



# Allhallows Parish Council

[www.allhallowskent-pc.gov.uk](http://www.allhallowskent-pc.gov.uk)

[clerk@allhallowskent-pc.gov.uk](mailto:clerk@allhallowskent-pc.gov.uk)

Meeting Minutes

**Date: 11<sup>th</sup> February 2026**

Time: 18:30

Venue: Cross Park Pavilion

## Present

- Cllr Chris Draper, Chair
- Cllr Yvonne Forrest, Vice-Chair
- Cllr Mrs Karen Draper
- Cllr Sue Morrice
- Cllr Kim Wood
- Cllr Trevor Bowley
- Clerk Chris Fribbins
- Medway Cllr Spalding
- 11 Members of public

## 333/1 Apologies for Absence

- Cllr Juan Van Niekerk (delayed work), Cllr Jean Sheaves
- Proposed Cllr Mrs Forrest, Seconded Cllr Mrs Draper that the apologies be accepted – All Agreed

## 334/2 Declarations of Interest and notification of recording

- Cllr Wood (Cross Park Association), Cllr Morrice (Audio Recording)

## 335/3 To Receive and sign the minutes of Parish Council meeting 10<sup>th</sup> December 2025.

Approval: Proposed Cllr Mrs Forrest, Seconded Cllr Mrs Draper ALL AGREED

## 336/4 Matters Arising (not on the agenda)

- a) None

## 337/5 Public Participation

Issues with parking on grass verges in St Davids. Welcomed extra bins in Cross Park, Issues with Potholes – in particular Ratcliffe Highway, Avery Way.

## 338/6 Reports

### a Chairperson's Report

Pleased with resident's attendance at the Extraordinary Meeting held at the Village Hall (4/2/26) but had expected more due to the concern with the Stoke Road development. Reported thanks to Don Bauk and Cllr Bowley for work over several months on Avery Woods (after being left very untidy by the Church Commissioner's contractors. He also expressed concern with the quality of the previous pothole repairs on the Brimp Road – these has been filled with ballast but not cut-out, filled with type1 and rolled. This had been done by the Youth Offenders Team who did not have the permission to use tools etc. There has been a request from Slough Fort for the parish council to do further works and the Chair has agreed to provide type1 aggregate and some machinery to complete the job.

### b Clerk's report

Grant applications have not yet been received for the Village Hall and Cross Park Association for their annual revenue grants as budgeted (financial year ends 31/3/26).

### c Medway Unitary Council Allsaints Councillors' Report (Cllr Spalding)

Cllr Spalding update the parish council on Local Government Reorganisation consultation, due to finish on 24th March, Potholes and importance of reporting to Medway Highways, reminder of Tommy Sleep out and Slough Fort (28/3) and Pride in Place grants for improving shop fronts. (issues regarding Stoke Road development discussed on specific item). Cllr Spalding also asked Cllr Forrest to contact the school regarding capacity/

### d Contracts

*i Countryside Contract (Hedgerows/Amenity Land/Closed Churchyard/Recreation Ground/Shelduck Woods)*

No issues – fence at Shelduck Woods still outstanding (awaiting funding approval from Medway Council)

*ii Street Cleaning*

Bruce Mulhall tools to move to Avery Way garage. A shed has been provided for Mick Smith.

*iii Active Cemetery*

No issues.

*iv General Issues*

None raised.

Cllr Van Niekerk arrived at 19.46.

### e Contributions from Representatives on external bodies

*i KALC Medway Area Committee (Cllrs Forrest and Morrice)*

Waiting for meeting to be scheduled.

*ii Rural Liaison Committee (Cllr Mrs Draper Substitute Cllr Forrest)*

Next meeting 4<sup>th</sup> March 2026.

*iii Village Hall Committee (Cllr Forrest)*

No meeting.

*iv Cross Park Association (Cllr Bowley)*

Meeting held 4/2. Events discussed, financial year end (31/12/25) figures published, operational issues at Cross Park discussed.

*V Friends of All Saints Church (Cllr Forrest)*

No meetings. Scaffolding removed from tower. Hub café continues on Wednesdays and Thursdays.

*Vi Allhallows Youth Club (Lisa Newstead)*

A trial of splitting younger youths from the older ones was not successful so returning to one session. Attendance lower due to weather and dark evenings.

## **f Reports from other member responsibilities**

*i Allotments (Cllrs Forrest)*

No issues to report.

*ii Recreation Ground/Play Parks (Cllrs Morrice and Bowley)*

Repairs to be scheduled.

*iii Bourne Leisure Liaison (Cllr Draper)*

No meeting held.

*iv Peninsula East Academy School (Cllr Forrest)*

Liaison continues, no meeting held.

*v Turners Group – Kingsmead/The Reeds (Cllrs Draper/Forrest/The Clerk)*

No meetings held. The Reeds development is continuing.

## **g Project Updates (Cross Park/The Brimp)**

Cross Park - Quotes awaited for eastern side window. Back door issue trip hazard identified and being resolved (surface below damp course etc,) Shed provided for external bar area.

Brimp - Brick Building extension is nearing completion (waste water issue to be resolved). Funding required for full extension.

## **h Highways and Footpaths**

*i Footpath Officer/Public Rights of Way (Mr Don Baulk/Cllr Bowley)*

Reports circulated. Trevor and Don thanked for their work on this. Don raised an issue with the boggy nature on RS4 stiles (Chair to provide some type1). Issue with Haven security on RS12 resolved.

*ii Land Maintenance*

No issues.

