



ALLHALLOWS PARISH COUNCIL

MINUTES OF THE PARISHCOUNCIL MEETING HELD ON WEDNESDAY 14th MAY 2025

Cross Park Pavilion @ 7pm(following Annual Parish Council Meeting)

PRESENT:

Cllr Yvonne Forrest Vice-Chair

Cllr Sue Morrice

Cllr Trevor Bowley

Cllr Kim Wood

Mr Chris Fribbins Parish Clerk

Apologies: Cllrs Chris Draper, Karen
Draper, Jean Sheaves,
Claire Tarry

In attendance 9

- 173 1 APOLOGIES FOR ABSENCE** Cllrs Tarry (Family) Chris Draper, Karen Draper, Jean Sheaves Proposed to Accept Apologies Cllr Forrest, Seconded Cllr Wood ALL AGREED
- 174 2 DECLARATIONS OF PECUNIARY INTEREST (DPI) AND OTHER SIGNIFICANT INTERESTS (OSI)**
Declarations of Interest – Cllr Wood (Cross Park Association)
Audio Recording – Cllr Morrice – Audio recording for personal use
- 175 3 TO RECEIVE AND SIGN THE MINUTES OF THE FULL PARISH COUNCIL MEETING 9th April 2025** Proposed Cllr Forrest, Seconded Cllr Wood as a correct record - All Agreed.
- 176 4 MATTERS ARISING FROM THE ABOVE MINUTES (NOT OTHERWISE ON THE AGENDA) – None**
SUSPENSION OF MEETING FOR PUBLIC SESSION (30 minutes, up to 10 minutes per speaker):
 Concerns raised regarding potential development behind Stoke Road and Binney Road. A pre-planning consultation is underway with a public exhibition on Wednesday 28th May in the Village Hall and a Public meeting, organised by residents on Friday 16th May at the Village Hall. Detailed discussion was held, and the position and support of the Parish Council was sought. At this stage (pre-planning) there is nothing to comment on, but residents were encouraged to attend the public exhibition and respond to the issues. The Parish Council will consider the outline proposals and comment as necessary. There was a request for the council to appoint a Planning Consultant, but this would be considered later and when a planning application was made.
- 177 5 CLERK'S REPORT –**
a) Arrangements for the Internal Audit and Annual Report (AGAR) – The earliest date for the Internal Audit was 12th June and an extraordinary meeting will need to be held to accept the Internal Auditors report and the AGAR will need to be held soon after that date as the AGAR needs to be agreed and published before the 1st July (with notification at least one working day before (tba).
- 178 6 GRANT REQUESTS – None**
- 179 7 PLANNING**
a) MC/25/0929 New vehicle crossover and hard standing. 8 Stoke Road Allhallows D Rochester Medway ME3 9PF

MC/25/0885 Details pursuant to condition 5 (CSWMP) on planning permission MC/24/2221 for Installation of a "Wild River" swimming leisure feature, including links into the building, supporting engineering works, landscape and other associated works. Allhallows Holiday Park Allhallows Rochester Medway ME3 9QD
 MC/25/0885 Details pursuant to condition 5 (CSWMP) on planning permission MC/24/2221 for Installation of a "Wild River" swimming leisure feature, including links into the building, supporting engineering works, landscape and other associated works. Allhallows Holiday Park Allhallows Rochester Medway ME3 9QD
 MC/25/0719 Construction of a single storey extension to existing retail store and associated works Allhallows Holiday Park Allhallows Caravan Park Allhallows Rochester Medway ME3 9QD

No Comments raised

- b) **Allhallows Neighbourhood Plan** – Following the decision of the March meeting, the form for designation of the Allhallows Parish Council area has been submitted. A consultation on that designation has been arranged by Medway Council.
- c) **Draft Medway Local Plan 2041** – Nothing further expected until the draft plan is published for consultation in July/August. May be available in draft mid-June.
- d) There had been a further approach by the developers of land to the rear of Stoke Road/Binney Road regarding their development of 350 homes (further consultation to be organised for residents/stakeholder meeting, arranged for 28/5/25 in Village Hall).

180 8 HIGHWAYS AND FOOTPATHS

- a) **Footpath Officers Report** – Cllr Bowley submitted a detailed report which was circulated. Plans for Cross Park including tree planting were progressing. Some trimming of trees in St Georges have been carried out, but issues remain with trees outside of the parish council leased land at the recreation ground (St Georges and St Davids) – trees are now too tall and one is diseased and damaged. Medway Senior Tree Officer has been contacted and his comments fed to Norse who carry out the tree maintenance for Medway Council.
- b) **Verbal contributions** – There continues to be problems with potholes, especially Ratcliffe Highway. Fly-tipping continues and is actioned by Medway Council when reported.

