

Allhallows Parish Council

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TO THE MEMBERS OF THE COUNCIL

C/09/2011/1-26

NOTICE is hereby given that the next Meeting of the Council will be held at The Brimp, Avery Way, Allhallows on Monday 12 September 2011 at 7.15 pm, which meeting Members are hereby summoned to attend.

AGENDA

- 1 Apologies for absence
- 2 Code of Conduct
 - a Declarations of Interest and Alterations to the Register
 - b Standards Committee *AM*
- 4 Minutes of the Meeting held on 18 July 2011 – attached
- 5 Matters arising from the Minutes not otherwise on the Agenda
- 6 Minutes of the Meeting held on 3 August 2011 - attached
- 7 Matters arising from the Minutes not otherwise on the Agenda

Suspension of Meeting for Public Session. Matters raised by the public may be placed on the agenda for the next or a subsequent meeting

- 8 Planning
 - a Applications – none at date of agenda
 - b Decisions – none notified at date of agenda
 - c Appeals and Other Matters
 - i Illuminated sign at “Tasty Bites”, Avery Way *RB*
 - ii Medway LDF: Publication draft core strategy and updated statement of community involvement consultation: responses by 14 October
 - iii Lodge Hill Development Brief consultation: responses by 14 October
Public exhibition Wednesday 14 September, Memorial Hall, High Halstow, 2-4pm and 5.30-8pm
 - d Licensing Applications
- 9 Finance – Appendix B
 - a Bank balances
 - b Cheques signed since last meeting
 - c Accounts for payment
 - d End of year accounts 2010/11
 - e Internal audit 2010/11
 - f Audit Commission Annual Return 2010/11 – statement of accounts and governance statement
 - g Bank mandate
 - h Village Hall insurance
 - i KALC Finance training 7 October (3 places booked and paid for)
 - j To receive draft minutes of the Finance Committee meeting held on 31 August 2011 - attached
 - k To set date for next meeting of the Finance Committee
- 10 Grant Applications
 - a Brownies – to authorise grant under S19 of the Miscellaneous Provisions Act 1976 for hire of the Village Hall

Acting Clerk to the Council: Mrs Roxana Brammer

- b Rainbows - to authorise grant under S19 of the Miscellaneous Provisions Act 1976 for hire of the Village Hall
 - c Local History Group – request from a new local history group for grant to cover hire of the Village Hall
- 11 Personnel Committee
- a To receive draft minutes of the Personnel Committee held on 19 August 2011 - attached
 - b To receive draft minutes of the Personnel Committee held on 8 September 2011 – to be tabled at meeting
 - c To confirm delegated powers given to the Personnel Committee to recruit staff, contained in the terms of reference
- 12 Youth Committee
- a Chairman’s report *MS*
 - b Allhallows Little Explorers *YF*
 - c Youth Club *NS*
 - d To set date for next meeting
- 13 Management of the Council's land and property
- a Caretaking
 - i. General matters *RB*
 - ii. Devolved function of street cleaning from Medway Council *RB*
 - iii. Litter bin outside “Tasty Bites” *RB*
 - b Village Hall *MS*
 - c Recreation Ground and Playpark
 - i. General matters *NS*
 - ii. Litter bins - update *NS*
 - iii. Re-siting of goal posts *NS*
 - d All Saints Allotments
 - e Woodland, Avery Way
 - f Cross Park *MS*
 - i. Request from Scouts to hold a boot fair on 24 September
 - g The Brimp
 - i. General matters *NS*
 - ii. Renewal of licence to Youth Club
 - iii. Over 50s Club *NS*
 - iv. Football arena – update *PA*
 - h Noticeboards *MS*
- 14 Community Activities
- a Project morning – Community toolkit attached *MS*
 - b Councillors’ surgery *MS*
- 15 Bourne Leisure *MS*
- a To appoint liaison representatives (2)
 - b Chalet owners liaison
 - c Policy – attached
- 16 Highways & Transport
- a Bus services *AM*
- 17 Rural Liaison Committee
- a Representative’s report *AM*
 - b Rural Liaison Grant Projects - £2,980 available for 2011/12
- 18 KAPC/MAC
- a Representatives’ report *MS*

- 19 Police Liaison
- a Representative's report *JL*
- 20 Communications
- a Allhallows Life Magazine *NS*
- b Website *MS*
- 21 Work Programme
- 22 Consultation documents
- 23 Correspondence
- 24 Date and venue of next meeting
- 25 Reports and Circulars
- 26 Any other urgent business at the Chairman's discretion
- No motions may be proposed nor decisions taken under this item

Roxana Brammer
Acting Parish Clerk
6 September 2011