



## ALLHALLOWS PARISH COUNCIL

### **MINUTES OF THE PARISHCOUNCIL MEETING HELD ON WEDNESDAY 13<sup>th</sup> AUGUST 2025**

**Cross Park Pavilion @ 6:30pm**

**PRESENT:**

Cllr Chris Draper	Chair
Cllr Yvonne Forrest	Vice-Chair
Cllr Karen Draper	
Cllr Sue Morrice	
Cllr Trevor Bowley	
Cllr Kim Wood	
Cllr Jean Sheaves	
Mr Chris Fribbins	Parish Clerk

Apologies: None (Medway Cllr Spalding)

In attendance: Medway Cllr Curry + 12 members of public

- 241      1      APOLOGIES FOR ABSENCE** None
- 242      2      DECLARATIONS OF PECUNIARY INTEREST (DPI) AND OTHER SIGNIFICANT INTERESTS (OSI)**  
Declarations of Interest – Cllr Wood (Cross Park Association)  
Audio Recording – Cllr Morrice – Audio recording for personal use
- 243      3      TO RECEIVE AND SIGN THE MINUTES OF THE FULL PARISH COUNCIL MEETING 9<sup>th</sup> July 2025** Proposed Cllr Forrest, Seconded Cllr Mrs Draper as a correct record – ALL AGREED.
- 244      4      MATTERS ARISING FROM THE ABOVE MINUTES (NOT OTHERWISE ON THE AGENDA) – None**

**SUSPENSION OF MEETING FOR PUBLIC SESSION (30 minutes, up to 10 minutes per speaker):**

Medway Councillor Simon Curry (Cabinet Member for Climate Change) addressed the meeting on his role (which included highways and Local Plan/Planning) and reported local issues. He took questions from Councillors and members of the public. He would need to take some issues back to Medway Council for investigation. Key issues included Catesby's pre-planning consultations and issues with Haven developments, in particular serious queuing issues at the weekly check-in on Fridays and Public Transport (Buses). An additional summer service had been introduced from Allhallows (Haven) to Chatham Bus station via the Medway Tunnel.

Medway Cllr Spalding had tendered his apologies for not being able to attend this evening as he was unwell.

A resident raised issues with water supply and was concerned that the Haven Swimming Pool proposals could impact the village supply, which is also suffering from numerous leaks and low pressure already. She also mentioned the possibility of signs for wildlife and there had been a number of road kills in the area.

- 245      5      CLERK'S REPORT –**  
a) The vacant councillor position had been advertised on the Parish Council website and Facebook as well as the three noticeboards. There had been one expression of interest, who was present. The Chair agreed to take the possible co-option the confidential part of the agenda so councillors could question the candidate.
- 246      6      GRANT REQUESTS – None**

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## 7 PLANNING

- a) i) MC/25/1541 Details pursuant to conditions Biodiversity Gain Plan - Haven Allhallows Wild River Biodiversity Gain Plan Practical Ecology Ltd V1 SIGNED and Wild River Haven Allhallows Biodiversity Net Gain Design Stage Report V2 on planning permission MC/24/2221 for a "Wild River" swimming leisure feature, including links into the building, supporting engineering works, landscape and other associated works. Kent Coast Allhallows Rochester Medway ME3 9QD
- ii) MC/25/1089 Details pursuant to condition 4 (landscape and trees) on planning permission MC/24/2221 for installation of a "Wild River" swimming leisure feature, including links into the building, supporting engineering works, landscape, and other associated works Allhallows Holiday Park Allhallows Rochester ME3 9QD
- iii) MC/25/1411 Details pursuant to condition 10 (External lighting) on planning application MC/24/2221 - Installation of a "Wild River" swimming leisure feature, including links into the building, supporting engineering works, landscape, and other associated works. Allhallows Holiday Park Allhallows Rochester Medway ME3 9QD
- iv) MC/25/1387 Details pursuant to condition 6 (Drainage) on planning permission MC/24/2221 for the Installation of a "Wild River" swimming leisure feature, including links into the building, supporting engineering works, landscape, and other associated works. Allhallows Holiday Park Allhallows Rochester Medway ME3 9QD
- vi) MC/25/1393 Construction of a single storey outbuilding annexe to the main dwelling - (demolition of existing garage) Avery House Avery Way Allhallows Rochester Medway ME3 9QN

