



Allhallows Parish Council

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TO ALL MEMBERS OF THE COUNCIL,

You are hereby summoned to attend a MEETING OF ALLHALLOWS PARISH COUNCIL in the Cross Park Pavilion at 6:30pm Wednesday 8th December 2021.

Councillors and members of the public are reminded that discussion of confidential information (i.e., personal matters and contract tenders must not be discussed in the open meeting and at any time the council may need to exclude press and public on a temporary basis to discuss these).

AGENDA

1. **To note apologies for absence**
2. **Declarations of Interest of any item on the agenda and notification of audio recording or filming**
3. **To receive and sign the minutes of the Parish Council meeting 10th November 2021**
4. **Matters arising from minutes (not on Agenda)**
SUSPENSION OF MEETING FOR PUBLIC SESSION
15 minute session: To receive questions and comments from the public.
Matters raised may be placed on the agenda for the next or subsequent meeting(s)
5. **Clerk's Report (not elsewhere on the agenda)**
Update on issues and actions since previous Council meeting.
 - a) **Update** on issues and actions since the last parish council meeting.
 - b) **Any other items** to report that do not appear elsewhere on the agenda.
6. **Grant Requests** for consideration – None.
7. **Planning**
 - a) **Allhallows Planning Applications:**
None currently
 - b) **Medway Local Plan** General Report. – Consultation on Draft Local Plan delayed to Feb/March 2022.
8. **Highways and Footpaths**
 - a) **Footpath Officers Report** – Cllr Bowley's report Public Rights of Way will be circulated.
 - b) **Verbal highways & footpath Issues** reports from Councillors.
9. **Local Report/Issues**
 - a) **Quote received for cutting back and clearing trees/vegetation at:-**
Village Hall (Parish Council Landowners)
Allotments (Parish Council Landowners)
Shellduck Woods (Medway Council owned, but regular maintenance devolved to Parish Council from NORSE as part of the Countryside Contract) Approval may be required,
Decision required on quote.
 - b) **Countryside Contract** (hedgerows/amenity land/Churchyard/Recreation Ground/Shellduck Woods)
Report/Issues
 - c) **Street Cleaning** Report/Issues
 - d) **Active Cemetery** Report/Issues
 - e) **General Issues** Report/Issues
10. **Cross Park Report/Issues**
Cross Park Association – Update now 12e.
 - b) **Expansion of Facilities** – Turners Group work started and Golf Club building vacated, detailed liaison regarding water, sewage and electricity supplied is underway to ensure continuance of service to the Pavilion.
 - d) **Building/Land Issues** – Weedkilling Car Park outstanding.
11. **Brimp Issues** (including Youth)
 - a) **Youth Club Issues** – Progress Report
 - b) **Floodlighting** – Emergency lighting in place – It is expected that work will complete before the meeting.
 - c) **Brick Store Expansion** – Work to start at start in January 2022.
12. **Contributions from Representatives on external bodies**
 - a) PACT (Cllr Forrest/Cllr Morrice)
 - b) KALC Medway Area (Cllr. Morrice/Cllr Forrest)
 - c) Rural Liaison (Cllr. K. Draper, sub Cllr Forrest)
 - d) Village Hall (Cllr Lovatt/sub. Cllr Forrest) Update on Insurance Claim.
 - e) Cross Park Association (Cllr Wiggins)
 - f) Allhallows Fete Committee (Cllr Forrest)
 - g) Friends of All Saints Church (Cllr Forrest)

13. **Reports from other member responsibilities**
 - a) Allotments (Cllr. Forrest)
 - b) Recreation ground and playpark (Cllr. Forrest)
 - c) Bourne Leisure Liaison (Chair)
 - d) Allhallows Primary School Liaison (Cllr Freeguard)
 - e) Turners Group (Allhallows Park (Kingsmead)) (Clerk)
14. **Financial**
 - a) **Finance Monitoring Reports** to 30/11/21 (Circulated for comment/note).
 - b) **Receipts and Payments schedule** (circulated)
Any additional payments will be circulated (there may be further changes before the meeting where an updated version will be circulated)
 - c) **2022/23 Draft Budget** - Circulated

Nb. If personal payments **need to be discussed** the Press and Public will need to be excluded
Exclusion of Press and Public – To discuss personal staff issues
15. **Staffing Issues** Any Staff issues
Plans for replacement to be agreed.
16. **Date of next meetings –**
January Meeting of Parish Council 12th January 2022 (Cross Park Pavilion 6:30pm), includes final approval of budget and precept for April 2022 to March 2023.
17. **Future agenda items**

Chris Fribbins, Clerk to the Council 2nd December 2021