



Allhallows Parish Council

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TO ALL MEMBERS OF THE COUNCIL,

You are hereby summoned to attend a **MEETING OF ALLHALLOWS PARISH COUNCIL** in the Cross Park Pavilion at 6:30pm Wednesday 8th February 2023.

Councillors and members of the public are reminded that discussion of confidential information (i.e. personal matters and contract tenders must not be discussed in the open meeting and at any time the council may need to exclude press and public on a temporary basis to discuss these).

AGENDA

1. **To note apologies for absence**
2. **Declarations of Interest of any item on the agenda and notification of audio recording or filming**
3. **To receive and sign the minutes of the Parish Council meeting 14th December 2022.**
4. **Matters arising from minutes (not on Agenda)**
SUSPENSION OF MEETING FOR PUBLIC SESSION
15 minute session: To receive questions and comments from the public.
Matters raised may be placed on the agenda for the next or subsequent meeting(s)
5. **Clerk's Report (not elsewhere on the agenda)** Update on issues and actions since previous meeting.
 - a) **Any other items** to report that do not appear elsewhere on the agenda.
6. **Grant Requests** for consideration – None
7. **Planning**
 - a) **Allhallows Planning Applications:**
MC/22/2896 Allhallows Holiday Park Allhallows Caravan Park Allhallows Rochester Medway ME3 9QD
Application for Prior Approval under Schedule 2 Part 14 Class J of the Town and Country Planning (General Permitted Development) (England) Order 2015 (as amended) for the installation of solar panels to the roofs of existing buildings on the site MEDWAY DECISION Prior Approval Not Required.
 - b) **Medway Local Plan/HIF** General Report.
8. **Highways and Footpaths**
 - a) **Footpath Officers Report** – Cllr Bowley's report Public Rights of Way and amenity area maintenance will be circulated.
 - b) **Verbal highways & footpath Issues** reports from Councillors.
9. **Local Report/Issues**
 - a) **Countryside Contract** (hedgerows/amenity land/Closed Churchyard/Recreation Ground/Shellduck Woods) Report/Issues
 - b) **Street Cleaning** Report/Issues
 - c) **Active Cemetery** Report/Issues
 - d) **General Issues** Report/Issues
10. **Telephone Box Defibrillator** – Progress report – Box delivery and installed, power to be supplied. Defibrillator and fitting to be planned. Cllr Forrest has asked for consideration of a barrier at the phone box.
11. **Cross Park Improvements (including s106)** - Update on proposed works – Access Road issues re. Turner's development. Car park refurbishment completed at this stage (some grading of soil around the car park and stored topsoil to be carried out later when the weather improves). The finish is Type 1 Aggregate and will need to be finished to an appropriate surface when the hall extension construction has been completed. Initial ideas for the new hall are with a designer who will provide plans for discussion and submit relevant planning application, Planning permission for cold store unit submitted, but Medway Planning have indicated that it would be refused. Temporary or alternative solution to be agreed, when installed, the kitchen are will be expanded (quotes have been received for the kitchen work).
12. **Youth Club Report** (Including Brimp Youth Centre)
 - a) **Youth Club Issues**
 - b) **Brick Store Expansion** - Progress -new quotes received, work to be scheduled when agreed.
13. **Contributions from Representatives on external bodies**
 - a) **PACT** (Cllr Forrest/Cllr Morrice)
 - b) **KALC Medway Area** (Cllr. Morrice/Cllr Freeguard)
 - c) **Rural Liaison** (Cllr. K. Draper, sub Cllr Forrest)
 - d) **Village Hall** (Cllr Lovatt/sub. Cllr Forrest)
 - e) **Cross Park Association** (Cllr Freeguard)

- f) **Allhallows Fete Committee** (Cllr Forrest)
 - g) **Friends of All Saints Church** (Cllr Forrest)
 - 14. **Reports from other member responsibilities**
 - a) **Allotments** (Cllr. Forrest)
 - b) **Recreation ground and playpark** (Cllr. Morrice).
 - c) **Bourne Leisure Liaison** (Chair)
 - d) **Peninsula East Academy School Liaison** (Cllr Freeguard)
 - e) **Turners Group (Allhallows Park (Kingsmead))** (Clerk)
 - 15. **Financial**
 - a) **Finance Monitoring Reports** to 31/12/22 (Circulated for comment/note).
 - b) **Receipts and Payments schedule** for note/approval as required (circulated)
Any additional payments will be circulated (there may be further changes before the meeting where an updated version will be circulated).
- Nb. **If** personal details or contract quotes **need to be discussed** the Press and Public will need to be excluded
Exclusion of Press and Public – To discuss confidential matters.
- 16. **Staffing Issues** Any Staff issues, including retirement of Street Cleaner Contractor.
 - 17. **Date of next meetings –**
Parish Meeting, 8th March 2023 (Cross Park Pavilion 6:30pm).
 - 20. **Future agenda items**

Chris Fribbins, Clerk to the Council 3rd February 2023