



Allhallows Parish Council

42 Quickrells Avenue, Cliffe, Rochester, Kent. ME3 7RB
Tel: 01634 566256 e-mail: clerk@allhallowskent-pc.gov.uk
www.allhallowskent-pc.gov.uk

TO ALL MEMBERS OF THE COUNCIL,

You are hereby summoned to attend a MEETING OF ALLHALLOWS PARISH COUNCIL in the Cross Park Pavilion, Wednesday 14th August 2024 @ 6:30pm

Councillors and members of the public are reminded that discussion of confidential information (i.e. personal matters and contract tenders must not be discussed in the open meeting and at any time the council may need to exclude press and public on a temporary basis to discuss these).

AGENDA

1. **To note apologies for absence**
2. **Declarations of Interest of any item on the agenda and notification of audio recording or filming**
3. **To receive and sign the minutes of the Parish Council meeting 10th July 2024.**
4. **Matters arising from minutes (not on Agenda)**
SUSPENSION OF MEETING FOR PUBLIC SESSION
15 minute session: To receive questions and comments from the public.
Matters raised may be placed on the agenda for the next or subsequent meeting(s)
5. **Clerk's Report (not elsewhere on the agenda)** Update on issues and actions since previous meeting.
 - a) **Any other items** to report that do not appear elsewhere on the agenda.
6. **Grant Requests** for consideration – Cross Park Association a further 6 x picnic benches
7. **Planning**
 - a) **Allhallows Planning Applications**
 - **MC/24/1429** | Application for a Lawful development Certificate (Existing) For the change of use from Agricultural to residential use | The Udder House Newhall Farm New Hall Farm Lane Lower Stoke Rochester Medway ME3 9PB.
 - **MC/24/1528** | Construction of a porch to front; Conversion of garage to habitable room; Construction of a single storey extension to side (demolition of existing conservatory) and Construction of a single storey extension to rear | 55 Avery Way Allhallows Rochester Medway ME3 9QN.
 - b) **Medway Local Plan** General Report – Further Regulation 18 Consultation underway (to 8th September) – primarily for Community/Infrastructure Plans. Medway's Assessment and Draft Local Plan will follow in **SPRING 2025**, which will identify preferred development sites. Target adoption of Local Plan is 2026. Preferred housing sites are indicated in Allhallows and on potential developer is seeking an initial meeting with the clerk and some parish councillors regarding their plans. A draft response to the consultation will be circulated by email before the meeting where printed copies will be available.
9. **Highways and Footpaths**
 - a) **Footpath Officers Report** – Report on Public Rights of Way and land maintenance.
 - b) **Verbal highways & footpath Issues** reports from Councillors.
10. **Local Report/Issues**
 - a) **Tree Survey** – Cllr Forrest has requested consideration of a tree survey on parish council land, this should be risk based as the number of trees is very significant and almost all have no impact on properties, but limited access on areas of public access.
 - b) **Countryside Contract** (hedgerows/amenity land/Closed Churchyard/Recreation Ground/Shellduck Woods) Contractor has been contacted about future arrangements/reporting etc.
 - b) **Street Cleaning** Report/Issues – Concern regarding human waste disposal/adult nappies in the rubbish bins.
 - c) **Active Cemetery** Report/Issues
 - d) **General Issues** Report/Issues
11. **Cross Park Improvements (including s106)** - Update on works completed and outstanding – Issues with progress on the development of the Kingsmead site and payment of further s106 contributions, Further funding to be sought, VAT implications of s106 works planned and already carried out being investigated. Medway Planning policy on Steel Containers being sought. An initial meeting with the new Turners Group contact was attended by the Clerk and Cllr Forrest – they are investigating the possibility of a solar energy project on the eastern side of their property (not part of the site of special scientific interest (SSSI) which is directly to the east.
12. **Youth Club Report** (Including Brimp Youth Centre)
 - a) **Youth Club Issues** – Youth Club closed for the summer holidays.
 - b) **Brick Store Expansion** – Funding opportunities to be investigated
 - c) **Brimp Site Usage.**
Medway Planning policy on Steel Containers being sought.

13. **Contributions from Representatives on external bodies**
 - a) **KALC Medway Area** (Cllrs Morrice and Forrest)
 - b) **Rural Liaison** (Cllr Mrs Draper, substitute Cllr Forrest)
 - c) **Village Hall** (Cllr Forrest)
 - d) **Cross Park Association** (Cllr Bowley)
 - e) **Friends of All Saints Church** (Cllr Forrest)
14. **Reports from other member responsibilities**
 - a) **Allotments** (Cllr Forrest)
 - b) **Recreation ground and playpark** (Cllrs Morrice & Bowley).
 - c) **Bourne Leisure Liaison** (Cllr Draper)
 - d) **Peninsula East Academy School Liaison** (Cllr Morrice)
Cross Park Nature Area for School – progress report.
 - e) **Turners Group (Allhallows Park (Kingsmead))** (Cllrs Draper, Cllr Forrest, and the Clerk)
Site development changes Latest.
15. **Financial**
 - a) **Finance Monitoring Reports** to 31/07/2024 (delayed due to issues with online access to the bank accounts, expected to be resolved before the meeting).
 - b) **Receipts and Payments schedule** for note/approval as required (circulated)
Any additional payments will be circulated (there may be further changes before the meeting where an updated version will be circulated).

Nb. **If** personal details or contract quotes **need to be discussed** the Press and Public will need to be excluded
Exclusion of Press and Public – To discuss confidential matters.
16. **Staffing Issues** Any Staff issues
17. **Date of next meetings –**
September Parish Council Meeting 11th September 2024 6:30pm, Cross Park Pavilion.
18. **Future agenda items**

Chris Fribbins, Clerk to the Council 8th August 2024