



ALLHALLOWS PARISH COUNCIL

**MINUTES OF THE PARISH COUNCIL MEETING
HELD ON WEDNESDAY 11th APRIL 2022**

Cross Park Pavilion, 6:30pm

PRESENT:	Cllr Chris Draper	Chairman
	Cllr Yvonne Forrest	Vice Chair
	Cllr Sue Morrice	
	Cllr Len Lovatt	
	Cllr Karen Draper	
	Cllr Trevor Bowley	
	Cllr Rachelle Freeguard	
	Mr Chris Fribbins	Parish Clerk
Apologies:	None	
In attendance	None	

- 686 1 **APOLOGIES FOR ABSENCE** None
- 687 2 **DECLARATIONS OF PECUNIARY INTEREST (DPI) AND OTHER SIGNIFICANT INTERESTS (OSI)**
Declarations of Interest – Cllr Freeguard, Trustee Cross Park Association.
Audio Recording – Cllr Morrice records the meeting for personal use.
- 688 3 **TO RECEIVE AND SIGN THE MINUTES OF THE FULL PARISH COUNCIL MEETING 9th March 2022** Proposed as a correct record by Cllr Forrest, Seconded Cllr Freeguard.
All Agreed.
- 689 4 **MATTERS ARISING FROM THE ABOVE MINUTES (NOT OTHERWISE ON THE AGENDA) - None**
SUSPENSION OF MEETING FOR PUBLIC SESSION (30 minutes, up to 10 minutes per speaker): None
- 690 5 **CLERK'S REPORT**
a) **Platinum Jubilee Preparations – Cllr Freeguard** Programme of events agreed. (No Brimp access required). Grant of £500 for a display of reptiles etc. on the Saturday/Sunday (4/5/6) requested – Proposed Cllr Morrice, Seconded Cllr Lovatt – **ALL AGREED.**
- 691 7 **GRANT REQUESTS –**
Cross Park Association – Circus – Request for a grant of £1,500 for a Circus for the school and public sessions (previously approved pre-COVID for the school PTA) Proposed Cllr Mrs Draper, Seconded Chair – **ALL AGREED.**
Slough Fort Preservation Trust – Request for grant of £900 towards fitting of door frame and specialised/historic door. Proposed Cllr Lovatt, Seconded Cllr Freeguard – **ALL AGREED.**
- 692 8 **PLANNING**
a) **Planning Applications**
MC/22/0555 Allhallows Holiday Park, Allhallows, Rochester, Medway, ME3 9QD
Application for non-material amendment to planning permission MC/19/1820 for reduction in scale of approved adventure village. – **NOTED.**
MC/22/0582 49 Avery Way, Allhallows, Rochester, Medway, ME3 9QN
Neighbourhood Consultation application for the construction of a single storey extension to the rear. The details submitted are as follows: The extension will extend beyond the rear wall of the original dwelling by 4m. The maximum height of the proposed extension measures from the natural ground level is 2.85m. The height at

eaves level of the proposed extension measure from the natural ground level is 2.85m. **NOTED.**

- b) **Medway Local Plan** No further update, publication of Draft and public consultation still delayed.
- c) **Air Quality Action Plan Four Elms Hill, Chattenden** – Published – appears to conflict with development proposals (residential and industrial) on the Hoo Peninsula – **NOTED.**

693 9 **HIGHWAYS AND FOOTPATHS**

- a) **Footpath Officers Report** – Cllr Bowley’s report circulated. The Medway Footpaths Officer (Adam Taylor) had now left the authority and his role is being covered by a replacement part-time officer. It was reported that some shrubs had been planted in Cross Park on the bank by the football pitch (low fruiting apple trees that will require maintenance to keep them low).
- b) **Verbal contributions** – Cllr Morrice reported problems at the junction of Binney Road/St Davids Road due to construction vehicles for the new Binney Road development. The Chair would speak to the ‘owner’ of the site.

694 10 **LOCAL ISSUES**

- a) **Countryside Contract** – Creation of 6’ boundary around Shellduck Woods – To be awarded to Medway Norse (discussed in Confidential Matters later on Agenda). Problems with recent grass cut at Recreation Ground were reported, this would be fed back to the Contractor (*who reported that first cuts/were deliberately short and daisies were resilient to cut and would bounce back, later cut was lower*).
- b) **Street Cleaning** – No issues reported. Need to clear waste from Cross Park reiterated (hirers do have to remove their waste) – Cllr Forrest will direct cleaner.
- c) **Active Cemetery** – Bourne Leisure contacted to see if they can help and will discuss with him. Responsibility for the cemetery is with the Church.
- d) **General Issues** – None Raised

695 11 **CROSS PARK ISSUES**

Cllrs Freeguard declared an interest in this item as a trustee of the charity.

- a) **Expansion of Facilities** – No further report, although Planning Permission will expire in May 2022. UK Power Networks are developing plans for independent power supply (Turners to fund). Work on adjacent site (82 chalets) progressing, but work is being done on Sundays.
- b) **Flooring for the entrance lobby and toilets** – work completed.
- c) **Internal CPA Issues** – Additional Trustee appointed. Plans for extending café hours for special events being put in place.

696 12 **THE BRIMP ISSUES including Youth**

- a) **Youth Club Issues** – Separate bank account with debit cards being progressed with Barclays Bank – original application needs to be re-done.
- b) **Extending Brick Store** – Agreed to terminate agreement with current developer and change to another – Discussed in Confidential later.
- c) **Whose Hoo Partnership** – (led by Medway Council, the Clerk attends). Next stage approved to develop actual plans. It includes projects across the extended peninsula, including Slough Fort and The Brimp Youth Centre (£150,000).