*iii Local Reports/Issue*

Potholes continuing to raise concerns. Extra resources appear to have been engaged by Medway Council.

## 339/7 Planning Matters

### a) Plans

**MC/26/0077** Construction of a part 2 storey, part single storey extension to side, dormer window to rear to provide additional living accommodation within the roof space, together with formation of a vehicular crossover to front 9 Stoke Road Allhallows Rochester Medway ME3 9PF

No objections.

**MC/26/0169** Construction of single storey rear and double storey side extension. Greenacre Stoke Road Allhallows Rochester Medway ME3 9PD

No objections.

**MC/25/2469** Details pursuant to condition 5 (CSWMP) on planning permission MC/25/1605 for the installation of an enclosure to cover the external swimming pool, including links to the building and associated HVAC equipment, with other associated works Allhallows Holiday Park Allhallows Rochester Medway ME3 9QD

No objections.

### b) Allhallows Neighbourhood Plan

A local committee is required to take this forward. Haven had been approached for funding but unsuccessful. Liaison with Medway Council continues. No progress.

### c) Medway Local Plan 2041 Update

Has now been submitted (in November) along with additional documentation required to the Planning Inspectorate. Planning Inspectorate have now begun process to examine, and updates will be provided to the parish council.

### d) Updates received on potential development off Binney Road/Stoke Road Allhallows

Draft response produced and circulated. Agreed subject to final comments from councillors and then submitted to Medway Council Planning.

## 340/8 Finance/Policy

### a) Finance Monitoring Reports (to 31/01/2026)

Agreed to note.

## b) Receipts and Payments Schedule for February 2026 for note and approval as required (as circulated)

### JANUARY

YC Tuck/Subs	£45.00
C Fribbins Vodafone Repay Dec)	£60.72
Karate Brimp Hire	£100.00
Brick Store Hire	£100.00

### FEBRUARY (to date/known)

YC Tuck/Subs	£85.00
C Fribbins (Vodafone Repay/Jan )	£60.72
Karate Brimp Hire	£50.00
Brick Store Hire	£50.00
Cross Park Association Bingo Equip	£474.00 (awaited)

### d) Payments (Proposed Cllr Forrest, Seconded Cllr Van Niekerk All Approved)

	Item	Reference	Total	VAT
Chris Fribbins	Salary*****	260201		
Bruce Muihall	Salary*****	260202		
Mick Smith	Salary*****	260203		
Colin Davis	Salary/Fixed Work *****	260204		
Angela Goodhew	Salary *****	260205		
HMRC	PAYE/NI	260206	573.07	
Nest Pensions	DD	260207	674.21	
EDF Energy	Brimp Electricity DD	260208	523.62	87.27
M&L Contracting	Countryside Contract/Cross Park	260209	2289.98	381.66
National Broadband	Cross Park Broadband DD	262110	54.00	9.00
Staffology IRIS	Payroll Software DD	260211	12.00	2.00
TJF Property Services	Active Cemetery +C234	260112	160.00	
TJF Property Services	Hedges, Shrubs, Trees +C235	260113	280.00	CORRECTED
Vodafone	Brimp Broadband Net £38 DD	260114	98.72	16.45
Bingosuppliesltd	Cross Park Association Refunded	260215	474.00	
Karen Draper	CP Shed Fittings	260216	101.16	
Karen Draper	Howdens CP Shed Flooring	260217	331.92	55.32
Yvonne Forrest	Caretaker Shed Shelduck	260218	244.80	
Karen Draper	BES Electrics Brimp Fault Detect	260219	90.00	
Karen Draper	CP Shed Fittings 2	260220	71.00	
Past Payments				
Defib Store	Paediatric Pads for Doctors Defib	260150	112.80	18.80
Fasthosts	Chairs Extra Email Space	260151	61.51	10.25
ZEMPLER (Youth Club)				
Farmfoods	YC Tuck/Equip	260190	33.22	

\* Awaiting invoice before payment, \*\* Paid Direct Debit/Debit Card

\*\*\*\*\* figures reported to the Council but not published due to confidentiality.

Approval Proposed: Cllr Forrest, Seconded Cllr Van Niekerk All Agreed.

**f) Bank Balances @31/01/26:**

Current A/C	£19,066.28
Deposit A/C	£0
Base Rate Tracker A/C	£78,565.11
Zempler A/C	£320.68

**341/10 Staffing Issues/Confidential Items**

(if personal details or contract quotes etc. need to be discussed the Press and Public will need to be excluded)

**Exclusion of press and public**

Proposed Cllr Draper, Seconded Cllr Forrest – All Agreed.

- a) Confirmation that Grant Request forms required for Cross Park Association and Village Hall Annual Revenue Grants Proposed Cllr Morrice, Seconded Cllr Van Niekerk All Agreed
- b) Road Safety Audit (for planning objection) estimate cost £6,000, full quote and scope to be confirmed (c. £6,000) to cover Fenn Corner to Lower Stoke (Allhallows Road) Proposed Cllr Forrest, Seconded Cllr Morrice 5 in Favour, 2 Abstained - Agreed

**342/11 Date of Next Meeting**

11<sup>th</sup> March 2026, 18:30 Cross Park Pavilion

**Meeting Closed : 21:00**

**Accessibility Statement**

This document is provided in an accessible format. If you require minutes in an alternative format or need assistance accessing this information, please contact the Parish Clerk at clerk@allhallowskent-pc.gov.uk.

**Signature**

Chair: \_\_\_\_\_ Date: \_\_\_\_\_