ALL APPROVED BY MEDWAY COUNCIL (reported for completeness)

- vii) MC/25/0610 Construction of a two storey side and single storey rear extension together with hardstanding and vehicular crossover to front - demolition of shed 20 Avery Way

MC/25/0993 Construction of two storey side extension, partial single storey to the front | Ranikhet Stoke Road. MC/25/0929 New vehicle crossover and hard standing. 8 Stoke Road

NO COMMENTS RAISED

- b) **Allhallows Neighbourhood Plan** – A steering group will be required to move this forward. (estimated that £7k year one and £8k year two will be required to fund a planning consultant and running expenses will be required). The annual grants from Locality have been withdrawn by Government, with a suggestion that the Local Authority be approached.
- c) **Draft Medway Local Plan 2041** – A submission was made August 3<sup>rd</sup> and copied to councillors. It was noted that no housing development had been included, although some small scale (<60) may be considered as a windfall/small development proposal.  
Consultation responses and additional documents would now be prepared for submission to the Planning Inspector in early 2026 with a possible decision for adoption in late 2026. In the meantime, the plan would carry significant, if not total power for any new planning applications or planning appeals.
- d) **Update received on potential development off Binney Road/Stoke Road**  
There has been a presentation to Medway Council members by Catesby's but there has not been any planning application to date. The Local Plan did not include the site, for planning reasons that would apply should there be an application.

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## 8 HIGHWAYS AND FOOTPATHS

- a) **Footpath Officers Report** – Cllr Bowley and Mr Don Baulk  
Reports received. There was further discussion regarding Avery Woods work carried out by Church Commissioners and how the site was left. The issue with the Highways land through the site will need to be investigated and it will be followed up with the Church Commissioners agents. Mr. Baulk also reported that there had been damage to pear trees with some larger branches broken off.
- b) **Verbal contributions** – Medway Cllr Spalding had reported that he would follow-up issues with broken streetlights in Avery Way and the broken fence at Shelduck

Woods at the previous meeting, no update.

issues raised regarding amenity land at 1 St Andrews and in St Davids.

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## 9 LOCAL REPORT/ISSUES

### a) **Countryside Contract (hedgerows/Amenity land/Closed Churchyard/Recreation Gound/Shelduck Woods**

The contractor had reviewed the possibility of sub-contracting the Closed Churchyard but had decided to continue to manage it directly. There had been issues raised, and the contractor had reported problems with church uses of the churchyard, and the church had raised concerns with the contractor's maintenance.

### b) **Street Cleaning** - --Bruce Mulhall has been appointed to take over from John Price who has left.

### c) **Active Cemetery** – no issues

### d) **General Issues** - Shelduck Woods fencing reported elsewhere. There had been an issue with a bad smell on the permissive path between Cross Park and the Recreation Ground, but it was reported that this was a wider problem and one-off.

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## 10 CROSS PARK IMPROVEMENTS (including s106)

### **Update on works completed and outstanding.**

#### a) CCTV – Work scheduled.

#### b) Street Lighting – scheduled, due to complete by 5/9.

#### c) An issue has arisen with the significant S106 contribution for a new Cross Park Community Centre (£450k + RPI), There was a limited draw-down for the car park surfacing but it appears further development of the Turners site (The Shades) appears to be reduced and will not reach the trigger levels for further payments. There have been significant payments for planning approval of the new build and getting approval of conditions so development could start (ongoing).