697 13 **CONTRIBUTIONS FROM REPRESENTATIVES ON EXTERNAL BODIES**

- a) **ALLHALLOWS PACT** – Cllr Morrice – Meeting to be arranged.
- b) **KALC (Medway)** – Cllr Morrice/Forrest – Meeting scheduled.
- c) **Medway Council Rural Liaison** – Cllr Mrs K Draper – Meeting scheduled.
- d) **Village Hall** – Cllr Forrest – No meetings. Operations returning post-COVID.
- e) **Cross Park** – Still vacancies for further Trustees and additional events being developed on the site.
- f) **Village Fete** – Cllr Forrest – No meeting. Plans for Fete continue. Easter Draw cancelled due to limited ticket sales.

- g) **Friends of All Saint's Church** – Cllr Forrest – No meeting. Monthly open days reintroduced.

698 14 **REPORTS FROM OTHER MEMBER RESPONSIBILITIES**

- a) **Allotments** (Cllr Freeguard declared an interest as an allotment holder) Cllr Forrest – No issues.
- b) **Recreation Ground and Playpark** Cllr Forrest – Gates to toddler area fixed by Colyn Property Services.
- c) **Bourne Leisure Liaison** Cllr C Draper – the Chair met the site manager and agreed possible Bourne Leisure involvement in Active Cemetery Maintenance agreed. Access for villagers limited to Yacht Club facilities but site primary use is for caravan owners and visitors.
Low Level Solar Lighting installed on Brimp Road, and surface levelled.
- d) **Peninsula East Primary Academy School Liaison** Chair – Cllr Freeguard No further meeting.
- e) **Turners Group** – Meeting held, reported previously in minutes.

699 15 **FINANCIAL**

- a) **Finance Monitoring Reports (to 31 March 2022)** Financial reports were circulated, all agreed to note.

b) **Income**

Receipts March/April Noted

Transfer Base Rate Tracker to Current a/c £10,000

Precept £52,000 (Transfer to Base Rate Tracker dependent on receipt)

- c) **To make payments for April** Proposed – Cllr Forrest, seconded – Cllr Morrice that the payments as listed be authorised, as necessary. – ALL AGREED

C Fribbins Clerk Salary/Home Allowance/Mileage/less PAYE and pension contribution	220401		
John Price Salary/less PAYE	220402		
Mick Smith Salary/less PAYE	220403		
HMRC PAYE	220404	508.26	
NEST Employee/Employer Pension	220405	70.86	
EDF Energy Brimp Electricity DD	220406	158.00	7.52
M&L Contracting Countryside Contract	1,591.66		
M&L Contracting Cross Park	316.66		
M&L Total payment	220407	2,289.98	381.66
4G Internet Cross Park Broadband	220408	54.00	9.00
Fasthosts Council Email Service Annual	220409	132.00	22.00
Rialtus Business Solutions Accounting S/W	220410	154.80	25.80
Medway Council Business Rates Brimp	220411	474.05	
K Draper Youth Tuck	220412	186.14	
Colyn Property Servs St Cleaning Cover	220413	816.80	
Colyn Property Servs Village Hall LM	220414	60.00	
Colyn Property Servs Village Hall LM	220415	60.00	
TJF Property Maint Active Cemetery	220416	160.00	
RM Shutters Cross Park Emergency Call Out	220417	120.00	
Pro Build Services Cross Park Flooring	220418	940.00	
TJF Property Maint Active Cemetery	220419	160.00	
Allhallows Village Hall Annual Grant	220420	2,500.00	
Cross Park Association Annual Grant	220421	2,500.00	
Rural Kent Annual Subscription	220422	90.00	
Colyn Property Servs Village Hall LM	220423	60.00	
Colyn Property Servs Play Park Repair	220424	30.00	
Kent Association of Local Councils Ann Sub	220425	541.32	

Items paid Direct Debit/Debit Card

- 700** **The exclusion of press and public to discuss personal staff and contract issues**
Proposed Chair, Seconded Cllr Forrest – **ALL AGREED.**
- 701** **16** **STAFFING ISSUES** None reported.
- (10a)** **Countryside Contract – Shellduck Woods Maintenance Strip** Four requests for quotes sent, only two received.
Proposed Chair, Seconded Cllr Forrest that the quote from Medway NORSE be accepted as better value and additional work proposed. **ALL AGREED.**
- (12b)** **Brick Store Extension**
After discussion and comparison of quotes received after calling for updates or previous submissions:
Proposed Chair, Seconded Cllr Morrice- that the current agreement with Castle Builders to build the extension be terminated due to lack of progress or committed schedule for works and award the work to Excel Home Improvements– **ALL AGREED.**
- Colyn Property Services** – ‘rate of pay’ assumed in invoices is rate of pay of employed street cleaners. The cleaner’s rate of pay was increased in March and back-dated to 1/4/21. New rate was used for invoice 220413. The Clerk reported that it was not possible to increase previous invoices submitted, approved, and paid.
- 702** **17** **DATE AND TIME OF NEXT MEETING**
The next meeting will be Wednesday 13th April 2022 at 6:30pm **at the Cross Park Pavilion.**
- 703** **18** **FUTURE AGENDA ITEMS –**
At 21:40 The Chair Cllr Chris Draper closed the meeting.

Signed as a correct record of the proceedings.
Chair of Allhallows Parish Council