



Allhallows Parish Council

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TO ALL MEMBERS OF THE COUNCIL

You are hereby summoned to attend a **MEETING OF ALLHALLOWS PARISH COUNCIL** at the **Cross Park Pavilion, Avery Way, Allhallows, on Wednesday 11th September 2019 at 6:30pm**

Councillors and members of the public are reminded that discussion of confidential information (i.e. personal matters and contract tenders must not be discussed in the open meeting and at any time the council may need to exclude press and public on a temporary basis to discuss these).

AGENDA

1. **To note apologies for absence**
2. **Declarations of Interest of any item on the agenda and notification of audio recording or filming**
3. **To receive and sign the minutes of the Parish Council meeting 14th August 2019**
4. **Matters arising from minutes (not on Agenda or in Action Points)**
5. **To note the updates on the action points from previous meetings**
SUSPENSION OF MEETING FOR PUBLIC SESSION
15 minute session: To receive questions and comments from the public.
Matters raised may be placed on the agenda for the next or subsequent meeting(s)
6. **Clerk's Report (not elsewhere on the agenda)**
Update on issues and actions since Council meeting 14th August 2019.
 - Any other items to report that do not appear elsewhere on the Agenda
 - Fun Fair Request Friday 11 October to Sunday 13 October Recreation Ground (will pay £200)
 - KALC Training Course Bookings.
 - Appointment of Relief Caretaker (wef 2/9/2019)
 - Financial Regulations Update
7. **Grant Requests** for consideration – wHOO Cares (reconsideration of grant application)
8. **Planning**
 - a) **Allhallows Planning Applications**
MC/19/2202 Allhallows Holiday Park Allhallows Caravan Park Allhallows Rochester Medway ME3 9QD
Reconfiguration of hardstanding bases and golf course to enable installation of 95 hardstanding bases (an uplift of 84 static caravans) with associated infrastructure (above and below ground), internal access road, pedestrian footpaths and landscaping. A holding objection has been raised re. impact of the additional caravans and the car parking issues in the village streets outside of the site generated by their policies.
 - b) **Medway Local Plan** – Next stage will be Draft Local Plan for consultation is now further delayed to December/January when specific sites for development will be announced. Medway are waiting for a response to the HIF bid and are looking to spend £86m on alternative road access, £67m on a railway station and rail service and the remaining £17m on general community infrastructure – Awaiting Government response. No Update
Consideration of email received from Medway Councillor Sands re retrospective planning application at Deangate Ridge and consideration of National Park status for the Hoo Peninsula.
9. **Highways and Footpaths**
 - a) **Potential Parking Restrictions** – Implemented majority of recommendations
 - b) **Footpath Officers Report** – Cllr Bowley will be circulated.
 - c) **Verbal contributions** from Councillors
10. **Cross Park Issues**
 - a) **Expansion of Facilities** – Nothing further to report
 - b) **Building/Land Issues** - The monthly report from Trevor Bowley will be circulated by email.
 - c) **Pavilion** Contact details for access to electricity supplied to Electrician. The CCTV recording unit has a noisy fan, but otherwise is working – to be followed up with CCTV engineer.
12. **Youth Club/Youth**
 - a) **Youth Club.** General Report.
13. **The Brimp Issues**
 - a) **Football Arena** – Chair/Cllr Forrest – update on grant application/s Big Lottery have rejected the application. Further funds still required. In the mean time it has been suggested that the area be levelled and opened for use - still being progressed.
 - b) **Additional Usage** – To be considered
 - c) **Brick Store** – Work completed – inside painting being carried out by Youth Offending Team.
14. **Recreation Ground** – Play area equipment
15. **Contributions from Representatives (2019/2020) on external bodies**
 - PACT (Cllr Forrest/Cllr Morrice)

- KALC Medway Area (Cllrs Cook and Morrice)
 - Rural Liaison (Cllr. K. Draper, sub Cllr Forrest)
 - Police Liaison (Cllr Bowley)
 - Village Hall (Cllr Lovatt/sub. Cllr Forrest)
 - Cross Park Association (Cllr Huntley-Chipper)
 - Allhallows Fete Committee (Cllr Forrest)
 - Friends of All Saints Church (Cllr Forrest)
16. **Reports from other member responsibilities (subject to changes at the Annual Meeting)**
- Allotments (Cllr. Forrest)
 - Recreation ground and playpark (Cllrs. Forrest and Huntley-Chipper)
 - Bourne Leisure Liaison (Chair)- Contact received about doing work in village after peak season
 - Allhallows Primary School Liaison (Chair)
 - Turners Group (Allhallows Park (Kingsmead) (Clerk)
18. **Shellduck Land**
There have been a number of issues with the Shellduck amenity space (north and south of the junction with Avery Way):
- a) The planning application for the waste storage compound has been re-submitted by J Liddiard.
 - b) Clearance of the boundary has been completed by Norse (invoice awaited). There have been some complaints about some of the arisings being left on site and some tree stumps – however it is woodland in the ownership of Medway Council and there is a grey area about responsibility for maintenance and how much needs to be done (a full cosmetic exercise would exceed to allocation in the Countryside Maintenance contract operated by the parish council but paid for by Medway Council (via NORSE). Further work on the trees is likely to be required in the Autumn/Winter where trees and/or branches breach the boundary for some gardens. Perhaps a crown lift of other trees might also be useful, but cost needs to be considered.
19. **Financial**
- a) **Finance Monitoring Reports** (Circulated for comment/note).
 - b) **Receipts and Payments schedule** circulated for approval (initial version to follow/there may be further changes before the meeting)
 - c) **Debit Card** received Pin and CIC lodged with the Chair in sealed envelope as per Financial Regulations
Nb. If personal payments **need to be discussed** the Press and Public will need to be excluded
Exclusion of Press and Public – To discuss personal staff issues.
20. **Staffing Issues** nb. If personal issues need to be discussed the Press and Public will need to be excluded.
Performance of Street Cleaning Contract and appointment of Reserve Street Cleaner. To be discussed.
21. **Other Confidential Items**
22. **Date of next meetings –**
The October Meeting of the Parish Council Wednesday 9th October 2019 @ Cross Park Pavilion (6:30pm)
23. **Future agenda items**

Chris Fribbins, Clerk to the Council 11th September 2019