



ALLHALLOWS PARISH COUNCIL

**MINUTES OF THE PARISH COUNCIL MEETING
HELD ON WEDNESDAY 9th SEPTEMBER 2020**

ONLINE on (ZOOM) 18:30

PRESENT: Cllr Chris Draper Chairman
Cllr Pat Huntley-Chipper
Cllr Karen Draper
Cllr Yvonne Forrest
Cllr Sue Morrice
Cllr Trevor Bowley
Cllr Len Lovatt
Mr Chris Fribbins Parish Clerk

Apologies:
In attendance

None

- 342 1 **APOLOGIES FOR ABSENCE**
Cllr Cook (no reason given)
- 343 2 **DECLARATIONS OF PECUNIARY INTEREST (DPI) AND OTHER SIGNIFICANT INTERESTS (OSI)**
Declarations of Interest
Audio Recording - Cllr Karen Draper, Cllr Morrice for Personal Use
- 344 3 **TO RECEIVE AND SIGN THE MINUTES OF THE FULL PARISH COUNCIL MEETING 12th AUGUST** Proposed as a correct record by Cllr Mrs Draper, Seconded Cllr Forrest.
AGREED.
- 345 4 **MATTERS ARISING FROM THE ABOVE MINUTES (NOT OTHERWISE ON THE AGENDA)** - None
- 346 5 **TO NOTE UPDATES ON THE ACTION POINTS FROM PREVIOUS MEETINGS**

See updates in appendix.
- SUSPENSION OF MEETING FOR PUBLIC SESSION (30 minutes, up to 10 minutes per speaker):** None.
- 347 6 **CLERK'S REPORT**
- a) **The Brimp Access Road** meeting held previously with The Slough Fort Preservation Trust (SFPT)/Chair & Clerk no further update.
- b) **Any Other Items not on Agenda**
There had been concern raised about a blockage on Footpath RS12. The Chair to discuss with Bourne Leisure.
The Clerk also report the receipt of an email from a parish councillor accusing him of lying to them regarding Standing Orders. The advice given by the clerk was correct. The issue raised is referred to in the Social Media Policy (due for regular review) and the limited use of Facebook to inform or advise residents of Parish Council related issues was covered with permission from the Chair.
The small funfair had not taken place due to a death in the family of the organiser. (Cllr Pat Huntley-Chipper left the meeting)
- 348 7 **COVID-19 – Coming out of Lockdown UPDATE**
Use of Cross Park and the Brimp is still restricted. A COVID19 Risk Assessments are needed for any use. The difficulty of managing young youths at the Brimp would be an issue. Cross Park could allow use of hand sanitiser and separate entrance/exit and social distancing was enforced ('social bubble' groups of up to 6 separated by 6') –

Cross Park Association have been advised. (The Village Hall had opened for restricted events).

349 8 **BRIMP DEVELOPMENTS**

- a) **Progress of football arena** – Electrician impacted by COVID19 issues, but will be returning to work and will quote for the reinstatement of floodlighting.
- b) **Verbal Report on Brimp progress.** There has been an initial clearance/tidy-up of the Youth Centre, further visit arranged.
- c) **Extension of Brick Store** – Medway Planning had been approached by the Clerk to get an initial view of the proposal to insure there were no listed building issues – still John Liddiard had drawn up outline plan and they have been sent to Medway Planning, still no response. The Clerk had made further contact with the person interested in using it as a recording/rehearsal studio. Their activities had been significantly affected by the COVID-19 restrictions. They would be expecting a very low rental for use, but they have recording studio equipment that could be used – discussions continue – no further progress.
- d) **Electrical Inspection of the Brimp** – There are some outstanding faults, repairs and enhancements required and they have been passed to the electrician for action now that he can schedule a visit. A quote for improving the automatic lighting over the main entrance and resolution of faults from the inspection awaited.