181 9 LOCAL REPORT/ISSUES

- a) **Countryside Contract** – due to seasonal weather issues initial cuts had been carried out but further cuts will be required in peak growing season. Roadside verges will need cutting back.
- b) **Street Cleaning** – Some issues raised by Allhallows school regarding rubbish outside school, possibly due to delay in collection from bins by the school. Norse has agreed to collect rubbish left by Medway bins. Ongoing problems with temporary storage of rubbish collected by the street cleaners with some residents using these locations for storing their waste. Problem will continue as only identified location in Shelduck Woods was opposed by Medway Planning.
- c) **Active Cemetery** – Nothing to report, maintenance continues.
- d) **General Issues** – Some issues being raised with the closed churchyard maintenance (part of Countryside Contract), contractor to be chased (planned for following Saturday).
 A blue barrel had been reported on the coastal path, but someone has cut into it releasing the contents (chemicals, possibly diesel).
 RS12 issues with overgrown stinging nettles and brambles was reported. Haven to be approached to see if they could carry out some clearance (later suspect UK Power Networks had cleared to western boundary as their vans were nearby).
 The poor condition of the fencing at Shelduck Woods was reported. Medway to be informed.

182 10 CROSS PARK IMPROVEMENTS (including s106)

- a) **Update on works completed and outstanding.** Details pursuant to the planning approval need to be approved before any construction work can commence. The Chair is progressing this with the architect/planning agent (estimated at £8k).
- b) The Chair as not yet been able to seek a quote for providing lighting in the Car Park.
- c) A further Trustee meeting is to be arranged (now 3/6/25).
- d) There had been some issues with teenager continuing to use some top-soil heaps for 'BMX.'
- e) Cross Park events planned (24/8 Car Show, 5/7 Festival One)

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YOUTH CLUB REPORT

- a) **Youth Club Issues** – Numbers had increased. 30-40 kids following Easter holidays. Some potential adult volunteer help has come forward.
- b) **Extending Brick Store** – Quote accepted at the January meeting, liaison with the contractor underway and detailed drawings being created for builder work to commence soon. A further container has been delivered for the scouts, but final position to be confirmed to limit impact on extension works.
- c) **Brimp Site Usage** – Karate operating on Wednesdays, Football training for youths on Monday, Youth Club Tuesday, and Allhallows Scouts now active (initially Squirrels/Beavers/Cubs). Brick Store usage continues for film making. Scouts have paid the rental charge. Further usage to be invoiced. Building work for the initial phase of the new Youth facilities is progressing (extension of existing Brick Store on existing footprint).

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CONTRIBUTIONS FROM REPRESENTATIVES ON EXTERNAL BODIES

- a) **KALC (Medway)** – Next meeting 30/7/25. There was general discussion regarding multiple parish issues with grass cutting and potential housing development.
- b) **Medway Council Rural Liaison** – Meeting being arranged and open to all Parish Councillors and Clerks for a presentation on the Drat Medway Local Plan.
- c) **Village Hall** – Cllr Forrest – Reported earlier in the agenda.
- d) **Cross Park** – Cllr Bowley/Forrest – AGM Meeting took place; further meeting being scheduled.
- e) **Friends of All Saint's Church** – Cllr Forrest – regular events schedules (community café, Applause theatre)
- f) **Slough Fort** – Annual events and VE day events scheduled. A Whose Hoo event is scheduled for 19/5/25 (would have been two days, but delays in getting approval to start from the Heritage Lottery had meant that this was not possible).

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REPORTS FROM OTHER MEMBER RESPONSIBILITIES

- a) **Allotments** Cllr Forrest the annual fees (£215) had been paid. There had been a water problem last month which is being resolved.
- b) **Recreation Ground and Playpark** Cllr Morrice/Bowley – Annual Play Equipment inspection. Repairs were carried out by Colin Davis, some parts have been received from Proludic, problems with delivery of parts reported earlier on the agenda.
- c) **Bourne Leisure Liaison** Cllr C Draper – the Chair continues to consult with the site manager when available. A STOP sign is required on the exit from the site as some vehicles are leaving the site at speed. A reversing van had hit signs and fencing at the Avery Way entrance (witness details and police report filed), Public Footpath sign was left laying in the grass.
- d) **Peninsula East Primary Academy School Liaison** – Liaison continues.
- e) **Turners Group** – (Cllr C Draper, Forrest, Clerk) Liaison to continue with new contacts – meeting not yet arranged. – S106 contributions to the Cross Park improvements are dependent on occupation of the site. They have been

contacted regarding a relocation of the noticeboard (a new board has been ordered) and new bench and they had no concerns. (it was suggested that a bench could be placed in Cross Park, by the Football pitch).

