

ALLHALLOWS PARISH COUNCIL**FINANCE COMMITTEE****MINUTES OF THE MEETING HELD ON MONDAY 23 JULY 2012 AT THE BRIMP, AVERY WAY, ALLHALLOWS AT 7.30 pm**

PRESENT: Cllr Mark Skudder Chairman
 Cllr John Lambourne
 Cllr Alan Marsh
 Cllr Mrs Wendy Myers

Mrs Roxana Brammer Acting Clerk

1 member of the public

Item no *Action point*

1 APOLOGIES

An apology for absence was received from Cllr Mrs Skudder for family reasons. It was proposed by Cllr Skudder, seconded by Cllr Mrs Myers and agreed this apology be accepted.

2 DECLARATIONS OF INTEREST AND ALTERATIONS TO THE REGISTER

None.

3 MINUTES OF LAST MEETING

It was proposed by Cllr Mrs Myers, seconded by Cllr Marsh and agreed the minutes of the meeting held on 21 May 2011 be signed as a true record, subject to the insertion of "2013" in item 9 between "1 April" and "the Council".

4 MATTERS ARISING

No matters were raised.

5 REVIEW OF BUDGET 2012/13

The budget for the current year was discussed. It was agreed to add the street cleaning figures and to include unbudgeted items, e.g. grants and the Rural Liaison grant. A discussion was held about likely costs for opening and running Cross Park Pavilion.

6 BUDGET MONITORING

It was agreed a budget monitoring sheet be produced for each Council meeting.

7 PUBLICATION OF BUDGET AND BUDGET MONITORING ON WEBSITE

The budget monitoring sheet would be placed on the website within two weeks after a meeting.

8 ALLHALLOWS LIFE INVOICING STATUS

All advertisers had now been invoiced. Some bad debts might have to be written off..

9 GREENSPACES CONTRACT

From 1 April 2013 the Parish Council would be responsible for maintaining the Recreation Ground. To this could be added Cross Park; the verge by Cross Park; Shelduck Close buffer zone; the Avery Way woodland and the footpath running through it; Village Hall car park and the Brimp. Cllr Skudder said he would contact Simon Swift of Medway Council about the possibility of taking on Medway Council's greenspaces responsibilities in the parish as a devolved function and Andy Freeman of Turfsoil Ltd who were the contractors for High Halstow Parish Council.

MS

9 ANY OTHER BUSINESS

a Questionnaire

Cllr Skudder said he was drafting a questionnaire which would be presented at the September meeting.

MS

b Asset Transfer

Cllr Skudder said he would like to pursue the idea of asset transfer of the Recreation Ground and the Shelduck Close buffer zone (once handed over) from Medway Council to the Parish Council.

10 DATE AND VENUE OF NEXT MEETING

To be confirmed.

The Chairman closed the meeting at 9.20 pm.

Signed ... Mark SkudderChairman

On the 12th day of November 2012