



Allhallows Parish Council

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TO ALL MEMBERS OF THE COUNCIL,

You are hereby summoned to attend a MEETING OF ALLHALLOWS PARISH COUNCIL in the Cross Park Pavilion, Wednesday 14th June 2023 @ 6:30pm

Councillors and members of the public are reminded that discussion of confidential information (i.e. personal matters and contract tenders must not be discussed in the open meeting and at any time the council may need to exclude press and public on a temporary basis to discuss these).

AGENDA

1. **To note apologies for absence**
2. **Declarations of Interest of any item on the agenda and notification of audio recording or filming**
3. **To receive and sign the minutes of the Parish Council meeting 10th May 2023.**
To note minutes of the Annual Parish Council meeting 10th May 2023.
4. **Matters arising from minutes (not on Agenda)**
SUSPENSION OF MEETING FOR PUBLIC SESSION
15 minute session: To receive questions and comments from the public.
Matters raised may be placed on the agenda for the next or subsequent meeting(s)
5. **Clerk's Report (not elsewhere on the agenda)** Update on issues and actions since previous meeting.
 - a) **New community police officer** for the Hoo Peninsula and surrounding area – David Brett. He may be present at the meeting if he is available.
 - b) **Any other items** to report that do not appear elsewhere on the agenda.
6. **Grant Requests** for consideration –
Allhallows Fete Committee (approved in principle 10/5).
Allhallows Events Committee (support of planned event).
7. **Planning**
 - a) **Allhallows Planning Applications:**
MC/23/1178 | Partial demolition works and construction of an extension to the existing swimming pool building, new plant and equipment, landscaping and associated works. | Allhallows Holiday Park Allhallows Rochester Medway ME3 9QD
MC/23/1054 | Retrospective -Construction of a single storey porch to front - demolition of existing | 46 Kingsmead Park Allhallows Rochester Medway ME3 9QT
 - b) **Medway Local Plan/HIF** General Report.
8. **Highways and Footpaths**
 - a) **Footpath Officers Report** – Cllr Bowley's report Public Rights of Way and amenity area maintenance will be circulated.
 - b) **Verbal highways & footpath Issues** reports from Councillors.
9. **Local Report/Issues**
 - a) **Countryside Contract** (hedgerows/amenity land/Closed Churchyard/Recreation Ground/Shellduck Woods) Report/Issues
 - b) **Street Cleaning** Report/Issues
 - c) **Active Cemetery** Report/Issues
 - d) **General Issues** Report/Issues
11. **Cross Park Improvements (including s106)** - Update on works completed and outstanding –
Electricity Supply issues. Turners Group want us to install our own supply – being chased with UK Power Networks. Cold Store to be attached, electrical connections need action following electrical inspection + Cold Store and external connection + extractor fan change (approval of choice between options required). M&L Contracting (Current Cross Park/Countryside Contractor) have been engaged to carry out the spread of soil deposits from the Car Park construction and to rotovate soil on the edges of the car park and slope. Turners have carried out similar work on the approach road (council land).
Discussion on extension plans required and action plan to be agreed.
There has been evidence of rubbish dumping in Cross Park – to be followed up.
12. **Youth Club Report** (Including Brimp Youth Centre)
 - a) **Youth Club Issues** -Community Payback have continued to carry out maintenance tasks at the Brimp.
 - b) **Brick Store Expansion** - Progress -new quotes received, work to be scheduled when agreed.
13. **Contributions from Representatives on external bodies (representatives to be appointed at the previous Annual Parish Council Meeting.**
 - a) **PACT** (Cllrs Morrice and Freeguard)

- b) **KALC Medway Area** (Cllrs Freeguard and Morrice)
 - c) **Rural Liaison** (Cllr Mrs Draper, substitute Cllr Forrest)
 - d) **Village Hall** (Cllr Forrest)
 - e) **Cross Park Association** (Cllr Freeguard)
 - f) **Allhallows Fete Committee** (Cllr Forrest)
 - g) **Friends of All Saints Church** (Cllr Forrest)
14. **Reports from other member responsibilities**
- a) **Allotments** (Cllr Forrest)
 - b) **Recreation ground and playpark** (Cllrs Morrice & Forrest).
 - c) **Bourne Leisure Liaison** (Cllrs Draper & Freeguard)
 - d) **Peninsula East Academy School Liaison** (Cllr Freeguard)
 - e) **Turners Group (Allhallows Park (Kingsmead))** (Cllrs Draper, Cllr Forrest and the Clerk)
16. **Financial**
- a) **Finance Monitoring Reports** to 30/05/2023 (previous financial year now closed)
 - b) **Issues Raised by Internal Audit** (report to be circulated).
 - c) **To formally note report of External Audit 2021/2022** would have been reported at the September meeting, but that was cancelled due to the death of the Queen.
 - d) **Receipts and Payments schedule** for note/approval as required (circulated)
Any additional payments will be circulated (there may be further changes before the meeting where an updated version will be circulated).
- Nb. **If** personal details or contract quotes **need to be discussed** the Press and Public will need to be excluded
Exclusion of Press and Public – To discuss confidential matters.
17. **Staffing Issues** Any Staff issues
An employment contract has been agreed with Colin Davis and his official start date is proposed for the 19th June.
18. **Date of next meetings –**
Parish Council Meeting 12th July 2023 6:30pm, Cross Park Pavilion
19. **Future agenda items**

Chris Fribbins, Clerk to the Council 8th June 2023