#### d) Further work is progressing on the Storage Container and a Mobile Bar.

#### e) Quotes for fitting larger shutters to the front will be considered in confidential items.

#### f) A further Trustee meeting will be planned when schools go back in September.

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## 11 YOUTH CLUB REPORT

### a) **Youth Club Issues** – Summer holiday break, returns in September when schools return. Investigation into further use of the site for music continues.

### b) **Extending Brick Store** – Work has commenced on the extension; roof is now on. Chair is following up excessive development control requirements.

### c) **Brimp Site Usage** – Karate operating on Wednesdays, Football training for youths on Monday, Youth Club Tuesday, and Allhallows Scouts now active (initially Squirrels/Beavers/Cubs). Brick Store usage continues for film making. Scouts have paid the rental charge. Further usage has been invoiced (£500 to end of April), payment awaited.

### d) The scouts have added a storage container for their use.

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## 12 CONTRIBUTIONS FROM REPRESENTATIVES ON EXTERNAL BODIES

### a) **KALC (Medway)** – Next meeting 29/10/25.

### b) **Medway Council Rural Liaison** – A further special meeting (16/9/25) is planned to update rural councillors on the Medway Local Plan 2041 has been scheduled. (Cllrs Wood and Forrest and the Clerk indicated they would attend.

### c) **Village Hall** – Cllr Forrest – A general meeting is to be arranged (22/10/25). A trustee meeting is scheduled for 10am Sunday 17/8/25.

### d) **Cross Park** – Cllr Bowley/Forrest – Further meeting to be scheduled.

### e) **Friends of All Saint's Church** – Cllr Forrest – regular events scheduled (community café, Applause theatre).

### f) **Slough Fort** – Season open for visitors to the site.

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## 13 REPORTS FROM OTHER MEMBER RESPONSIBILITIES

### a) **Allotments** Cllr Forrest Nothing to report.

- b) **Recreation Ground and Playpark** Cllr Morrice/Bowley – Suggested inspection training be organised for Bruce Muhall (and others). End pieces had been removed/failed on the Parrot, replaced. Algae on surfaces may need treatment.
- c) **Bourne Leisure Liaison** Cllr C Draper – the Chair met with the site manager and Medway Cllr Spaldng. There had been issues with the need for police attendance on a number of occasions. Discussion regarding check-in days and potential use of Homewards Road for access continue.
- d) **Peninsula East Primary Academy School Liaison** – Liaison continues, currently in summer break.
- e) **Turners Group** – (Cllr C Draper, Forrest, Clerk) Liaison to continue with new contacts – meeting not yet arranged.

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**FINANCIAL/POLICY**

- a) **Finance Monitoring Reports** –Bank balances 30/07/25 and financial reports **Agreed to note**, bank reconciliations signed by the meeting Chair.

b) **Income/Receipts****July**

YC Tuck Subs	£60.00
YC Tuck Subs	£60.00
YC Tuck Subs	£70.00
YC Tuck Subs	£80.00
C Fribbins Vodafone Refund June	£60.72
Karate Brimp Hire	£175.00
Brick Store Hire	£50.00
Medway Council Street Cleaning	£21,011.97

c) **August**

C Fribbins Vodafone Refund July	£60.72	
Karate Brimp Hire	£175.00	
Brick Store Hire	£50.00	
Scout Brimp Hire 1/1/25-30/4/25	£500.00	*
Norse Medway Countryside Contract	£28,862.08	*

\* Awaiting payment

d) **To make/note payments for August 2025.**

Proposed Cllr Forrest, Seconded Cllr Morrice – All Agreed

C Fribbins Clerk Salary/Home Allowance/Mileage/less PAYE and pension contribution/BACKPAY

