

Allhallows Parish Council

53 Capelands New Ash Green Longfield Kent DA3 8LQ

tel/fax: 01474 872729 mobile: 07956 677731

e-mail: roxana@madasafish.com

www.allhallows.pckentparishes.gov.uk

F/10/11/1-13

FINANCE COMMITTEE MEETING TO BE HELD ON MONDAY 31 OCTOBER 2011 AT THE BRIMP, AVERY WAY AT 8.00 pm

AGENDA

- 1 Apologies
- 2 Declarations of interest
- 3 Minutes of last meeting
- 4 Matters arising
- 5 Budget monitoring 2011/12
- 6 Review of Charges from 1 April 2012
 - a Allotments
 - b Advertising in Allhallows' Life
- 7 Review of costs
 - a NALC salary scales
 - b Printing and distribution of Allhallows' Life
- 8 Budget 2012/13
- 9 Governance Review
 - a Standing Orders
 - b Financial Regulations
 - c Asset Register
 - d Freedom of Information Act Publication Scheme
 - e Terms of Reference of Finance, Planning and Personnel Committees to increase membership to Chairman and Vice-chairman *ex officio* plus 3 other councillors
 - f Recommendations of Internal Auditor not covered by items a- e above
- 10 Disconnection of telephone
- 11 KALC Finance training
- 12 Any other business
- 13 Date and venue of next meeting

Roxana Brammer
Acting Parish Clerk

25 October 2011

Acting Clerk to the Council: Mrs Roxana Brammer