350 9 **GRANT REQUESTS**

None

351 10 **INTERNET/BROADBAND ACCESS AT CROSS PARK/THE BRIMP**

The Chair was still to identify a contact within BT Openreach (*since installation on 1st October planned at Cross Park*)

352 11 **PLANNING**

- a) **Allhallows Planning Applications** – None
- b) **Medway Local Plan** – No update

353 12 **HIGHWAYS AND FOOTPATHS**

- a) **Parking Restrictions** – Visit to local roads will be scheduled by Clerk/Chair.
- b) **Footpath Officers Report** – Cllr Bowley reported on his continuing clearance works in Cross Park, Recreation Ground, Shellduck Woods, Avery Way Wood (Path) and footpaths. Clerk/Chair would include an inspection in the planned visit. Issues with the style on the footpath to the Allhallows Beach had been chased with the Medway Council Footpaths Officer.
- c) **Verbal contributions** – Cllr Bowley had provided a detailed report that had been circulated.
There had been increased parking on Avery Way due to people accessing the beach and commercial vehicles being banned from the Leisure Park. Chair to discuss with Bourne Leisure.

354 13 **CROSS PARK ISSUES**

- a) **Governance Issues** – The Parish Council continued to have concerns regarding the current governance arrangements for the Cross Park Association. Proposed Cllr Forrest, Seconded Cllr Lovatt that an urgent meeting be arranged between the charity trustees and parish councillors to discuss/resolve. ALL AGREED
- b) **Expansion of Facilities** – This has now been confirmed by Turners Group. A detailed schedule is awaited. There has been confirmation that the project is still continuing, but they are still working on discharging the planning conditions on the chalet extension before they can commence development.
- c) **Building/Land Issues** - Cllr Bowley's monthly report was circulated. Boundary issues remain to be followed up.
- d) **Electrical Inspection** – To has now been scheduled (electrician COVID-19 personal issues). He had also been requested to replace the east facing domes on

the CCTV cameras, as they had fogged up, and adjust the front light that covered the entrance so that it came on and stayed on later when unlocking/locking up.

- e) **Planning Status of Cross Park** – Medway Planning have been contacted about the status of Cross Park and the benefits of designation. Still awaiting feedback, reminders have been sent to the Planning Manager.

355 14 **YOUTH CLUB/YOUTH**

- a) **Youth Club –Future Planning** – Shut down due to lockdown. A session to clean up the Youth Centre had been carried out, further work to be done (COVID-19 restrictions still in force). The grass had been cut by the Chair. No further update.

356 15 **THE BRIMP ISSUES**

- a) **Electrical Inspection** – Further issues remain from the inspection of the main building – quote, along with some other works,/scheduling awaited

357 16 **CONTRIBUTIONS FROM REPRESENTATIVES ON EXTERNAL BODIES**

- a) **ALLHALLOWS PACT** – Cllrs Cook and Morrice – No meetings.
 b) **KALC (Medway)** – Cllrs Cook and Morrice – No meetings.
 c) **Medway Council Rural Liaison** – Cllr Mrs K Draper – No meetings.
 d) **Village Hall** – Cllr Lovatt – Meeting held to discussed controlled opening. Maintenance had been deferred to 2021. It was hoped to arrange the Xmas Float again this year, with modifications to make it COVID19 secure.
 e) **Cross Park** – Cllr Huntley-Chipper – No meetings. Issues as discussed earlier.
 f) **Village Fete** – Cllr Forrest – No meetings the 2020 event had been cancelled.
 g) **Friends of All Saint’s Church** – Cllr Forrest – An open day (Covid secure) was held at the church 5/9. They a recruiting for a ‘heritage officer’ and returning to monthly coffee mornings/open days in the church.

358 17 **REPORTS FROM OTHER MEMBER RESPONSIBILITIES**

- a) **Allotments (Cllr Forrest)** – Nothing to report.
 b) **Recreation Ground and Playpark** (Cllr Forrest and Vice Chair) Colyn Property Services are carrying out maintenance as identified in the annual inspection. Parts are being ordered by the Clerk as identified. Seeking a quote for safety surfacing repairs as identified in the report, from the company that are carrying out similar repairs in Cliffe (after competitive tender from three companies).
 c) **Bourne Leisure Liaison** (Cllr C Draper) – No meeting due to lock down, Chair to organise a meeting.
 d) **Allhallows Primary School Liaison** (Chair) – Now open after school holidays. Meeting with new Head to be arranged.
 e) **Turners Group** – As reported Turners have indicated that they will be progressing their plans now that Covid-19 restrictions are being eased.

359 18 **SHELLDUCK LAND UPDATE**

- a) Awaiting quote from Colyn Properties for gate to area for dumpster. Clerk seeking approval from Medway Council (owners of the land).