	250801		
John Price Salary/less PAYE/BACKPAY/Final	250802		
Mick Smith Salary/less PAYE/BACKPAY	250803		
Colin Davis Salary/Less PAYE/BACKPAY	250804		
HMRC PAYE	250805	837.60	
NEST Employee/Employer Pension	250806	96.66	
EDF Energy Brimp Electricity Bill DD	250807	216.68	10.32
M&L Contracting Countryside Contract	1,591.66		
M&L Contracting Cross Park	316.66		
M&L Total Payment	250808	2,289.98	381.66
National Broadband Cross Park	250809	54.00	9.00
IRIS Staffology Payroll Software DD	250810	12.00	2.00
TJF Property Servs Active Cemetery C222	250811	160.00	
TJF Property Servs Active Cemetery C223	250812	160.00	
Vodafone Brimp Wi-Fi (net £38)	250813	98.72	16.45
A S Goodhew Contract Cleaning	250814	159.12	
Yvonne Forrest CPO Smoker Bins	250815	148.76	24.79

Business Stream Allotment Water	250816	70.14	
Yvonne Forrest Amazon Litter Picker	250817	37.30	6.22
Karen Draper Blakes Locks/Keys	250819	35.00	5.50
Blowmotion 2 x Hand Dryers for CP	240818	588.00	98.00
Already Paid			
TRIDAX Drainage Design CO New	250722	2,700.00	450.00
A S Goodhew Cleaning Materials	250723	108.77	
Greembarnes New Noticeboard	250724	2,860.57	476.76
Astra Security Systems 50% Payment New CCTV	250725	5,543.70	923.95
Amazon YC Snow Cone Syrup	250670	16.50	
Amazon YC Snow Cone Straws	250671	7.25	1.21
Amazon YC Snow Cone Cups	250672	9.95	1.66
Fasthosts Email for Clerk	250673	93.32	15.55
ASDA Stores YC Tuck/Equip ZEMPLER	250790	60.40	

#### Previous Corrections

Iris Software 250711 Not required/paid			
ICO Data Protection Correction of amount	250721	47.00	

#### Debit Card/Already Paid \* Awaiting Invoice

The Chair left the meeting temporarily and Cllr Forrest took the chair. He returned at 20:34.

### The exclusion of press and public to discuss personal staff and contract issues

Proposed Cllr Draper, seconded Cllr Forrest – All Agreed

#### 255 15 STAFFING ISSUES –

Bruce now started as Street Cleaner

Angela Goodhew has been asked to carry out some cleaning/caretaker jobs on a 'contractor' basis. It has been agreed that she would be employed by the Parish Council and given an employment contract based on the Street Cleaners but with flexible hours as required – proposed Cllr Forrest, Seconded Cllr Shreaves – ALL AGREED.

#### 256 16 QUOTES

##### To receive and review quotes for Cross Park Front Shutters

Quotes had been received from two companies for the provision of front shutters. RM Shutters and Swale Shutters.

Swale shutters had also quoted for the replacement of door controls but discounted due to cost and need.

After discussion it was agreed to accept the quote from Swale Shutters at £2,748.84 + VAT. Proposed Cllr Forrest, Seconded Cllr Mrs Draper – ALL AGREED

#### 245 5 Confidential Co-option Candidate

An expression of interest had been received from Mr Juan Van Niekerk, 42 Mallard Way, Me3 9st, Stoke. He was questioned on his background and what he could bring to the Parish Council. It was noted that his address was in Lower Stoke, but within the qualification distance. Proposed Cllr Morrice, Seconded Cllr Forrest that Mr Van Niekerk be co-opted to the parish councillor vacancy – ALL AGREED.

#### 17 DATE AND TIME OF NEXT MEETING

The next meeting will be the September Parish Council Meeting on Wednesday 10<sup>th</sup> September 2025 (Cross Park Pavilion 6:30pm).

#### 257 18 FUTURE AGENDA ITEMS

None, at 21:33 The Chair closed the meeting.

Signed as a correct record of the proceedings.  
Chair of Allhallows Parish Council