



## Allhallows Parish Council

42 Quickrells Avenue, Cliffe, Rochester, Kent. ME3 7RB  
Tel: 01634 566256 e-mail: [clerk@allhallowskent-pc.gov.uk](mailto:clerk@allhallowskent-pc.gov.uk)  
[www.allhallowskent-pc.gov.uk](http://www.allhallowskent-pc.gov.uk)

### TO ALL MEMBERS OF THE COUNCIL,

You are hereby summoned to attend a MEETING OF ALLHALLOWS PARISH COUNCIL in the Cross Park Pavilion at 6:30pm Wednesday 8<sup>th</sup> September,

Councillors and members of the public are reminded that discussion of confidential information (i.e., personal matters and contract tenders must not be discussed in the open meeting and at any time the council may need to exclude press and public on a temporary basis to discuss these).

### AGENDA

1. **To note apologies for absence**
2. **Declarations of Interest of any item on the agenda and notification of audio recording or filming**
3. **To receive and sign the minutes of the Parish Council meeting 11<sup>th</sup> August 2021**
4. **Matters arising from minutes (not on Agenda)**
5. **To note the updates on the action points from previous meetings**  
**SUSPENSION OF MEETING FOR PUBLIC SESSION**  
***15 minute session: To receive questions and comments from the public.***  
***Matters raised may be placed on the agenda for the next or subsequent meeting(s)***
6. **Clerk's Report (not elsewhere on the agenda)**  
Update on issues and actions since previous Council meeting.
  - a) **Update** on issues and actions since the last parish council meeting.
  - b) **Any other items** to report that do not appear elsewhere on the Agenda.
  - c) **Future Project Options/Workload** The Brimp/Cross Park/Allhallows Village Hall. Councillor recommendations sought on specific options to be developed.
7. **Active Cemetery**  
The Chair has asked for this item to be included on the Agenda. The active cemetery in Binney Road is owned by and operated by the Parochial Church Council of All Saints Church who charge for burials. The Parish Council agree to carry out 2-weekly grass cutting, in the growing season, and up to two hedge cuttings a year.
8. **Grant Requests** for consideration
9. **Planning**
  - a) **Allhallows Planning Applications:**
  - b) **Medway Local Plan** General Report.
10. **Highways and Footpaths**
  - a) **Footpath Officers Report** – Cllr Bowley's report Public Rights of Way will be circulated.
  - b) **Van Parking Avery Way at Shellduck Woods/brow of hill/bend**
  - c) **Verbal highways & footpath Issues** reports from Councillors
11. **Cross Park Issues**
  - a) **Cross Park Association – Banking/Governance**  
Bank appointment delayed to 3<sup>rd</sup> September due to Business Manager COVID. A verbal report will be provided.
  - b) **Expansion of Facilities** – Meeting held with Turners Group Project Manager for their development 9<sup>th</sup> August 2021. Coordination required to manage impact on water/electricity/access road/boundary/permissive path. Options for development of additional Cross Park to be discussed : Turners Project and handover or Parish Council Project – VAT implications the same.
  - d) **Building/Land Issues** – Electrical inspection planned 1/8.
  - e) **Future Plans/Activities** – Hall bookings restarted. Café plans still to be developed.
12. **Brimp Issues** (including Youth)
  - a) **Youth Club Issues** – Due to restart in September.
  - b) **Floodlighting** – Awaiting quote.
  - c) **Brick Store Expansion** – Awaiting start date for builders.
13. **Contributions from Representatives on external bodies**
  - a) PACT (Cllr Forrest/Cllr Morrice)
  - b) KALC Medway Area (Cllr. Morrice/Cllr Forrest)
  - c) Rural Liaison (Cllr. K. Draper, sub Cllr Forrest)
  - d) Village Hall (Cllr Lovatt/sub. Cllr Forrest)  
*There has been a problem with the flooring in the Hall during the late lockdown and will prevent use – awaiting feedback from Parish Council building insurers.*
  - e) Cross Park Association (Cllr Wiggins)

- f) Allhallows Fete Committee (Cllr Forrest)
  - g) Friends of All Saints Church (Cllr Forrest)
14. **Reports from other member responsibilities**
- a) Allotments (Cllr. Forrest)
  - b) Recreation ground and playpark (Cllrs. Forrest)
  - c) Bourne Leisure Liaison (Chair)
  - d) Allhallows Primary School Liaison (Cllr Freeguard)
  - e) Turners Group (Allhallows Park (Kingsmead)) (Clerk)
15. **Financial**
- a) **Finance Monitoring Reports** to 31/08/21 (Circulated for comment/note).
  - b) **Receipts and Payments schedule** (circulated)  
Any additional payments will be circulated (there may be further changes before the meeting where an updated version will be circulated)
- Nb. **If personal payments need to be discussed** the Press and Public will need to be excluded  
***Exclusion of Press and Public – To discuss personal staff issues***
16. **Staffing Issues** Any Staff issues
17. **Date of next meetings –**  
October Meeting of Parish Council 13th October 2021 (Cross Park Pavilion 6:30pm).
18. **Future agenda items**

*Chris Fribbins*, Clerk to the Council 2<sup>nd</sup> September 2021