



# Allhallows Parish Council

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Meeting Minutes

**Date: 13<sup>th</sup> May 2026**

Time: 19:15 (after Annual Parish Council Meeting)

Venue: Cross Park Pavilion

## Present

- Cllr Yvonne Forrest
- Cllr Trevor Bowley
- Cllr Sue Morrice
- Cllr Jean Sheaves
- Clerk Chris Fribbins
- 8 Members of public (including the parish council's countryside contractor)

In the absence of the Chair, Cllr Forrest (vice chair) took the Chair for the meeting)

## 365/1 Apologies for Absence

- Cllr Chris Draper, Cllr Karen Draper, Cllr Kim Wood (holiday), Cllr Juan Van Niekerk (work),
- Proposed Cllr Morrice, Seconded Cllr Sheaves that the apologies be accepted – All Agreed
- Medway Council Spalding has sent his apologies and suggested some minor amendments to the previous minutes which have been done.

## 366/2 Declarations of Interest and notification of recording

- Cllr Morrice & Clerk (Audio Recording for personal use)

## 367/3 To Receive and sign the minutes of Parish Council 8<sup>th</sup> April meeting 2026.

Proposed Cllr Forrest, Seconded Cllr Bowley – All Agreed.

## 368/4 Matters Arising (not on the agenda)

- a) Closed Churchyard maintenance (part of Medway Council responsibility delegated to Allhallows Parish Council via the Countryside Contract).  
The previous monthly meeting agreed to offer the ongoing maintenance to the Church, with some funding from the Countryside Contract being taken from our contractors payments. This had been discussed by the local church bodies and declined, The

ongoing maintenance requirements were discussed and will be followed up with the contractor.

- b) The contractor stated issues he was experiencing with the Countryside and Cross Park contracts. There had been a significant increase in dog mess and he may have to cut round it in future. There was a detailed discussion of the problem and the actions Cllr Morrice was taking to monitor and clear up the waste and would check before cuts if she was informed when the contractor was due to cut. The contractor was also reminded of the need to trim around street furniture and recreation ground play equipment. He was reminded that he had been asked to report when he came to Allhallows to do work – primarily reporting to Cllr Forrest.

## 369/5 Public Participation

An update was requested to the Stoke Road (Catesby) Planning Application and any relation to the rolling road works along Stoke Road. The parish council had received the road safety audit and had circulated it to parish councillors for checking before submitting to Medway Planning. It supported the detailed parish council objections that had been sent previously. Catesby had responded to some issues raised with earlier submissions and had downplayed issues with pedestrian movements on Stoke Road by indicating that pedestrians would access the shops, bus stops and school via a pedestrian access via Binney Road and St Davids – with the narrowness of Binney Road, lack of pavements and effectively one-way traffic and informal passing places, this was felt to be inadequate by many.

The rolling road closures on Stoke Road and work in the field opposite the shops has continued to progress – this work is to supply an upgraded supply to Haven, but as a consequence would reduce the impact on the current village supply.

The date for the planning application to be sent to the Medway Planning Committee for decision has not been confirmed. Catesby's had requested a meeting to discuss their application with the Planning Committee but that has now been postponed,

A resident raised an issue with personal maintenance in Cross Park with trees and bramble and was reminded that he must liaise with Sue Morrice/Trevor Bowley and Don Baulk.

## 370/6 Reports

### a Chairperson's Report

The Chair was absent so no report.

### b Clerk's report

#### Grant Applications Received

A request for a donation to the Kent/Surrey/Sussex Air Ambulance had been received previously (as noted in the previous monthly meeting) Proposed Cllr Morrice, Seconded Cllr Forrest that £400, as requested, be awarded to the Air Ambulance – All Agreed.

There has been no update on the water supply for the Brimp Youth Centre – there has never been any contact from Southern Water about this supply, although upgraded after the parish council took over the Youth Centre.

## c Medway Unitary Council Allsaints Councillors' Report (Cllr Spalding)

Cllr Spalding had sent his apologies as he is attending the Medway Annual Council Meeting that clashes with the parish May meeting.

## d Contracts

### *i Countryside Contract (Hedgerows/Amenity Land/Closed Churchyard/Recreation Ground/Shelduck Woods)*

No issues – fence at Shelduck Wood still outstanding (the Chair is in discussion with Medway and Norse Officers regarding this, although no progress had been made. He had requested a cost estimate for the works.

### *ii Street Cleaning*

Mick Smith has given notice of his retirement from the job at the end of May, The vacancy has been advertised.

