



## Allhallows Parish Council

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### TO ALL MEMBERS OF THE COUNCIL,

You are hereby summoned to attend a **MEETING OF ALLHALLOWS PARISH COUNCIL on Zoom Meetings (see details at end of agenda) 6:30pm Wednesday 14<sup>th</sup> April 2021 at 6:30pm**

Councillors and members of the public are reminded that discussion of confidential information (i.e., personal matters and contract tenders must not be discussed in the open meeting and at any time the council may need to exclude press and public on a temporary basis to discuss these).

### AGENDA

1. **To note apologies for absence**
2. **Declarations of Interest of any item on the agenda and notification of audio recording or filming**
3. **To receive and sign the minutes of the Parish Council meeting 10<sup>th</sup> March 2021**
4. **Matters arising from minutes (not on Agenda)**
5. **To note the updates on the action points from previous meetings**  
**SUSPENSION OF MEETING FOR PUBLIC SESSION**  
*15 minute session: To receive questions and comments from the public.*  
*Matters raised may be placed on the agenda for the next or subsequent meeting(s)*
6. **Clerk's Report (not elsewhere on the agenda)**  
Update on issues and actions since previous Council meeting.
  - a) **Update** on issues and actions since the last parish council meeting.
  - b) **Any other items** to report that do not appear elsewhere on the Agenda.
7. **COVID-19 – Coming out of lockdown UPDATE**  
The Clerk will update the council on the latest status and changes. Use of Cross Park and the Brimp will be very limited under the national lockdown restrictions, but the national roadmap will allow a return in April/May/June.
  - a) **Future Meetings** - Recommended that May meetings (Annual Parish Council and Monthly Meetings) move forward one week to May 5th so that they can be held on ZOOM. (Regulations for remote meeting expire on 7th May). This will allow more time for regulations to be reviewed and return to face to face meeting implications to be considered and planned for.
  - b) **Internet Broadband access** at Cross Park – Use of wireless broadband for hybrid meetings at Cross Park may be required for public and councillor attendance at face to face meetings at c. £40 per month (although councillors may not be able to vote remotely).
8. **Community Forum**  
Any further updates from Councillors re. support and dates for an all-village community forum be organised to get updates from community organisations and seek information sharing and input to future decisions.
9. **Annual Reporting – Draft/Initial AGAR Circulated.**
10. **Grant Requests** for consideration – None
11. **Planning**
  - a) **Allhallows Planning Applications:**  
To be advised. (the planning application for the Brick Store extension is expected)
  - b) **Medway Local Plan** General Report.
12. **Highways and Footpaths**
  - a) **Potential Parking Restrictions**
  - b) **Footpath Officers Report** – Cllr Bowley's report will be circulated.
  - c) **Verbal highways & footpath Issues** reports from Councillors
13. **Cross Park Issues**
  - a) **Cross Park Association – Banking/Governance**  
The association has been unable to meet, face to face, with the bank to organise a new bank account and transfer the balance from the former Community Association account due to COVID. They are not able to pay bills at this stage and rely on the parish council or trustee to fill the gap in the interim.
  - b) **Expansion of Facilities** – Awaiting dates from Turners Group.
  - c) **Building/Land Issues** - The monthly report from Trevor Bowley will be circulated by email. .
14. **Brimp Issues** (including Youth)
  - a) **Youth Club Issues** – preparation for return
  - b) **Floodlighting** – Awaiting quote
  - c) **Brick Store Expansion** – Planning application submitted. 5 estimate/quotes have been received and the highest quote eliminated. The Clerk/Chair have met with the remaining four to ensure quotes are based on equivalent details. The Clerk/Chair will report and the Chair will make a recommendation, subject to planning permission.
15. **Contributions from Representatives on external bodies**

- a) PACT (Cllr Forrest/Cllr Morrice)
  - b) KALC Medway Area (Cllr. Morrice/Cllr Forrest)
  - c) Rural Liaison (Cllr. K. Draper, sub Cllr Forrest)
  - d) Village Hall (Cllr Lovatt/sub. Cllr Forrest)
  - e) Cross Park Association (Cllr Wiggins)
  - f) Allhallows Fete Committee (Cllr Forrest)
  - g) Friends of All Saints Church (Cllr Forrest)
16. **Reports from other member responsibilities**
- a) Allotments (Cllr. Forrest)
  - b) Recreation ground and playpark (Cllrs. Forrest)
  - c) Bourne Leisure Liaison (Chair)
  - d) Allhallows Primary School Liaison (Cllr Freeguard)
  - e) Turners Group (Allhallows Park (Kingsmead)) (Clerk)
17. **Financial**
- a) **Finance Monitoring Reports** to 31/03/21 (Circulated for comment/note).
  - b) **Receipts and Payments schedule** (circulated)  
Any additional payments will be circulated (there may be further changes before the meeting where an updated version will be circulated)
- Nb. **If personal payments need to be discussed** the Press and Public will need to be excluded  
***Exclusion of Press and Public – To discuss personal staff issues/Community Award Nomination.***
18. **Staffing Issues** Any Staff issues
19. **Date of next meetings –**  
Annual Parish Council & May Monthly Council meeting on Wednesday May 5<sup>th</sup>, 2021 at 6:30-pm on ZOOM.  
(Subject to confirmation).
20. **Future agenda items**

*Chris Fribbins*, Clerk to the Council 7<sup>th</sup> April 2021

<https://us02web.zoom.us/j/88627293295?pwd=N1BaeUJSOXBNUThWa2JaU0JxNDY0QT09>

Meeting ID: 886 2729 3295

Passcode: 656166

For non-computer Audio:

Dial by your location any of these numbers

0203 481 5237, 0203 481 5240, 0203 901 7895, 0131 460 1196, 9203 051 2874

And from the telephone handset: Meeting ID: 886 2729 3295# Participant ID:# Passcode: 656166#

To put hand up to speak \*9 To Mute/UnMute \*6