

Allhallows Parish Council

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TO ALL MEMBERS OF THE COUNCIL

You are hereby summoned to attend a MEETING OF ALLHALLOWS PARISH COUNCIL at the Cross Park Pavilion, Avery Way, Allhallows, on Tuesday 13th September 2016 at 6:30pm.

Councillors and members of the public are reminded that discussion of confidential information (i.e. personal matters and contract tenders must not be discussed in the open meeting and at any time the council may need to exclude press and public on a temporary basis to discuss these).

AGENDA

1. **To note apologies for absence.**
2. **Declarations of Interest of any item on the agenda**
3. **To receive and sign the minutes of the Parish council meeting 8th August 2016**
4. **Matters arising from minutes (not on Agenda or in Action Points)**
5. **To note the updates on the action points from previous meetings**
SUSPENSION OF MEETING FOR PUBLIC SESSION
15 minute session: To receive questions and comments from the public.
Matters raised may be placed on the agenda for the next or subsequent meeting(s).
6. **Clerk's Report**
 - Update on issues and actions since Council meeting 9th August 2016
 - Correspondence
 - Vandalism at the Brimp (Insurance Update)
 - Council Website Update (Hugo Fox)
 - Noticeboards -
 - Shopping Parade Avery Way – Installed – key provided to Chip Shop.
 - Replacement of noticeboard @ Kingsmead Bus Stop
 - Request for use of the Recreation Ground for the Allhallows Village Fete 24th June 2016.
7. **2015/2016 Annual Return**

Awaiting response from External Auditor.
8. **Grant Requests –**

The Allotment Society report that they are holding £1,000 from previous grants from the parish and are seeking a further £1,500, for a path in the allotments. The builder who was going to carry out the work has not done so. They are seeking new quotes for the work. Awaiting further quotes. They have also indicated the possibility of extending the water supply on the site for a further £1,000.
9. **Planning**

Any applications notified will be reported for decision
10. **Highways and Footpaths**
 - Footpath Officers Report (written report due in October)
 - Verbal contributions from Councillors
11. **Hedgerow Maintenance Contract – consideration of devolving from Medway Council**

Awaiting feedback from High Halstow. Theirs started some time ago when the financial agreement was better – Medway Council have made cuts since then. There would need to be a tender process to see if we can get the work done for the budget available (or of top-up from parish resources needs to be considered).
12. **Cross Park – Land Management Issues**

The Clerk and Cllr Luck met with Mr Trevor Bowley regarding environmental work being undertaken and future potential of the site. The Clerk to report back.

Permissive footpath from Cross Park to Recreation Ground – the Chair is contacting the Golf Club management.

There are issues with development on the Cross Park boundary and one site in particular where there has been encroachment on Cross Park, trees and bushes removed and a building is almost complete.
13. **Contributions from Representatives (2016/2017) on external bodies**
 - KALC Medway Area (Cllrs Forrest and Huntley-Chipper (Vice Chair))
 - Rural Liaison (Cllr. K. Draper)

- Police Liaison (Cllr. Luck , Substitute Cllr. D Bennett)
 - Village Hall (Vacant)
 - Cross Park Association (Cllr. Luck)
 - Friends of All Saints Church (Cllr S Bennett)
14. Reports from other member responsibilities
- Allotments (Cllr. Forrest)
 - Recreation ground and playpark (Cllrs. Forrest and Huntley-Chipper (Vice Chair))
The Annual Inspection has been carried out and the report circulated – also to Colin Davis for him to quote on the items listed (except for items to monitor)
 - Bourne Leisure Liaison (Cllr. C Draper (Chair))
 - Allhallows Primary School Liaison (Cllrs. D & S Bennett)
 - Allhallows Youth Club Liaison (Cllr. D Bennett) – there has been no feedback on the future of the youth club.
15. **Management of Council's Land and Property**
Meetings with relevant committees to be arranged
- Cross Park – Changing Rooms, Further Developments
 - The Brimp – Maintenance and future use of the site
The electrical contractor (BTD Ltd) were authorised to carry out the annual electrical inspection, remove redundant wiring and lights and replace the floodlights. The manufacturers of the football arena will be carrying out an inspection when they are in the south-east.
16. **Financial**
- Finance Monitoring
 - To make payments – online payment and cheque list attached for councillors (final version at meeting)
- Nb. **If** personal payments **need** to be discussed the Press and Public will need to be excluded)
- Contracts – Turfsoil (Cross Park) finishes September 2016, Turfsoil (Village Hall) finishes November 2016. Cemetery Grass Cutting was extended for a further year in August.
17. **Staffing Issues**
Nb. If personal issues **need** to be discussed the Press and Public will need to be excluded)
18. **Date of next meeting –
Parish Council Meeting, Tuesday 11th October 2016 (2nd Tuesday) @ Cross Park Pavilion, 6:30pm**
19. **Future agenda items**

Chris Fribbins, Clerk to the Council
6th September 2016