

**ALLHALLOWS PARISH COUNCIL****MINUTES OF THE MEETING HELD ON WEDNESDAY 15 FEBRUARY 2012 AT ALLHALLOWS VILLAGE HALL, STOKE ROAD, ALLHALLOWS AT 7.15 pm**

**PRESENT:** Cllr Mark Skudder Chairman  
 Cllr John Lambourne Vice-chairman  
 Cllr Mrs Yvonne Forrest  
 Cllr John Luck  
 Cllr Alan Marsh  
 Cllr Mrs Wendy Myers  
 Cllr Mrs Noleen Skudder except item 7a  
 Mrs Roxana Brammer Acting Clerk

In attendance 11 members of the public

**Item no** *Action point*  
 Minute no 2011/12/

**1 APOLOGIES**

590 An apology for absence was received from

Cllr Mrs Pauline Martin Indisposed

It was proposed by Cllr Skudder, seconded by Cllr Marsh and carried unanimously that this apology be accepted by the Council. Apologies for absence were also received from Cllrs Phil Filmer, Chris Irvine and Tony Watson, Medway Council.

**2 CODE OF CONDUCT****591 a Declarations of Interest and Alterations to the Register**

Cllr Mrs Skudder declared a personal and prejudicial interest in item 7a, grant to the Boxing Club, as an employee of Kent Youth. Cllr Mrs Forrest declared a personal interest in item 11a, Allhallows Little Explorers, as the Council's nominee. Cllrs Skudder and Mrs Skudder declared a personal interest, as members of the management committee and Cllrs Lambourne and Mrs Myers declared personal interests as helpers, in item 11b, Youth Club. Cllr Luck declared a personal interest in item 12e Cross Park as he cut the grass and a prejudicial interest should the grass cutting be discussed.

**592 b Standards Committee**

Cllr Marsh reported that the Standards Committee had not met. Cllr skudder informed councillors that he had written to four members of the public about their conduct during meetings, following a number of complaints received by the Chairman, Cllr marsh and Acting Clerk.

**3 MINUTES OF THE MEETING HELD ON 18 JANUARY 2011**

593 It was proposed by Cllr Marsh, seconded by Cllr Luck and agreed the minutes of the meeting held on 18 January 2012 be signed as a true record, with the following amendments:

C/01/12/7d minute 540: Minute to read “The draft budget was discussed. Cllr Mrs Forrest noticed discrepancies regarding the figures for the current year and it was agreed the Finance Committee would review. She queried whether sufficient money had been allocated to legal and professional expenses and it was agreed to defer the item until the end of the meeting. It was noted the provision for the hall insurance should be removed and the provision for capital expenditure should read £2.000.”

C/01/12/14 minute 568: substitute “the” for “then”

C/01/12/7d minute 590: final sentence to read “It was then proposed by Cllr Skudder, seconded by Cllr Marsh and agreed unanimously that this budget item as drafted be adopted.”

#### **4 MATTERS ARISING**

594 No matters were raised.

#### **PUBLIC SESSION**

The Chairman suspended the meeting for the public session.

Mrs Draper said that the rubbish in Avery Way was worse since the new shop had opened. The Chairman replied that now there was a street cleaner it should get better. A member of the public said the onus was on the shop to clear up. It was understood one of the Medway councillors would be speaking to the shop.

Concern was expressed about the speed of cars in Stoke Road and about cars parked on the pavement in Avery Way. The Chairman said that the camera car came out occasionally but focused on the section near the school. Cllr Marsh referred to the commuter coaches and said that a driver had been prosecuted a couple of years ago in Isle of Grain.

A member of the public asked about CCTV around the village.

Mr Nick Smith referred to the fact that other parishes had volunteer footpath officers and said he would like to volunteer. He said he would like to see an outdoor gym in the village, also quiz nights and language classes.

The Chairman thanked the members of the public and re-convened the meeting.

#### **5 PLANNING**

##### **595 a Applications**

None.

##### **596 b Decisions**

The decision as listed on Appendix A was received.

##### **597 c Appeals and Other Matters**

None

##### **598 d Licensing Applications**

None.

**6 FINANCE**

599 **a Bank Balances**

The bank balances as listed on Appendix B were noted.

600 **b Cheques signed since Last Meeting**

None

601 **c Accounts for Payment**

It was proposed by Cllr Mrs Myers, seconded by Cllr Marsh and agreed that the accounts for payment as listed on Appendix B be approved (cheques 103083 – 103095), with the addition of £395, Kelmad Construction (cheque 103096), £34.54, KCC (103097), £41 04, Mark Skudder, reimbursement property maintenance (103098) and £355.53, Colyn Property Services (103100).

**7 GRANT APPLICATIONS**

602 **a Boxing Club**

The Chairman suspended the meeting to enable Peter Dyke to speak.

