

Allhallows Parish Council

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TO ALL MEMBERS OF THE COUNCIL

You are hereby summoned to attend a MEETING OF ALLHALLOWS PARISH COUNCIL at the Cross Park Pavilion, Avery Way, Allhallows, on Tuesday 13th December 2016 at 6:30pm.

Councillors and members of the public are reminded that discussion of confidential information (i.e. personal matters and contract tenders must not be discussed in the open meeting and at any time the council may need to exclude press and public on a temporary basis to discuss these).

AGENDA

1. **To note apologies for absence.**
2. **Declarations of Interest of any item on the agenda**
3. **To receive and sign the minutes of the Parish council meeting 8th November 2016**
5. **Matters arising from minutes (not on Agenda or in Action Points)**
6. **To note the updates on the action points from previous meetings**
SUSPENSION OF MEETING FOR PUBLIC SESSION
15 minute session: To receive questions and comments from the public.
Matters raised may be placed on the agenda for the next or subsequent meeting(s).
Mr Trevor Bowley will present details of work carried out at Cross Park and future plans.
7. **Clerk's Report**
 - Update on issues and actions since Council meeting 8th November 2016
 - Correspondence
 - KALC Community Awards 2017 (Nominations by Jan Meeting, parish can supplement award).
 - Landscape Partnership Scheme for the Hoo Peninsular (led by RSPB) Meetings being arranged around the peninsula – wide scope required further meeting Wednesday, January 11, 10:30hrs to 16:00hrs, Stoke Village Hall, Mallard Way, Lower Stoke, Rochester ME3 9ST.
8. **Grant Requests –**
Allotments request outstanding.
Food Bank (Cllr Forrest) – it would have to be clear that there was benefit to local residents.
Allsaints Church Christmas Tree Display - £5 cost for display of Parish Christmas Tree.
9. **Youth Club Committee**
Report on latest status of Youth Club:
Former Youth Club Assets
Young Kent Affiliation
Operational Issues
Maintenance Issues (including urgent repairs to lighting)
10. **Finance Advisory Committee**
Committee met on a re-arranged date (1/11) and reviewed current financial status and the initial draft budget figures for 2017/18 (Present Chair/Vice Chair/Cllrs Forrest, Cresswell and Clerk PO).
Suggestions for budget reflected in Draft proposed.
11. **Planning**
Any applications notified will be reported for decision
12. **Highways and Footpaths**
 - Footpath Officers Report
 - Verbal contributions from Councillors
13. **Hedgerow Maintenance Contract – consideration of devolving from Medway Council**
Contact made with three possible contractors – Norse, BLM Ltd and Turfsoil.
Meetings held with BLM regarding requirements and recommendations (quote being prepared)
Quote received for one-off Avery Way Hedgerow Maintenance – Chair (still awaiting voluntary clearance works to be arranged).
14. **Cross Park – Land Management Issues**
Permissive footpath from Cross Park to Recreation Ground – further meeting arranged with Medway Footpaths Officer (Adam Taylor) who will follow this up.
Awaiting report from Medway Greenspaces about options for Cross Park.
15. **Contributions from Representatives (2016/2017) on external bodies**

- KALC Medway Area (Cllrs Forrest and Huntley-Chipper (Vice Chair))
 - Rural Liaison (Cllr. K. Draper)
 - Police Liaison (Cllr. Luck , Substitute Cllr. D Bennett)
 - Village Hall (Cllr. Forrest)
 - Cross Park Association (Cllr. Luck) – Suggest next meeting discusses governance Use of Cross Park by Medway Aces (January public meeting?).
 - Friends of All Saints Church (Cllr S Bennett)
16. **Reports from other member responsibilities**
- Allotments (Cllr. Forrest)
 - Recreation ground and playpark (Cllrs. Forrest and Huntley-Chipper (Vice Chair))
 - Bourne Leisure Liaison (Cllr. C Draper (Chair))
 - Allhallows Primary School Liaison (Cllrs. D & S Bennett)
 - Allhallows Youth Club Liaison (Cllr. D Bennett) – now Youth Club Committee
17. **Management of Council's Land and Property**
Meetings with relevant committees to be arranged
- Cross Park – Changing Rooms, Further Developments
 - The Brimp – Maintenance and future use of the site
Repairs to Football arena - awaiting site visit and quote for ongoing site maintenance and maintenance of the football arena.
18. **Financial**
- Finance Monitoring
 - To make payments – online payment and cheque list attached for councillors (final version at meeting)
 - Draft Budget 2017/18 (circulated for comment)
- Nb. **If** personal payments **need** to be discussed the Press and Public will need to be excluded)
- Turfsoil (Village Hall) finishes November 2016 (decision required for extension or re-tender)
19. **Staffing Issues**
Nb. If personal issues **need** to be discussed the Press and Public will need to be excluded.
20. **Date of next meeting –
Parish Council Meeting, Tuesday 10th January 2017 (2nd Tuesday) @ Cross Park Pavilion, 6:30pm**
21. **Future agenda items**

Chris Fribbins, Clerk to the Council
6th December 2016