



## Allhallows Parish Council

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### TO ALL MEMBERS OF THE COUNCIL,

### You are hereby summoned to attend a MEETING OF ALLHALLOWS PARISH COUNCIL in the Cross Park Pavilion, Wednesday 8<sup>th</sup> November 2023 @ 6:30pm

Councillors and members of the public are reminded that discussion of confidential information (i.e. personal matters and contract tenders must not be discussed in the open meeting and at any time the council may need to exclude press and public on a temporary basis to discuss these).

### AGENDA

1. **To note apologies for absence**
2. **Declarations of Interest of any item on the agenda and notification of audio recording or filming**
3. **To receive and sign the minutes of the Parish Council meeting 11<sup>th</sup> October 2023.**
4. **Matters arising from minutes (not on Agenda)**  
***SUSPENSION OF MEETING FOR PUBLIC SESSION***  
***15 minute session: To receive questions and comments from the public.***  
***Matters raised may be placed on the agenda for the next or subsequent meeting(s)***
5. **Clerk's Report (not elsewhere on the agenda)** Update on issues and actions since previous meeting.
  - a) **Any other items** to report that do not appear elsewhere on the agenda.
6. **Grant Requests** for consideration – None currently
7. **Planning**
  - a) **Allhallows Planning Applications:**  
*MC/23/0670 | Details pursuant to condition 6 (Archaeology) on planning permission MC/19/2202 for Reconfiguration of hardstanding bases and golf course to enable installation of 95 hardstanding bases (an uplift of 84 static caravans) with associated infrastructure (above and below ground), internal access road, pedestrian footpaths and landscaping | Allhallows Holiday Park Allhallows Caravan Park Allhallows Rochester Medway ME3 9QD (this is the report awaited before the works can be carried out on the old golf course.*
  - b) **Medway Local Plan** General Report – Regulation 18 Consultation and potential site information published and a response was circulated for comment, amended and submitted. Draft Local Plan will follow in Spring 2024.
8. **Highways and Footpaths**
  - a) **Footpath Officers Report** – Report on Public Rights of Way and land maintenance.
  - b) **Verbal highways & footpath Issues** reports from Councillors.
9. **Local Report/Issues**
  - a) **Countryside Contract** (hedgerows/amenity land/Closed Churchyard/Recreation Ground/Shellduck Woods)
  - b) **Street Cleaning** Report/Issues
  - c) **Active Cemetery** Report/Issues
  - d) **General Issues** Report/Issues
10. **Cross Park Improvements (including s106)** - Update on works completed and outstanding – Electricity Supply issues. UKPN Powers supply should be in place by the time of the meeting. Cold store has been moved to final location and activated, keys provided and now ready to use. The architects have been contacted about the future extension and a further meeting held. Plans to be approved and submitted. VAT implications of s106 works planned and already carried out being investigated.
11. **Youth Club Report** (Including Brimp Youth Centre)
  - a) **Youth Club Issues** -Community Payback have continued to carry out maintenance tasks at the Brimp. Now re-opened after summer break some special sessions held. Community Sports Academy held a trial session at the Youth Club and are now engaged, at cost, every 4 weeks.
  - b) **Brick Store Expansion** - Progress - funding is now an issue. The Clerk continues to discuss Funding opportunities (through the Whose Hoo project).
  - c) **Brimp Site Usage** – Karate and Boxing hiring being organised.
12. **Contributions from Representatives on external bodies (representatives to be appointed at the previous Annual Parish Council Meeting.**
  - a) **PACT** (Cllrs Morrice and Freeguard)
  - b) **KALC Medway Area** (Cllrs Freeguard and Morrice)
  - c) **Rural Liaison** (Cllr Mrs Draper, substitute Cllr Forrest)
  - d) **Village Hall** (Cllr Forrest)
  - e) **Cross Park Association** (Cllr Freeguard)
  - f) **Allhallows Fete Committee** (Cllr Forrest)

- g) **Friends of All Saints Church** (Cllr Forrest)
13. **Reports from other member responsibilities**
- a) **Allotments** (Cllr Forrest)
- b) **Recreation ground and playpark** (Cllrs Morrice & Forrest).  
Lease agreement received. Fed back concern with legal cost with Medway Council (will not reduce/remove) and agreement to be signed when agreed by PC. Agreement sought.
- c) **Bourne Leisure Liaison** (Cllrs Draper & Freeguard) – Youth Club session held on site. They are also providing a waste dumpster for Cross Park and emptying every 2 weeks or on request.
- d) **Peninsula East Academy School Liaison** (Cllr Freeguard)
- e) **Turners Group (Allhallows Park (Kingsmead))** (Cllrs Draper, Cllr Forrest and the Clerk)
14. **Financial**
- a) **Finance Monitoring Reports** to 31/10/2023
- b) **2024/2025 Budget Strategy** – Special Informal Meeting to be arranged in November for Draft Budget in December.
- c) **VAT Audit** being carried out via KALC and additional engagement to advise on Cross Park new build at cost (quote sought for this)
- d) **Receipts and Payments schedule** for note/approval as required (circulated)  
Any additional payments will be circulated (there may be further changes before the meeting where an updated version will be circulated).
- Nb. **If personal details or contract quotes need to be discussed** the Press and Public will need to be excluded  
***Exclusion of Press and Public – To discuss confidential matters.***
15. **Staffing Issues** Any Staff issues
16. **Date of next meetings** – Parish Council Meeting 13<sup>th</sup> December 2023 6:30pm, Cross Park Pavilion
17. **Future agenda item**

*Chris Fribbins*, Clerk to the Council 2<sup>nd</sup> November 2023