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FINANCIAL

a) **Finance Monitoring Reports** –Bank balances 30/04/25. **Agreed to note**, bank reconciliations signed by the meeting Chair.

b) **Income/Receipts**

April

YC Tuck/Subs	£155.00
Karate Hire	£125.00
Brick Store Hire	£50.00
Allotment Rents	£215.00
SSE Grant Allhallows VH	£1,890.00
SSE Grant Allhallows Noticeboard	£2,000.00

May

YC Tuck/Subs	£150.00
C Fribbins Vodafone Repay March	£59.13
C Fribbins Vodafone Repay April	£60.62
Karate Hire	£50.00
Scout Hire (tbc)	
Brick Store Hire	£50.00
Medway Council Precept	£91,900.00
TRANSFER Current to Base Rate Tracker	£90,000.00

c) **To make/note payments for May 2025.**

Proposed Cllr Forrest, Seconded Cllr Bowley – All Agreed

C Fribbins Clerk Salary/Home Allowance/Mileage/less PAYE and pension contribution

	250501		
John Price Salary/less PAYE	250502		
Mick Smith Salary/less PAYE	250503		
Colin Davis Salary/Less PAYE	250504		
HMRC PAYE	250505	743.40	
NEST Employee/Employer Pension	250506	86.80	
EDF Energy Brimp Electricity Bill DD	250507	151.95	7.24
M&L Contracting Countryside Contract	1,591.66		
M&L Contracting Cross Park	316.66		
M&L Contracting Ditch Clearance	550.00		
M&L Total Payment	250508	2,289.98	381.66
National Broadband Cross Park	250509	54.00	9.00
IRIS Staffology Payroll Software DD	250510	12.00	2.00
TJF Property Servs Active Cemetery Grass	250511	160.00	
TJF Property Servs Active Cemetery Grass	250512	160.00	
Proludic (Play Equipment Parts)	250513	1,939.77	323.30
Vodafone Brimp Wi-Fi	250514	98.62	16.43
Yvonne Forrest APM Refreshments	250515	131.53	
Community Sports Academy YOUTH CLUB	250516	60.00	
L Newstead Festival One Grant	250590	1,500.00	
Agri-Gem Weedkiller for Rec Ground	250591	80.75	13.46
Fasthosts Extra Email Space Chair	250592	166.98	27.83
Business Stream Allotment Water	250593	45.62	
Cool Tech South East Brimp A/C Repair	250594	444.00	74.00
Wilkinson Construction Brick Store Ext	250595	870.00	145.00
Peninsula Big Band VE Day Band	250596	375.00	
Hughes Home Improvements VH Door	250597	1,890.00	315.00
Brian Foster Community Payback Brimp/CP	250598	52.00	

Brian Foster Community Payback Brimp/CP	250599	70.00	
Yvonne Forrest Flowers for Glenda	250500	50.00	
Printerinks Toner for Printer	25050A	95.39	15.90
Farmfoods YC Tuck ZEMPLER	250450	65.06	
Booker YC Tuck ZEMPLER	250452	68.24	
Home Bargains YC Tuck ZEMPLER	250453	21.75	
Debit Card/Already Paid * Awaiting Invoice			

The exclusion of press and public to discuss personal staff and contract issues

Proposed Cllr Forrest, seconded Cllr Wood – All Agreed

- 187 15 STAFFING ISSUES** – Employment contracts for street cleaners to be reviewed regarding notice periods.

Tony Sargeant (potential ad-hoc work) had been provided with a draft contract, but some issues.

- 188 16 DATE AND TIME OF NEXT MEETING**

The next meeting will be the June Parish Council Meeting on Wednesday 11th June 2025 (Cross Park Pavilion 6:30pm).

- 189 17 FUTURE AGENDA ITEMS**

None, at 21:42 The Chair closed the meeting.

Signed as a correct record of the proceedings.
Chair of Allhallows Parish Council