### *iii Active Cemetery*

No issues. A tree had fallen down at the far end of the cemetery, but this would be the responsibility of the church.

### *iv General Issues*

There had been some tree branch clearance done by the Post Office (assisted by Cllr Bowley and Don Baulk) but further clearance had taken place by others and not cleared. Like wise some tree issues by the school that were being addressed by Don Baulk.

## e Contributions from Representatives on external bodies

### *i KALC Medway Area Committee (Cllrs Forrest and Morrice)*

Next meeting 16/4.

### *ii Rural Liaison Committee (Cllr Mrs Draper)*

Next meeting to be held in June.

### *iii Village Hall Committee (Cllr Forrest)*

Trustees, admin and booking clerks positions still vacant. Events and activities continue to increase. There had been a request for the Parish Council to consider grant funding for a new toddler group (2 hours a week hall charge) - the village hall committee were advised to submit a grant application (*Quiz night 16/5 7pm – Parish Council team came third*).

### *iv Cross Park Association (Cllr Bowley/Wood)*

Weekly meat raffles continuing but need more support. Meeting to be held to discuss bar operation and opening. Connections to beer barrels had to be modified as the installed bar had come from Germany. There was a need for a camera to be installed in the bar/shed. Two trustees have resigned.

### *v Friends of All Saints Church (Cllr Forrest)*

No meetings.

### *vi Allhallows Youth Club (Lisa Newstead)*

Attendance continues low currently.

A petrol mower and strimmer has been purchased for the Brimp Youth Centre (available on arrangement for other parish council owned areas).

The karaoke machine is now up and ready.

The Scouts had paid their past rent and had agreed to a monthly amount in future.

*vii Police Liaison (Cllrs Morrice and Sheaves)*

Nothing to report.

## **f Reports from other member responsibilities**

*i Allotments (Cllrs Forrest)*

No issues to report.

*ii Recreation Ground/Play Parks (Cllrs Morrice and Bowley)*

Repairs to be reviewed and scheduled were necessary Safeplay can be contracted to carry out the major works that cannot be carried out locally.

*iii Bourne Leisure Liaison (Cllr Draper)*

No meeting held. The Chair had been in contact regarding the check-in day issues and awaiting feedback from them.

*iv Peninsula East Academy School (Cllr Forrest)*

Liaison continues, no meeting held (Easter holidays). Youth Club posters still to be sent to school and request it advertised on school noticeboards and their newsletters,

*v Turners Group – Kingsmead/The Reeds (Cllrs Draper/Forrest/The Clerk)*

No meetings held. The Chair had spoken to the on-site contractor who said there was no topsoil available.

## **g Project Updates (Cross Park/The Brimp)**

Cross Park - southern (not eastern) windows to be scheduled. Bar/shed being completed and stocked for trial opening. A new bin has been requested by the steps.

A hygiene inspection had been carried out in Cross Park and a 5 star rating had been achieved. Some issues had been reported – kick board, extractor fan ceiling and wall needs to be tidied, There had been an accident to a visitor to Cross Park who had been attended to by the Café. The trip/fall was outside on land owned by Turners.

An internal shutter on the counter between the kitchen and the hall; is required and a change of locks to isolate the kitchen from general access (insurance requirement as well).

Brimp - Brick Building extension is nearing completion – a contractor is working on fitting out the extension and installing external windows and internal doors (wastewater issue to be resolved). Funding required for full extension.

Planning breaches on the Reeds site had been reported to Medway Council by a resident and Planning Enforcement had visited the site and investigations are ongoing.

## h Highways and Footpaths

### *i Footpath Officer/Public Rights of Way (Mr Don Baulk/Cllr Bowley)*

Reports circulated. Trevor and Don thanked for their work on this. RS10 has a temporary closure to enable some works in the area.

### *ii Land Maintenance*

Christmas tree – lights, wiring and tree taken down by Cllr Van Niekerk and Lisa Newstead.

### *iii Local Reports/Issue*

Nothing further.

## 371/7 Planning Matters

### a) Plans

MC/26/0001 Outline application for access only (and by implication the principle of up to 350 houses) – Updated meeting on latest position and will continue to monitor.

### b) Allhallows Neighbourhood Plan

No further progress currently, Stoke Neighbourhood Plan is progressing.