360 19 **FINANCIAL**

- a) Finance Monitoring Reports (to 31 August) Financial reports were circulated, all agreed to note.
 Receipts August/September Noted.
 b) To make payments for August Proposed – Cllr Forrest, seconded – Cllr Mrs Draper that the payments as listed be paid. – ALL AGREED (the payments list will be signed by the proposer and seconder later)

C Fribbins Clerk Salary/Home Allowance/Mileage/less PAYE and pension contribution	200901
John Price Salary/less PAYE	200902

Mick Smith Salary/less PAYE	200903		
Marion Eades Cover MS/JP	200904		
HMRC PAYE	200905	417.66	
NEST Employee/Employer Pension	200906	70.80	
EDF Energy Brimp Electricity DD	200907	102.00	4.86
M&L Contracting Countryside Contract	1,591.66		
M&L Contracting Cross Park	316.66		
M&L Total payment	200908	2,289.98	381.66
TJF Prop Servs Active Cemetery	200909	160.00	
TJF Prop Servs Active Cemetery	200910	160.00	
Colyn Prop Servs Play Area Maintenance	200911	133.00	
Colyn Prop Servs Village Hall LM	200912	60.00	
Colyn Prop Servs Village Hall LM	200913	60.00	
Safeplay Play Ground Annual Inspection	200914	300.00	50.00
Online Playgrounds Play Equipment Parts	200915	70.20	11.70
Kent ALC Clerks Conference	200916	60.00	10.00
Just Bin Bags Black Sacks	200917	59.30	9.88
Paid previously, to note			
**On receipt of Invoice			

361 20 STAFFING ISSUES

The exclusion of press and public to discuss personal staff issues was moved by the Chair and seconded by Cllr Mrs Draper – **ALL AGREED**

a) The Chair/Cllr Forrest updated the council on inspections that had been carried out and actions taken to raise issues with the Street Cleaners. Further actions to be proposed. The rotas were reviewed by Clerk/Chair/Cllr Forrest.

The quality of work and dedication of Mick Smith has been noted. John Price had carried out some volunteer work with Allhallows volunteers who had been working on a clean-up of the Allhallows beach area and were looking at extending their areas of coverage. Marilyn Eades had also been providing good cover for holidays etc.

b) Salary increases for 2020/21 have been agreed for the Street Cleaners and the Clerk and have been backdated to 1st April 2020.

362 21 DATE AND TIME OF NEXT MEETINGS

The next meeting will be Wednesday 14th October 2020 at 6:30pm online using ZOOM (Meeting Number and Meeting Password will be supplied, further detailed joining instructions available from the Clerk up to 5pm on the day of the meeting)

363 22 FUTURE AGENDA ITEMS – None

At 20:50 The Chair Cllr Chris Draper closed the meeting.

Signed as a correct record of the proceedings.

Chair of Allhallows Parish Council

Action Point	Details	Review	ACTION
OCTOBER 17 (discussed at November & December meeting)	Cross Park – Community Facilities	Turners Group proposing permissive path/Bowling Green/Community Centre extension to Pavilion and permanent Changing Rooms as part of a s106 agreement for an extension to their residential park. Agreement in principle awaiting further details, Follow-ups underway with Turners. Turners report planning application submitted MC/18/0288. Further meeting with Turners Group who are looking to submit a planning application for the community facilities on behalf of the parish council. Rural Kent appointed to help with 'project management' if approval granted. Permission for 81 chalets now agreed, awaiting update on development from Turner Group	Chair/Clerk
FEBRUARY 17 C2017/1594	Street Cleaning	Site and dumpster required for street cleaners' bags until collected Site identified at Shellduck/Avery Way junction – details to be followed up. Drawings required so that consultation with Medway Planning can be done. Drawings sent to Dave Harris (Medway Council Planning) to see if planning permission is required. Planning Permission required – papers sent to John Liddiard. Planning application refused. Now re-submitted but refused again. Appealed – Refused on Appeal, alternative provision on the site was being investigated.	Clerk
AUGUST 18 C2018/1749c	Cross Park Electricals	An electrical inspection faults (non-critical) investigation is outstanding and will be scheduled soon. BTD have carried out maintenance work. Trying to arrange a visit to Allhallows Park (The mains feed) Now incorporated in a formal electrical inspection in January 2020 – Inspection now scheduled.	Clerk