

Allhallows Parish Council

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TO ALL MEMBERS OF THE COUNCIL

You are hereby summoned to attend a MEETING OF ALLHALLOWS PARISH COUNCIL at the Cross Park Pavilion, Avery Way, Allhallows, on Tuesday 9th May 2017 to follow the Annual Meeting of the Council.

Councillors and members of the public are reminded that discussion of confidential information (i.e. personal matters and contract tenders must not be discussed in the open meeting and at any time the council may need to exclude press and public on a temporary basis to discuss these).

AGENDA

1. **To note apologies for absence.**
2. **Declarations of Interest of any item on the agenda**
3. **To receive and sign the minutes of the Parish council meeting 11th April 2017**
4. **Matters arising from minutes (not on Agenda or in Action Points)**
5. **To note the updates on the action points from previous meetings**
SUSPENSION OF MEETING FOR PUBLIC SESSION
15 minute session: To receive questions and comments from the public.
Matters raised may be placed on the agenda for the next or subsequent meeting(s).
6. **Clerk's Report (not on Agenda)**
Update on issues and actions since Council meeting 11th April 2017
 - Defibrillator Install – Now installed.
 - Landscape Partnership Scheme for the Hoo Peninsular (led by RSPB) Update.
 - Parish Council Logo (Concepts circulated).
7. **Annual Report – to agree**
Section 1 - Annual governance statement 2016/17
Section 2 – Accounting Statements 2016/17
The document will then be displayed on noticeboards and the website.
Documentation will be passed to the Internal Auditor.
8. **Grant Requests –**
Allotments request outstanding (free fitting offered & current grant will be sufficient for materials)
9. **Planning**
a) Medway Local Plan –
Consultation Period extended to 30th May – A response has been submitted.
b) Allhallows Plans for comment tba
10. **Highways and Footpaths**
 - Potential Parking Restrictions – Medway – marked up map passed to Medway Council
 - Footpath Officers Report
 - Verbal contributions from Councillors
11. **Cross Park – Governance & Land Management Issues**
Permissive footpath from Cross Park to Recreation Ground - site meeting held 26th April to look at Turners Parks Group plans.
Awaiting report from Medway Greenspaces about options for Cross Park.
Progress update and discussion about Changing Room provision (now grant received). There had been further vandalism over the Early May Day Bank Holiday.
There are concerns about specific dwellings unauthorised breaching of the boundary between their properties and Cross Park – advice is being sought.
Meeting to discuss governance arrangements held 2nd May - report
There has been a request to consider fitting an opening mechanism to the entrance door.
12. **Youth Club/Brimp Report**
More adult help/volunteers are still required. Review of Friday and older sessions still outstanding with a possibility of Thursday as an alternative.
Some internal decorating is underway. Equipment is being assessed and replacement/repairs sourced.

There has also been a lighting fault (following the upgrade of the power supply) and four lights have been sourced and the electrician has fitted them Free of Charge. The lights work, but the electrical fault remains.

A quote received from Colyn Property Services to fit the capping to the Football arena and some general maintenance (parts to be sourced from ITSAGOAL) has been agreed parts ordered from ITSAGOAL. Discussions continue to seek assistance from Bourne Leisure to light and repair parts on the Brimp Road. They have proposed repairs to the surfacing the Brimp Access Road for a donation of £500.

13. **Hedgerow and Green Space Devolved Contract**

Additional work requested to clear the Alexander (invasive weed) from the hedgerows.

14. **Contributions from Representatives (2016/2017) on external bodies (subject to changes at the Annual Meeting)**

- KALC Medway Area (Cllrs Forrest and Huntley-Chipper (Vice Chair))
- Rural Liaison (Cllr. K. Draper)
- Police Liaison (Cllr. Luck, Substitute Cllr. D Bennett)
- Village Hall (Cllr. Forrest)
- Cross Park Association (Cllr. Luck) – Suggest there next meeting discusses governance
- Friends of All Saints Church (Cllr S Bennett)

15. **Reports from other member responsibilities (subject to changes at the Annual Meeting)**

- Allotments (Cllr. Forrest)
- Recreation ground and playpark (Cllrs. Forrest and Huntley-Chipper (Vice Chair)) – (graffiti on play equipment has been cleaned off). Inspection training carried out, Annual Inspection arrange for May.
- Bourne Leisure Liaison (Cllr. C Draper (Chair))
- Allhallows Primary School Liaison (Cllrs. D & S Bennett)

16. **Management of Council's Land and Property**

Follow-up meetings with relevant committees to be arranged

17. **Financial**

- Finance Monitoring (to be circulated before meeting)
- To make payments – online payment and cheque list (to be circulated before the meeting, final version at meeting)

Nb. **If** personal payments **need** to be discussed the Press and Public will need to be excluded)

18. **Staffing Issues**

nb. If personal issues need to be discussed the Press and Public will need to be excluded.

Report on Appraisals (JP, KC, MS)

Training for Playground Inspection completed – Three cleaners + Colin Davis.

19. **Date of next meetings –**

Parish Council Meeting, Tuesday 13th June 2017 (2nd Tuesday) @ Cross Park Pavilion, 6:30pm

20. **Future agenda items**

Chris Fribbins, Clerk to the Council

2nd May 2017