



Allhallows Parish Council

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TO ALL MEMBERS OF THE COUNCIL

You are hereby summoned to attend a MEETING OF ALLHALLOWS PARISH COUNCIL at the Cross Park Pavilion, Avery Way, Allhallows, on Wednesday 12th December 2018 at 6:30pm.

Councillors and members of the public are reminded that discussion of confidential information (i.e. personal matters and contract tenders must not be discussed in the open meeting and at any time the council may need to exclude press and public on a temporary basis to discuss these).

AGENDA

1. **To note apologies for absence**
2. **Declarations of Interest of any item on the agenda and notification of audio recording or filming**
3. **To receive and sign the minutes of the Parish Council meeting 14th November 2018**
4. **Matters arising from minutes (not on Agenda or in Action Points)**
5. **To note the updates on the action points from previous meetings**
SUSPENSION OF MEETING FOR PUBLIC SESSION
15 minute session: To receive questions and comments from the public.
Matters raised may be placed on the agenda for the next or subsequent meeting(s)
6. **Clerk's Report (not elsewhere on the agenda)**
Update on issues and actions since Council meeting 14th November 2018.
 - Any other items to report that do not appear elsewhere on the Agenda
7. **Grant Requests for consideration**
 - a) Guides, Brownies, Rainbows – Activities £600 – further observations
 - b) Slough Fort – Brimp Road repairs received - £1,000
8. **Planning**
 - a) **Medway Local Plan** – Response submitted, next stage will be Draft Local Plan for consultation at the end of 2018.
 - b) **MC/18/0288 Allhallows Golf Course Avery Way Allhallows Rochester ME3 9QJ**
Change of use of land for siting of 81 park homes for the purpose of permanent residential accommodation by persons over 50 years old and associated amenity space and allotments, permissive footpath, new pond and alterations to existing pond.
Planning comments have been submitted, indicating the ownership of the access road and concerns with the development while recognising the benefits that the s106 contribution to the parish council could have for the village residents. Meeting to be arranged with Turners Group regarding the s106 (joint with CPA).
 - c) **MC/18/3181 – Application for expansion/Extension of Cross Park Facilities**
Application submitted on behalf of the parish council by Turners Group. Planning fee will need to be paid by the parish council (50% discount) – has been paid by Turners Group.
 - d) **MC/18/3387 Binney Farm Binney Road Allhallows Rochester Medway ME3 9PL**
Construction of three 2-bedroom semi-detached, five 3-bedroom semi-detached and one 4-bedroom detached dwellings with associated parking/carport, bike store and landscaping (demolition of existing buildings)
Comments required.
10. **Highways and Footpaths**
 - a) **Potential Parking Restrictions**
 - b) **Footpath Officers Report** – Cllr Bowley.
 - c) **Verbal contributions** from Councillors
11. **Cross Park Issues**
 - a) **Governance**
A formal meeting of trustees will be required to follow-up on governance issues – still to be arranged.
 - b) **Building/Land Issues**
The monthly report from Trevor Bowley has been circulated by email.
 - i) **Turner's Proposed s106 Agreement (Permissive Footpath/Sport/Community Facilities)**
Rural Kent have been approached regarding the provision of advice on the project to extend the facilities. **The work they would undertake is to provide project planning support - to help ensure the facility could meet locally-identified need (i.e. from the community in Allhallows - but beyond the parish boundary if you so choose too), appropriate governance was put in place, additional funding and income (if required) could be attracted, lessons could be learned from rural communities that have taken on similar initiatives in recent years. An estimate of 10 days work (split into 2x5 days) is suggested.**
 - iv) **Pavilion**

- An electrical inspection faults (non-critical) investigation is outstanding and is waiting for access to the Allhallows Park facilities for further investigation.
12. **Youth Club/Youth**
- a) **Youth Club**
 A meeting was held between the Guides etc. and Youth Club to establish some ground rules for the Brimp – more work still needed.
 A Youth Committee meeting has been held (although the Guides etc. did not attend).
 The older session (Tuesday) has been suspended due to lack of attendance (adult help was in place). Despite advertising there was still no youths.
 A Christmas party is being held 19/12/18.
- b) **Guides/Brownies/Rainbows**
 Further discussions and a decision is required on their application for grant (£600) and responsibilities at the Brimp.
13. **The Brimp Issues**
- c) **Football Arena**
 Plans for the site to be followed up – suggested infill with topsoil for now until funding can be put in place for a MUGA etc. if required by residents.
- d) **Road and Lighting** – Slough Fort are following up and planning to carry out works in the new year -support from the parish council will be required (grant application for £1,000 received).
- e) **Additional Usage**
 There have been approaches about uses other than as a Youth Centre. The September meeting established primary use (especially evenings) as a Youth Centre. Other uses to be considered on their merits – Street Dance sessions on Wednesday evenings (before the Youth Club) will be held from late November. Request for places was encouraging but actual attendance was low – so it is suspended until the new year (Peter Apostel arranging).
- f) **Brick Store** - The Chair has suggested the use of the brick store as a music facility be investigated. A business plan is needed before significant investment on the building. OUTSTANDING
14. **Recreation Ground** – Dustbin internal bin and lid for other bin has been ordered.
15. **Contributions from Representatives (2017/2018) on external bodies**
- PACT (Chairman/Clerk)
 - KALC Medway Area (Cllrs Forrest and Huntley-Chipper (Vice Chair))
 - Rural Liaison (Cllr. K. Draper) – Next meeting in September.
 - Police Liaison (Cllr Bowley)
 - Village Hall (Cllr Lovatt/sub. Cllr Forrest)
 - Cross Park Association (Cllr Huntley-Chipper)
 - Friends of All Saints Church (Cllr Y Forrest)
16. **Reports from other member responsibilities (subject to changes at the Annual Meeting)**
- Allotments (Cllr. Forrest)
 - Recreation ground and playpark (Cllrs. Forrest and Huntley-Chipper (Vice Chair)) not covered by the agenda item
 - Bourne Leisure Liaison (Chair)
 - Allhallows Primary School Liaison (Chair)
17. **Financial**
- a) **2019/2020 Budget Preparation**
 A draft budget has been prepared and distributed – an adhoc meeting was scheduled for 6/12 to review. The final budget to be prepared for the January 2019 meeting for agreement.
- b) **Finance Monitoring Reports** (Circulated for comment/note)
- c) **Receipts and Payments schedule** circulated for approval (initial version circulated/there may be further changes before the meeting)
- Nb. **If personal payments need** to be discussed the Press and Public will need to be excluded
18. **Staffing Issues** nb. **If personal issues need** to be discussed the Press and Public will need to be excluded.
- a) **Street Cleaner Cover** – additional cover required from M Smith. Budget for year has been exceeded.
- b) **Site for Dumpster** for Street Cleaners. Drawings are required to determine if a planning application is required and to seek a quote for the works (a previous quote was for a slightly different site) NO PROGRESS

19. **Date of next meetings –**
Parish Council Meeting, Wednesday 9th January 2019 @ Cross Park Pavilion (6:30pm)
20. **Future agenda items**

Chris Fribbins, Clerk to the Council 6th December 2018