Wendy Myers, seconded by Cllr Alan Marsh and agreed unanimously.
- 819 b) The cheques signed since the last meeting and the standing orders paid were approved. Proposed by Cllr Mrs Wendy Myers, seconded by Cllr Mrs Sue Hill and agreed unanimously.
- 820 c) There were no accounts for payment for approval.
- 821 d) The February 2015 & March 2015 budget monitoring update and income and expenditure reports were noted.
- 822 e) The revised assets list was noted
- 823 f) The Receipts and Payments accounts for 2014/2015 were approved, proposed by Cllr Mrs Yvonne Forrest, seconded by Cllr Mrs Sue Hill and agreed unanimously.
- 824 g) The end of year bank reconciliation for 2014/2015 was noted.
- 825 h) The 2014/2015 Financial Statement was approved, proposed by Cllr Mrs Wendy Myers, seconded by Cllr Mrs Noleen Skudder and agreed unanimously. The 2014/15 Governance Statement was approved, proposed by Cllr Mrs Yvonne Forrest, seconded by Cllr John Luck and agreed unanimously

## 8 HIGHWAYS & TRANSPORT

- 826 The Footpath Officer's report was noted.

## 9 MANAGEMENT OF THE COUNCIL'S LAND AND PROPERTY

- 827 a) Cross Park  
The rise in the hall hire rate was approved, proposed by Cllr Mrs Yvonne Forrest and seconded by Cllr John Lambourne and agreed unanimously
- 828 b) The Brimp  
Councillor Mark Skudder confirmed that the litter bin had been installed and was being used regularly.  
Cllr Mark Skudder requested that the Parish Council purchase a new set of football nets for the Brimp Football Arena now that the arena is being used much more as it is also being used by members of the public. He estimated that the cost would be less than £100. This request was proposed by Cllr Alan Marsh, seconded by Cllr Mrs Wendy Myers and agreed unanimously.
- 829 c) Village Hall  
The rise in hall hire rates were noted.
- 830 d) Recreation Ground  
Cllr Mark Skudder gave apologies that the representatives of Cliffe Woods Colts, Sam Connor, was not able to attend to speak about using the recreation ground for football training for children; this would promote sport and leisure in the village and recruit new players to the football club. Mr Connor has been asked to inform the Clerk of the dates the recreation ground was likely to be used. The motion to allow use of the Recreation ground by Cliffe Woods Colts was proposed by Cllr Mark Skudder, seconded by Cllr Mrs. Yvonne Forrest and agreed unanimously.
- 831 Village Hall and Cross Park – electrical timer cut-out (power only)  
Cllr Mark Skudder reported that the Village Hall Committee was waiting for a report from the electrician as to the feasibility of installing a cut-out switch to encourage hall users to leave promptly at the agreed finish time. It would only affect the power

sockets in the main halls and not affect the CCTV in Cross Park.

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### **VILLAGE FETE**

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The use of the chairs at Cross Park, if needed, was agreed as long as there was not a function already booked that needed the chairs, and they were returned in a clean state. Proposed by Cllr Alan Marsh and seconded by Cllr Wendy Myers and agreed unanimously.

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### **PARISH CLERK**

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The successful completion of the Clerk's probation was noted.

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### **CORRESPONDENCE**

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Correspondence was noted.

Cllr Mark Skudder updated the Council on Cross Park football club. The club had encountered problems with joining the local football league as it requires clubs to have separate showers and changing rooms for home and away teams. The club manager was looking into how best to comply with these regulations in time for the beginning of the season in early August.

Cllr Mark Skudder updated the Council on the illegal parking situation outside the shops at the junction of Avery Way and St Davids Rd. He confirmed that after speaking with Martin Morris of Medway Council there would be a section of bollards near the post box, railings round the radius of the corner and bollards up to the bus shelter. The work was scheduled to be completed by the end of May.

Cllr Mark Skudder updated the Council on the demolition of chalets in Allhallows holiday park. There had been a report that chalets were being demolished outside of the permitted period of November to January (the closed season). The manager of Bourne Leisure assured Cllr Skudder that no demolition was currently taking place only the making secure of any empty chalets to stop members of the public gaining access. It was also thought that there were contractors removing asbestos from the disused chalets, again Cllr Mark Skudder wrote to the manager of Bourne Leisure to remind him of the restrictions. The manager of Bourne Leisure has replied that he has contacted his head office and is awaiting advice from them.

Cllr Mark Skudder updated the Council on the flooding at the junction of Shakespeare Farm Rd and Ratcliffe Highway. Medway Council will carry out works w/c 11<sup>th</sup> May to check the feasibility of installing more drainage.

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### **DATE AND TIME OF NEXT MEETING**

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Cllr Mark Skudder proposed that the date of the next meeting would be Wednesday 20<sup>th</sup> May at 6:30 pm at Allhallows Village Hall. Seconded by Cllr Alan Marsh and agreed unanimously.

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### **PUBLIC SESSION**

The meeting was suspended at 7:18 for the Public Session.

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It was stated that garden waste was being dumped on to the conservation area behind the doctors surgery; and that that the waste was from the doctors surgery grounds.

**Action point: C/16/2015/1 Parish Clerk to write to doctors surgery.**

It was also mentioned caravans had been seen on low-loaders, being brought in to Allhallows caravan park without escort vehicles. Cllr Mark Skudder said he would speak to the manager of Bourne Leisure.

It was mentioned that there has been a horse, ridden and/or led by children in the village, the horse was on pavements and on the recreation ground and might be seen as a nuisance. It was suggested that an article could be placed in Village Voices to bring this to the public's notice.

A member of the public thanked the Chair, Cllr Mark Skudder, and the members of the Parish Council for all their hard work over the last 4 years

The public session was closed at 7:30pm

**CONFIDENTIAL SECTION**

A proposal was made by Cllr Mark Skudder under section 1 (2) of the Public Bodies (Admissions to Meetings) Act 1960 to exclude the public and representatives of the press and broadcast media during the discussion due to the confidential and sensitive nature of the business to be transacted. Seconded by Cllr Alan Marsh and carried unanimously.

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**STAFF SALARIES**

The spinal point increases in caretakers' salaries was proposed by Cllr Mark Skudder, seconded by Cllr Mrs Noleen Skudder and agreed unanimously.

Cllr Mark Skudder immediately closed the meeting at 19.38pm.

**Signed as a correct record of the proceedings**

Chair of Allhallows Parish Council

Date:

<b>Action Point</b>	<b>Details</b>	<b>Review</b>	<b>Cleared</b>
<b>C/16/2015/1</b>	Parish Clerk to write to Doctors surgery regarding garden waste on the conservation area.	Letter written	7/5/2015