



## Allhallows Parish Council

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### TO ALL MEMBERS OF THE COUNCIL

You are hereby summoned to attend a MEETING OF ALLHALLOWS PARISH COUNCIL at the Cross Park Pavilion, Avery Way, Allhallows, on Wednesday 12<sup>th</sup> February 2020 at 6:30pm

Councillors and members of the public are reminded that discussion of confidential information (i.e. personal matters and contract tenders must not be discussed in the open meeting and at any time the council may need to exclude press and public on a temporary basis to discuss these).

### AGENDA

1. **To note apologies for absence**
2. **Declarations of Interest of any item on the agenda and notification of audio recording or filming**
3. **To receive and sign the minutes of the Parish Council meeting 8<sup>th</sup> January 2020**
4. **Matters arising from minutes (not on Agenda or in Action Points)**
5. **To note the updates on the action points from previous meetings**  
**SUSPENSION OF MEETING FOR PUBLIC SESSION**  
***15 minute session: To receive questions and comments from the public.***  
***Matters raised may be placed on the agenda for the next or subsequent meeting(s)***
6. **Clerk's Report (not elsewhere on the agenda)**  
Update on issues and actions since Council meeting 8<sup>th</sup> January 2020.
  - Any other items to report that do not appear elsewhere on the Agenda
  - Times of Parish Council Meetings. At the January meeting it was suggested that start times of parish council meetings could be put back.
  - Following previous discussions the Chair has identified costs of procuring a mature rooted Christmas Tree on Bourne Leisure's site at the former garage site on Avery Way (they have agreed in principle). Further discussion/decision required.
  - Because of clashes with Medway Council meetings, it is often difficult for the Peninsula Councillors too attend parish council meetings. It is suggested that a liaison meeting be arranged (say quarterly) on a more convenient date/time, between the parish councillors and the Medway Councillors to discuss common issues. Views required.
7. **Brimp Developments**
  - a) To agree a preferred quote for the filling in and levelling of the former football arena site.
  - b) To receive a verbal report on the Brick Store and developments.
  - c) Suggestion of extending Brick Store to accommodate additional facilities (single toilet, kitchenette and music). Building could be done by the Young Offenders.
  - d) Electrical inspection of the Brimp has identified a number of faults with the electrical supply at the Brick Store. These have been raised with the builder who carried out the fitting out.
8. **Grant Requests for consideration – Allhallows Fete Committee £650**
9. **Planning**
  - a) **Allhallows Planning Applications** An appeal against the refusal of planning for parish council waste site has been lodged (APP/A2280/W/19/3244588)
  - b) **Medway Local Plan** –No further update.
10. **Highways and Footpaths**
  - a) **Potential Parking Restrictions** – No feedback currently from Medway Council
  - b) **Footpath Officers Report** – Cllr Bowley's report will be circulated.
  - c) **Verbal contributions** from Councillors
11. **Cross Park Issues**
  - a) **Expansion of Facilities** – VAT consultants identified (quote for service received). Awaiting further update from Turners. Currently building would not start until Autumn 2020 (to limit disruption to wildlife)
  - b) **Building/Land Issues** - The monthly report from Trevor Bowley will be circulated by email.
  - c) **Electrical Inspection** has now been scheduled 13/1.
12. **Youth Club/Youth**
  - a) **Youth Club.** General Report.
  - b) **Future Planning**
13. **The Brimp Issues**
  - a) The previous inspection was 2017, so a re-inspection will be carried out on Monday 13<sup>th</sup> January.
14. **Contributions from Representatives (2019/2020) on external bodies**
  - PACT (Chair/Cllr Morrice)
  - KALC Medway Area (Cllrs Cook and Morrice)

- Rural Liaison (Cllr. K. Draper, sub Cllr Forrest)
  - Village Hall (Cllr Lovatt/sub. Cllr Forrest)
  - Cross Park Association (Cllr Huntley-Chipper)
  - Allhallows Fete Committee (Cllr Forrest)
  - Friends of All Saints Church (Cllr Forrest)
15. **Reports from other member responsibilities (subject to changes at the Annual Meeting)**
- Allotments (Cllr. Forrest)
  - Recreation ground and playpark (Cllrs. Forrest and Huntley-Chipper)
  - Bourne Leisure Liaison (Chair)- Contact received about doing work in village after peak season
  - Allhallows Primary School Liaison (Chair)
  - Turners Group (Allhallows Park (Kingsmead) (Clerk)
16. **Shelduck Land Update**
17. **Financial**
- a) **Finance Monitoring Reports** (Circulated for comment/note).
  - b) **Receipts and Payments schedule** circulated for approval (initial version distributed/there may be further changes before the meeting where an updated version will be circulated)
- Nb. **If personal payments need to be discussed** the Press and Public will need to be excluded  
**Exclusion of Press and Public – To discuss personal staff issues.**
18. **Staffing Issues** nb. If personal issues need to be discussed the Press and Public will need to be excluded.
- Any Staff issues
19. **Date of next meetings –**  
The March Meeting of the Parish Council is on Wednesday 11<sup>th</sup> March 2020 @ Cross Park Pavilion (6:30pm)
20. **Future agenda items**

*Chris Fribbins*, Clerk to the Council 5<sup>th</sup> February 2020