Mr Dyke said the Club would like to become a member of Kent Youth, who offered three free CRB checks. He had found coaches and had 33 children over the age of 8 who wanted to join. He would provide boxing training but would not promote matches.

The Chairman thanked Mr Dyke and re-convened the meeting. Having declared a personal and prejudicial interest, Cllr Mrs Skudder left the room.

It was proposed by Cllr Skudder, seconded by Cllr Mrs Myers and agreed unanimously that a grant of £75 be made under S 19 of the Miscellaneous Provisions Act 1976 (cheque 103099).

**8 TRAINING**

603 **a KALC**

2 places remained paid for.

604 **b Planning**

Nothing further had been heard.

**9 STREET CLEANING**

605 **a General Matters**

Street cleaning had started on 1<sup>st</sup> February. Cllr Skudder said he had received good comments already and proposed a vote of thanks to Mrs Colyer and Mr Price.

606 **b Storage Facility at Village Hall**

A suitable shed had been sourced at Costco, costing £500. A quotation had been received from a local company who was a member of Costco, for supply, delivery and installation. Mr Gareth Evans signalled that he wished to contribute and the Chairman suspended the meeting to allow him to do so.

Mr Evans said he was a member of Costco and offered to collect the shed and help erect it. He stated that if the Parish Council required an invoice in its name, the Council would have to become a member, the cost of which was about £20.

The Chairman thanked Mr Evans and reconvened the meeting. It was proposed by Cllr Marsh, seconded by Cllr Mrs Skudder and carried unanimously the Council join Costco and purchase the shed, the cost of which was to come from the current year's allocation of the rural liaison grant.

10 **YOUTH**

607 **a Allhallows Little Explorers**

Cllr Mrs Forrest said numbers were rather low but the sessions were now free.

**b Youth Club**

608 Cllr Mrs Skudder reported about 33 attended on Fridays, including a substantial number of girls. They were going midnight ice skating on the forthcoming Friday.

11 **MANAGEMENT OF THE COUNCIL'S LAND AND PROPERTY**

**a Recreation Ground and Playpark**

609 i. General Matters. Cllr Mrs Skudder reported the play inspection was due and Craigdene Ltd, who had done the inspection the previous year, had quoted £130. She proposed this be accepted. This was seconded by Cllr Marsh and carried unanimously.

610 ii. Trees. A complaint had been received that trees were blocking light from Shelduck Close. The Acting Clerk was asked to get an opinion and quotation from a tree surgeon.

611 **b Village Hall**

Cllr Skudder reported that the broken drain cover had been fixed. Floor and ceiling tiles had been replaced. The next meeting was the following week.

612 **d All Saints Allotments**

Cllr Marsh said he not had the opportunity to speak to Mr Wallace.

*AM*

613 **e Woodland, Avery Way**

Cllr Skudder said a lot of rubbish had been removed on project morning.

**f Cross Park**

614 i. General matters. It was reported that Cllr Tony Watson was investigating the

provision of a road sign near the entrance to the holiday park. The builder was finishing various jobs the following Tuesday. L & M Services would widen the entrance as it was no longer wide enough to accept current standard emergency vehicles. He asked for a letter to confirm this.

615 ii. Car park. The Acting Clerk had spoken to the builder. He was holding the price as quoted in July 2011. She would instruct him to proceed once the entrance was widened.

616 iii. Licence to the Cross Park Association. Cllr Skudder said he wished to float the idea of issuing an annual licence for the Cross Park Association to operate Cross Park and the Pavilion. After some discussion, it was thought it was a good idea and the Association would be asked to consider it. They would be meeting on 29<sup>th</sup> February.

617 Premises Licence. The Acting Clerk reported that there was a different form of licence if boxing events were held and she had needed confirmation from the Boxing Club that they would only provide sports training.

#### **g The Brimp**

618 i. General Matters. Cllr Mrs Skudder reported that MHS Homes had offered to do external works and internal redecoration at no cost to the Parish Council. She proposed they go ahead. This was seconded by Cllr Mrs Myers and agreed unanimously.

619 ii. Social Club. It was reported numbers were low. Cllr Mrs Skudder said the insurance ran out in June and that if numbers did not pick up, it would not be renewed.

620 iii. Football arena. Cllr Skudder and Peter Apostel had met the contractor, who had agreed to lift the tiles and relay them correctly.

621 iv. Brick building. The Scouts' equipment had been transferred to the container. If allowable, the container could be moved to Cross Park. The street cleaning equipment and filing cabinets were now in the brick building.

## **12 COMMUNITY ACTIVITIES**

### **622 a Project Morning**

It was reported 21 volunteers had attended the last morning and 42 bags of rubbish collected. Cllr Skudder proposed a vote of thanks to all who had supported the scheme over the last six months.

### **623 b Councillors' Surgery**

The next farmers' market was at the British Pilot on Saturday 18<sup>th</sup> February and Cllr Skudder would attend. Cllr Marsh said he would also attend.