### c) Medway Local Plan 2041 Update

The planning inspector that has been appointed to carry out the review had sent a series of queries to Medway Planning who suggest this is normal at this stage and being actioned/responded to. Awaiting update from Medway Planning, but they have said that any 'gaps' will be closed and any necessary consultations will be carried out. The Clerk reminded the council that the parish area will be at risk of developments if there is no Local Plan.

### d) Updates received on potential development off Binney Road/Stoke Road Allhallows

Road Safety Audit received and submitted to Medway Planning. There had been a suggestion by an external third party that the submission was premature and it should be delayed to the last minute to prevent Catesby's from responding to it, but this is contrary to the way that Planning works and may lead to the submission not being allowed/considered as the developer MUST be allowed to respond.

## 372/8 Finance/Policy

### a) Finance Monitoring Reports (to 30/04/26)

Bank statement details circulated as Internal Audit review has not taken place (scheduled 29/5/26 when accounts will be updated)

### b) Receipts and Payments Schedule for May 2026 for note and approval as required (update circulated at meeting)

Proposed Cllr Forrest, Seconded Cllr Sheaves All Agreed

APRIL

C Fribbins (Vodafone repay Mar)	£73.31
Brick Store Hire	£50.00
Youth Club Tuck/Subs	£40.00
Karate Hire	£125.00
7 <sup>th</sup> Allhallows Brimp Hire	£375.00
Allotment Rents	£215.00
Halling PC SLCC Sub for CF Pro Rate	£78.87
Medway Council Precept	£99,252.00
Transfer Base Rate Tracker to Current A/C	£15,000.00
Current to Base Rate Tracker	£75,000.00
Current to Zempler	£200.00

MAY (to date)

C Fribbins	Vodafone Repay	£62.52
Karate Hire		£75.00
Brick Store Hire		£50.00

Item	Reference	Total	VAT	
Chris Fribbins	Salary*****		260501	
Bruce Muihall	Salary*****		260502	
Mick Smith	Salary*****		260503	
Colin Davis	Salary/Fixed Work *****		260504	
Angela Goodhew	Salary *****		260505	
Angela Goodhew	Cleaning Materials		260505a	5.99
HMRC	PAYE/NI		260506	596.35
Nest Pensions	DD		260507	667.66
EDF Energy	Brimp Electricity DD		260508	226.63 10.79
M&L Contracting	Countryside Contract/Cross Park		260509	2,289.98 381.66
National Broadband	Cross Park Broadband	DD	260510	54.00 9.00
Staffology IRIS	Payroll Software	DD	260511	13.20 2.20
TJF Property Services	Active Cemetery	+C239	260512	160.00
TJF Property Services*	Active Cemetery	+C240	260513	160.00
Vodafone	Brimp Broadband		260514	103.52 17.25
Derek Barnes	Brimp Selco Building Materials		260515	15.98 2.66
That Consultancy	Road Safety Audit		260516	3,720.96 620.16
Yvonne Forrest	Blakes keys for garage		260617	44.20 7.37
Selco	Brimp Building Materials		260518	1,491.35 248.56
Derek Barnes	Brimo Selco Building Materials		260519	14.76 2.48
WJ Wormleighton	CP Plumbing for Bar		269520	480.00
Yvonne Forrest	APM Refreshments		260521	212.81
Derek Barnes	Brimp Screwfix/Trade Point Materials		260522	60.82
Chris Fribbins	YC Hyundai Mower and Strimmer		260523	456.00 76.00

PAST PAYMENTS

Phoenix Fire Alarms	Brimp/CP Fire Test	260450	486.00	81.00
Business Stream	Allotment Water	260451	57.11	

Derek Barnes	Brimp Selco Building Materials	260452	68.40	11.40
Fasthosts	Website Annual	260453	175.25	29.21
ZEMPLER (Youth Club)				
Sports Direct	YC Tuck/Equipment	260590	53.00	

\* Awaiting invoice before payment, \*\* Paid Direct Debit/Debit Card

\*\*\*\*\* figures reported to the Council but not published due to confidentiality.

f) Bank Balances @31/03/26:

Current A/C	£31,580.98
Deposit A/C	£0
Base Rate Tracker A/C	£121,264.90
Zempler A/C	£432.83

## 373/9 Exclusion of Press and Public

Not required.

## 374/10 Confidential Items

All resident's emails to parish council to be forwarded to councillors (subject to any confidentiality issues).

## 375/11 Date of Next Meeting

June meeting of Parish Council 10<sup>th</sup> June 2026 at 6:30pm at Cross Park Pavilion. All parishioners are welcome to attend.

The meeting closed at 21:21