### **624 c History Club**

Cllr Mrs Skudder reported that 13 people had attended the last meeting and they were planning an exhibition and events at the church for the Jubilee weekend..

### **625 d Queen's Diamond Jubilee**

Cllr Mrs Skudder said she had leaflets about the national Big Lunch on 3<sup>rd</sup> June. The Acting Clerk reported that Catherine Smith of Medway Council wished to be informed of any event that was being put on by any parish council or village group.

## **13 BOURNE LEISURE**

626 Cllrs Skudder and Marsh reported they were arranging a meeting with the manager.

**14 MATTHEW HOMES**

627 Cllr Skudder reported on correspondence and that individuals had approached both Medway Council and the developer. One had even approached the local planning authority about residents of 8 gardens wishing to register interests but that the planners had not been very encouraging.

**15 HIGHWAYS AND TRANSPORT****628 a Bus Services**

Cllr Marsh said he would speak to Cllr Chris Irvine about the early evening service and the best way of doing a survey. He had not received any complaints about buses.

**16 RURAL LIAISON COMMITTEE****629 a Representative's Report**

The next meeting was on Tuesday 6<sup>th</sup> March.

**b Rural Liaison Grant Projects**

- 630 i. Fence at St David's Road. The Acting clerk was asked to obtain quotations.
- 631 ii. Street Cleaning equipment. Already discussed under item 10.

**17 KALC MEDWAY AREA COMMITTEE****632 a Representative's Report**

No meeting.

**18 POLICE LIAISON & NEIGHBOURHOOD WATCH****633 a Representative's Report**

Cllr Luck said that only one PCSO had attended the last meeting. Representatives had asked for a more senior police officer to attend in future. The number of PCSOs had been cut to 38 from 60. He had mentioned motor bikes and quad bikes. 30mph signs continued to be pushed over and he had said they were not put in deep enough. The next meeting was on 27<sup>th</sup> March. He would ask about CCTV. Cllr Skudder said that one person was frequently parking on the pavement. He had reported this to the PCSO, who had spoken to the owner.

**19 COMMUNICATIONS****a Allhallows Life**

- 634 i. Editor's Report. Cllr Mrs Skudder referred to the question of dropping the January issue. It was agreed to do this and reduce the number of issues to ten each year.

**635 b Website**

Cllr Skudder said the website was up to date. He wanted to explore a better website next year and money had been allocated in the budget to do this.

**20 SCHOOL LIAISON**

636 Cllr Marsh reported he and the Acting Clerk would be meeting the Headteacher.

**21 QUALITY PARISH STATUS**

637 Cllr Mrs Skudder said that she thought the Council should try for quality status. The Acting Clerk was asked to obtain the latest criteria as it was believed these had been simplified. She also reported that the Action with Communities in Rural Kent's Village of the Year competition had been renamed Rural Community of the Year. The application form was easier to complete and she would like to apply.

**22 NEIGHBOURHOOD PLAN**

638 Cllr Mrs Skudder said that a neighbourhood plan was part of the Localism Act. The intention was to reduce planning laws and provide more locally based decisions. She suggested the parish work on a community led plan. It would need committed people with input from the Parish Council.

**23 VILLAGE ELECTRICITY SUPPLY**

639 The Acting Clerk has written to UK Power Networks.

**24 WORK PROGRAMME**

640 Cllr Skudder had updated the work programme..

**25 CONSULTATION**

641 No documents received.

**26 CORRESPONDENCE**

642 **a Gardening**

Cllr Mrs Skudder said she had received a telephone call from Cllr Irvine, who had spoken about gardening and the raised flower bed by the shops, the area in front of Shelduck Close and Cross Park. He would revert with more information.

643 **b Emergency Response**

Cllr Skudder reported the Red Cross was looking for volunteers to create an emergency response team in the area. The information would go into the magazine.

**27 REPORTS AND CIRCULARS**

645 None received.

**28 ANY OTHER BUSINESS**

646 No matters were raised.

**CONFIDENTIAL SECTION**

**29 RESOLUTION TO EXCLUDE THE PRESS AND PUBLIC**

647 It was proposed by Cllr Skudder, seconded by Cllr Mrs Skudder and agreed the press and public be excluded from the following item on the grounds it concerned a former member of staff

**30 EMPLOYMENT TRIBUNAL**

648 It was reported that the lawyers were working on a settlement for reasons of limiting the Council's financial liabilities. Members of the Personnel Committee had been mindful of the possible costs of a tribunal and the fact that public funds were involved. Cllr Mrs Skudder said she wished it minuted that she did not agree with a settlement, she would have preferred the matter to have been resolved by an employment tribunal.

The Chairman closed the meeting at 9.50 pm.

Signed .....Chairman

On the .....day of .....2012